

December 10th, 2018



**MINUTES OF THE REGULAR MEETING OF THE
PARKS AND RECREATION COMMISSION
OF THE CITY OF SOUTH PASADENA CONVENED
THIS 10th DAY OF DECEMBER 2018, AT 6:30 P.M.
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS
1424 MISSION STREET**

1. ROLL CALL

Chair A. Vogel convened the regular meeting of the Parks and Recreation Commission at 6:31 p.m.

Staff R. Martin called the roll. Present were: Chair A. Vogel, Commissioner A. Salinas, and Commissioner R. Rosen

Other Officials and Staff present: Community Services Director/Staff Liaison S. Pautsch, City Council Liaison Mayor Dr. M. Khubesrian, Recreation Supervisor L. Hakobian, and Staff R. Martin

Excused: Vice-Chair Z. Robb and Commissioner D. Beadle

**2. APPROVAL OF THE MINUTES OF THE REGULAR MEETINGS OF
SEPTEMBER 10TH, 2018**

MOTION: Commission approved the minutes of the regular September 10th, 2018 Parks and Recreation Commission meeting. By majority voice vote, the motion passed.

(Rosen, Salinas)

COMMENTS ON MATTERS NOT ON THE AGENDA

3. PUBLIC PARTICIPATION

Resident Charles Vogel, 1616 Bank Street: Expressed his concern on the field conditions at the Arroyo Seco Park. He thinks there is far too much mud and empty grass patches on the fields. He suggested staff should consider reseeding entire field to correct the problem. Staff will take request into consideration, and will look into the issue.

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PRESENTATIONS/ (ACTION AND/OR DISCUSSION)

4. NONE

ACTION AND /OR DISCUSSION ITEMS

5. FIELD USE REQUEST

Presented by Supervisor L. Hakobian. She presented the specifics and the staff recommendation for each Winter/Spring 2019 field use applications. Staff recommended approving three out of four applications submitted.

MOTION: Commission approved staff recommendations for Winter/Spring 2019 field use applications. By majority voice vote, motion passed.

(Salinas, Rosen)

6. CONCERT SUBCOMMITTEE

Item was tabled for a future meeting. Due to three Parks and Recreation Commissioner being replaced after December 2018 (two whose terms have concluded, and one who will be stepping down), staff would like to vote for new subcommittee members when new Commissioners have been appointed and are present.

7. REVIEW & APPROVAL OF THE CO- SPONSORSHIP POLICY

Presented by Director Pautsch. Staff is looking for Commission to approve the addition of adding “fundraising event” to the co-sponsorship list for the South Pasadena Arts Council. There are no changes to the Co-Sponsorship Policy.

MOTION: Commission approved the modification of adding “fundraiser events” to the Co-Sponsorship list. By majority voice vote, motion passed.

(Rosen, Vogel)

8. CITY COUNCIL LIAISON REPORTS

Mayor Dr. M. Khubesrian will present her recommendation for new appointees to the Parks and Recreation Commission at the Dec 19th, 2018 City Council meeting, as this is the last meeting for both Commissioner Rosen and Salinas. In addition, she invited the commission to participate in upcoming City winter fundraising activities.

7. COMMISSIONER REPORT

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Commissioners Rosen and Salinas took this time to thank their fellow commissioners and Community Services Staff for their time on the Parks and Recreation Commission as it would be their last meeting serving on the commission; both their terms have concluded. Chair Vogel thanked both Commissioners for their time and valuable input throughout their terms. Chair Vogel wanted to follow up with staff regarding a past public comment from the September 10th, 2018 Commission meeting regarding modifying the golf Course entrance fee for those who were aiding persons with disabilities. Director Pautsch confirmed the rate was recently modified to a discounted \$7 fee.

8. STAFF LIAISON REPORT

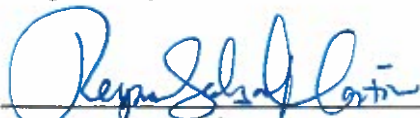
Director Pautsch updated Commission on the following items:

- Recreation's Breakfast with Santa, December 8th
- The City employee Luncheon, December 11th
- War Memorial construction-final phase
- Recreation's Snow Day, January 19th
- January Parks & Recreation meeting is tentative if no new Commissioners are appointed before meeting date. Vice-Chair Robb will be stepping down from the Commission. A total of three commissioners will need to be replaced
- She thanked both Commissioners Rosen and Salinas for their time, and asked that they continue to keep the Recreation Division posted with any City park concerns
- Public Works staffing
- New system for recording Commission minutes will take effect January 2019.

ADJOURNMENT

By consensus, the Commission adjourned at 7:01 p.m. The next Commission meeting will be held on January 14th, 2019.

Respectfully Submitted:



Reyna Salazar-Martin
Community Services Management Assistant

Approved By:



Andrew Vogel
Chair