



Wednesday, December 5, 2018
Minutes of the Regular Meeting of the City Council

CALL TO ORDER

A Regular Meeting of the South Pasadena City Council was called to order by Mayor Schneider on Wednesday, December 5, 2018, at 7:30 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

ROLL CALL

Present: Councilmembers Cacciotti, Joe, and Mahmud; Mayor Pro Tem Khubesrian; and Mayor Schneider.

Absent: None.

City Staff

Present: City Manager DeWolfe; City Attorney Highsmith; and Chief City Clerk Donohue were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

PLEDGE OF ALLEGIANCE

Councilmember Joe led the Pledge of Allegiance.

PUBLIC COMMENTS

The following individuals expressed their support for an additional crossing guard at Monterey Hills Elementary School:

1. David Ellien, South Pasadena Resident
2. Judy Woo, South Pasadena Resident
3. Megan Sung, South Pasadena Resident
4. Katrina Lowstuter, South Pasadena Resident

The following individuals discussed the Caltrans owned homes in the City:

1. Maricela Guzman, South Pasadena Resident
2. Sean Abjian, South Pasadena Resident
3. Alexei Shatz, South Pasadena Resident
4. Libby Curiel, Member of the Public

The following individuals discussed the current Los Angeles County Sanitation District labor negotiations:

1. Steve Koffroth, Member of the Public
2. Greg Agee, Member of the Public
3. Mo Bina, Member of the Public

Linda Krausen, South Pasadena Resident, discussed the Caltrans owned properties in the City; asked the community to assist with the children and families at the border.

1. CLOSED SESSION ANNOUNCEMENTS

A. Initiation of Litigation

CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9(d)(4):

Number of Cases: 1

B. Anticipated Litigation

CONFERENCE WITH LEGAL COUNSEL—Significant Exposure to Litigation (Government Code Section 54956.9(d)(2))

Number of potential cases: 2

City Attorney Highsmith reported that the City Council received briefings and provided direction to staff regarding the agendaized Closed Session Items, but did not take any reportable action.

CONSENT CALENDAR

Councilmember Mahmud pulled Item No. 5 for separate discussion.

Councilmember Cacciotti pulled Item No. 9 for separate discussion.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve Consent Calendar Item Nos. 2-4, 6-8, and 10.

2. Minutes of the City Council Meeting of November 7, 2018

Approved the minutes of the November 7, 2018 City Council Meeting.

3. Prepaid Warrants, General City Warrants, and Payroll

Approved the City of South Pasadena Prepaid Warrants Nos. 204918 through 205023 in the amount of \$251,313.31; General City Warrants Nos. 205024 through 205203 in the amount of \$1,124,522.94; Payroll dated November 2, 2018, in the amount of \$1,353,107.72; and Payroll dated November 16, 2018, in the amount of \$774,129.80.

4. 2019 City Council Meeting Schedule

Adopted a City Council meeting schedule for the 2019 calendar year.

6. Adoption of a Resolution to Opt-Out of the Los Angeles County Metropolitan Transportation Authority Congestion Management Program

Adopted a Resolution to opt-out of the Los Angeles County Metropolitan Transportation Authority Congestion Management Program.

7. Discretionary Fund Request from Councilmember Joe and Councilmember Mahmud for the Purpose of Emergency Preparedness Outreach/Education for the Community

Approved a Discretionary Fund request by Councilmember Joe and Councilmember Mahmud designating \$125 for the purpose of distributing promotional items for community outreach and education effort.

8. Award Sole Source Purchase of Motorola APX 8000H All Band Portable Radios in the Amount of \$103,000

1. Authorized the purchase of fifteen (15) Motorola APX 8000H All Band Portable Radios in the Amount of \$103,000; and
2. Waived bidding requirements and authorize a single sole source purchase pursuant to South Pasadena Municipal Code Section 2.99-29(11)(j).

10. Release Expired Covenants for a Development, Operation and Reciprocal Easement Agreement for Multiple Properties within the Former Mission Oaks Parking District

Authorized the release of an expired covenant for a Development, Operations and Reciprocal Easement Agreement applied to various properties located within the former Mission Oaks Parking District and authorize the City Manager to execute all related documents.

ITEMS PULLED FROM THE CONSENT CALENDER**5. Adopt a Resolution Declaring the Results from the November 6, 2018 General Municipal Election**

Chief City Clerk Donohue provided an update on the election results.

Mayor Schneider opened the public comment period.

Sally Kilby, South Pasadena Resident, suggested that the City request a report from the County to explain the voter irregularities that occurred during the election and ask for a reduction in costs.

There being no one else desiring to speak on this item, Mayor Schneider closed the public comment period.

MOTION BY MAYOR PRO TEM KHUBESRIAN, SECOND BY COUNCILMEMBER CACCIOTTI, CARRIED 5-0, to adopt a Resolution entitled, "A Resolution of the City Council of the City of South Pasadena, California, reciting the fact of the General Municipal Election held in the City on November 6, 2018, declaring the results, and other matters as provided by law"; request a report from the County to explain the voter irregularities that occurred during the election; ask for a reduction in costs.

9. **Approval of a Concession Lease Agreement with San Pascual Stables, LLC, for Operation of the San Pascual Stables for an Initial Term of 10 Years**

Councilmember Cacciotti suggested that a letter be sent to the YMCA, Boy Scouts, Girl Scouts, and the School District to inform them that the facility is available for rental.

Mayor Schneider opened the public comment period.

There being no one desiring to speak on this item, Mayor Schneider closed the public comment period.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to approve, in substantially to form, the Concession Lease Agreement with San Pascual Stables, LLC for the lease of the San Pascual Stables that will begin on December 6, 2018 for an initial term of 10 years and that a letter be prepared to the YMCA, Boy Scouts, Girl Scouts, and the School District to inform them that the facility is available for rental.

PRESENTATIONS

11. **Administration of Oath of Office and Presentation of Certificate of Election to Evelyn G. Zneimer, Re-Elected as City Clerk by Chief City Clerk Marc Donohue**

This item was moved to the December 19, 2018 City Council meeting.

12. **Administration of Oath of Office and Presentation of Certificate of Election to Gary Pia, Re-Elected as City Treasurer by City Clerk Evelyn G. Zneimer**

Chief City Clerk Donohue administered the Oath of Office to Gary Pia, re-elected as City Treasurer for a four-year term and presented him with a Certificate of Election.

13. **Administration of Oath of Office and Presentation of Certificate of Election to Michael A. Cacciotti by City Clerk Evelyn G. Zneimer**

Chief City Clerk Donohue administered the Oath of Office to Michael A. Cacciotti, re-elected as a City Councilmember for a four-year term and presented him with a Certificate of Election.

14. Administration of Oath of Office and Presentation of Certificate of Election to Diana Mahmud by City Clerk Evelyn G. Zneimer

Chief City Clerk Donohue administered the Oath of Office to Diana Mahmud, re-elected as a City Councilmember for a four-year term and presented her with a Certificate of Election.

15. Presentation of a Proclamation to Antonio Rossmann for his Services to the City of South Pasadena

Mayor Schneider stated that Antonio Rossmann was unable to attend the meeting to accept his proclamation. He requested staff to mail the proclamation to him.

COMMISSION APPOINTMENT

16. Commission Appointment

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY MAYOR PRO TEM KHUBESRIAN, CARRIED 5-0, to appoint William Cross to the Cultural Heritage Commission for a partial term ending December 31, 2019.

COMMUNICATIONS

17. Councilmembers Communications

Mayor Pro Tem Khubesrian shared photos of residents providing voter advocacy throughout Southern California; a recent Arroyo Verdugo Joint Powers Authority meeting, which has a women majority on the board.

Councilmember Mahmud discussed the finalization of the EIR for SR-710 freeway and thanked the community advocates who worked on this issue over the years; discussed the recent Senator Portantino "Women in Business" Awards Luncheon; discussed the need for a crosswalk near Monterey Hills Elementary School and other areas in the City.

Councilmember Cacciotti shared photos from the recent Police Chief Recruitment Community meeting; a recent China delegation visit at City Hall; the Annual South Pasadena Tiger Run; individuals playing soccer where the tennis nets are; electric charging stations being installed at the Hope & Mound Parking lot.

MOTION: COUNCILMEMBER CACCIOTTI, SECOND BY MAYOR SCHNEIDER, to add the iTennis Arroyo Seco Facility to the capital improvement fund in the future.

Mayor Schneider stated that he attended the press conference where the finalization of the EIR for the SR-710 freeway was announced; discussed post cards that he has received from residents regarding the modification of minimum wage in the City.

18. City Manager Communications

City Manager DeWolfe provided an update on the Caltrans Home situation and the City Council Subcommittee.

19. Reordering of and Additions to the Agenda

None.

PUBLIC HEARING**20. Public Hearing to Consider the Designation of the Library Tree located in the Library Park as a City Landmark, Number 55, Planning Project Number 2155-LHD**

Associate Planner Sissi presented the staff report and responded to City Council inquiries.

Mayor Schneider opened the public hearing.

Mark Gallatin, South Pasadena Resident, expressed his support for the landmark designation.

There being no one else desiring to speak on this item, Mayor Schneider closed the public comment period.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to designate the Moreton Bay Fig Tree, known as the Library Tree, located in the Library Park as a City Landmark, number 55 in accordance to the required findings as outlined in the City's Cultural Heritage Ordinance, Section 2.63(A). Staff analysis has determined that the Historic Resource meets the required findings which are as follows: (a) That the designation of Landmark or Historic District is consistent with one or more of the purposes set forth in Section 2.58B; and (b) That the Landmark or Historic District meets one or more of the criteria for designation listed in Section 2.63(B); and (c) That the Landmark or Historic District possesses Historic Integrity of Location, design, setting, materials, workmanship, feeling, or association.

21. Public Hearing to Consider the Designation of the Koebig House located at 320 Grand Avenue as a City Landmark, Number 54, Planning Project Number 2123-LHD

Associate Planner Sissi presented the staff report and responded to City Council inquiries.

Mayor Schneider opened the public hearing.

Mark Gallatin, South Pasadena Resident, expressed his support for the landmark designation.

There being no one else desiring to speak on this item, Mayor Schneider closed the public comment period.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to designate the Historic Koebig House, located at 320 Grand

Avenue as a City Landmark, Number 54 in accordance to the required findings as outlined in the City's Cultural Heritage Ordinance, Section 2.63(A). Staff analysis has determined that the Historic Resource meets the required findings which are as follows: (a) That the designation of Landmark or Historic District is consistent with one or more of the purposes set forth in Section 2.58B; and (b) That the Landmark or Historic District meets one or more of the criteria for designation listed in Section 2.63(B); and (c) That the Landmark or Historic District possesses Historic Integrity of Location, design, setting, materials, workmanship, feeling, or association.

ACTION/DISCUSSION

22. First Reading and Introduction of an Ordinance to Amend Chapter 34 (Trees and Shrubs) of the South Pasadena Municipal Code

This item was moved to a future City Council meeting.

23. Adoption of an Urgency Ordinance Creating a Sidewalk Vending Permitting Program to Comply with Senate Bill No. 946

Interim Planning & Building Director Bergman presented the staff report and responded to City Council inquiries.

Mayor Schneider opened the public comment period.

Linda Krausen, South Pasadena Resident, requested that informational pamphlets regarding this new ordinance be provided to the community in different languages.

Bianca Richards, South Pasadena Resident, expressed concern pertaining to the hours permitting sidewalk vending for residential and commercial zones; requested a map be provided to show which streets are considered residential and which are considered commercial.

There being no one else desiring to speak on this item, Mayor Schneider closed the public comment period.

Councilmember Mahmud suggested changing the 5% slope to 3% and to correct a typo regarding the hours in the proposed ordinance.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY MAYOR PRO TEM KHUBESRIAN, CARRIED 5-0, to introduce and adopt an Urgency Ordinance entitled "An Ordinance of the City Council of the City of South Pasadena Amending Section 19.49-1 ("Mobile Food Vending") of Article 1 ("In General") of Chapter 19 ("Motor Vehicles and Traffic") of the South Pasadena Municipal Code to Exclude Self-Propelled Vehicles from the Definition of Vending Vehicle, Amending Section 21.16 ("Sales") of Chapter 21 ("Parks") to Require Sidewalk Vending Permits for Sales in Parks, and Adding Article VII ("Sidewalk Vending Permit") of Chapter 18 ("Business, Professions and Trades") Creating a Permitting Program to Regulate Sidewalk Vendors"; changing the 5% slope to 3%; correct a typo regarding the hours in the proposed ordinance.

24. Consideration of a Rental Housing Inspection Program (Items 24 & 25 were presented in conjunction with each other)

25. Consideration of a Tenant Relocation Assistance Policy (Items 24 & 25 were presented in conjunction with each other)

Assistant to the City Manager Demirjian presented the staff report and responded to City Council inquiries.

Mayor Schneider opened the public comment period.

There being no one desiring to speak on this item, Mayor Schneider closed the public comment period.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER CACCIOTTI, CARRIED 5-0, to consider a draft concept for a tenant relocation assistance policy and review the concept of a rental housing inspection program for multi-family buildings of three units or more and directed staff to:

1. Conduct community and stakeholder outreach, and;
2. Develop an ordinance for City Council review.

REPORTS

26. Information Update on Emergency Operations Center (no staff report)

Fire Chief Riddle presented a PowerPoint and responded to City Council inquiries. Mayor Schneider opened the public comment period.

There being no one desiring to speak on this item, Mayor Schneider closed the public comment period.

27. Receive and File the City of South Pasadena Emergency Public Information Plan

Public Information Officer Pope presented the staff report and responded to City Council inquires.

Mayor Schneider opened the public comment period.

There being no one desiring to speak on this item, Mayor Schneider closed the public comment period.

STATE OF THE CITY/ELECTION OF OFFICERS/PRESENTATION

28. Mayor's State of the City Presentation

Mayor Schneider presented his State of the City PowerPoint presentation and provided outgoing comments.

29. Election of Mayor and Mayor Pro Tem for the 2018-2019 Term

Chief City Clerk announced the election of the Mayor and requested nominations. Councilmember Joe nominated Mayor Pro Tem Khubesrian as Mayor for the 2018-2019 term. Mayor Pro Tem Khubesrian accepted the nomination. Councilmember Cacciotti moved that nominations be closed. MOTION BY COUNCILMEMBER JOE, CARRIED 5-0, to elect Marina Khubesrian, M.D. to the Office of Mayor.

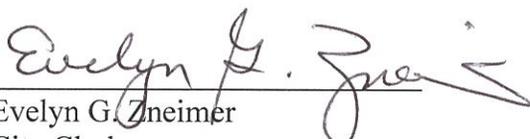
Mayor Pro Tem Khubesrian announced the election of Mayor Pro Tem and requested nominations. Mayor Schneider nominated Councilmember Joe as Mayor Pro Tem for the 2018-2019 term. Councilmember Joe accepted the nomination. Councilmember Mahmud moved that nominations be closed. MOTION BY MAYOR SCHNEIDER, CARRIED 5-0, to elect Robert S. Joe to the Office of Mayor Pro Tem.

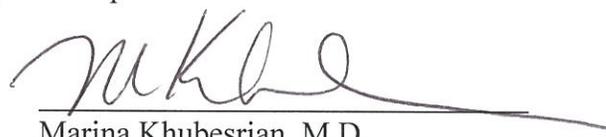
30. Presentation to Outgoing Mayor Richard D. Schneider, M.D.

Mayor Pro Tem Khubesrian presented a Certificate of Tree Planting and a bonsai tree to Mayor Schneider. The City Council expressed gratitude to outgoing Mayor Schneider for his service.

ADJOURNMENT

Mayor Schneider adjourned the City Council Meeting at 11:15 p.m.


Evelyn G. Zneimer
City Clerk


Marina Khubesrian, M.D.
Mayor

Minutes approved by the South Pasadena City Council on December 19, 2018.