



**CITY OF SOUTH PASADENA  
CITY COUNCIL REGULAR MEETING AGENDA**

**Amedee O. “Dick” Richards, Jr. Council Chamber  
1424 Mission Street, South Pasadena, CA 91030**

**Wednesday, February 20, 2019, at 7:30 p.m.**

*In order to address the City Council, please complete a Public Comment Card.  
Time allotted per speaker is three minutes.  
No agenda item may be taken after 11:00 p.m.*

**CALL TO ORDER:** Mayor Marina Khubesian, M.D.

**ROLL CALL:** Councilmembers Michael A. Cacciotti, Diana Mahmud, and Richard D. Schneider, M.D.; Mayor Pro Tem Robert S. Joe; and Mayor Marina Khubesian, M.D.

**PLEDGE OF ALLEGIANCE:** Mayor Marina Khubesian, M.D.

**PUBLIC COMMENTS AND SUGGESTIONS**

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

**1. CLOSED SESSION  
ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately.

**PRESENTATIONS**

- 2. Animal Adoption**
- 3. Certificates of Recognition for Outgoing Commissioners**

**4. Arts Invocation – Pete Morris**

**COMMUNICATIONS**

**5. Councilmembers Communications**

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

**6. City Manager Communications**

**7. Reordering of and Additions to the Agenda**

**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

**CONSENT CALENDAR**

**8. Minutes of the City Council Meeting of February 6, 2019**

Recommendation

Approve the minutes of the February 6, 2019 City Council Meeting.

**9. Prepaid Warrants, General City Warrants, and Payrolls**

Recommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 205862 through 205942 in the amount of \$227,279.20; General City Warrants Nos. 205943 through 206046 in the amount of \$443,929.81; and Payroll dated February 8, 2019, in the amount of \$599,198.91.

**10. Monthly Investment Reports for December 2018**

Recommendation

Receive and file the monthly investment reports for December 2018.

**11. Award of Contract to John L. Hunter and Associates, Inc. for Three-Year Term to Provide Environmental Compliance and NPDES Consulting Services in an Annual Amount Not-to-Exceed \$36,480**

Recommendation

Accept a proposal dated January 10, 2019, from John L. Hunter and Associates, Inc. (Consultant) for a Three-Year Term (2019-21) to provide environmental compliance and National Pollutant Discharge Elimination System (NPDES) services and authorize the City Manager to execute a multi-year agreement with the consultant for a not-to-exceed annual amount of \$36,480 (estimated cumulative three year total is \$103,250).

**12. Adoption of a Resolution Establishing Rules and Regulations Governing Employer Employee Relations in Accordance with the Meyers-Milias-Brown Act**

Recommendation

Adopt a resolution establishing rules and regulations governing employer-employee relations in accordance with the Meyers-Milias-Brown Act (Brown Act).

**13. Adoption of the City of South Pasadena Social Media Policy**

Recommendation

Adopt the Social Media Policy.

**14. Award a Contract to Lotus Communications, LLC to Replace the Current Cabling Infrastructure in Several City Facilities for an Amount Not-to-Exceed \$113,008**

Recommendation

1. Accept a bid dated November 12, 2018, from Lotus Communications, LLC to replace the current cabling infrastructure in several City facilities (Project); and
2. For reasons set forth in the body of this report, find that this contract award is not subject to competitive bidding based on Lotus Communications, LLC, being a sole source for the cabling infrastructure system that will be installed in City Facilities; and
3. Authorize the City Manager to enter into a contract with Lotus Communications, LLC for an amount not to exceed \$113,008 for the Project.

**15. Second Reading and Adoption of an Ordinance Adding Article VIII (Police Tow Services Franchises) to Chapter 19 (Motor Vehicles and Traffic) of the South Pasadena Municipal Code**

Recommendation

Read by title only for the second reading, waiving further reading, and adopt an Ordinance to the South Pasadena Municipal Code (SPMC) regarding procedures and requirements for a Police Tow Services Franchise.

**16. Adoption of the 2019-2020 Legislative Platform**

Recommendation

Adopt the 2019-2020 Legislative Platform that will serve as the guiding policy document for the City when determining whether a position should be taken on proposed State legislation that may impact the City.

**17. Approve the Appointment of a Second Alternate to the Clean Power Alliance to Represent the City of South Pasadena**

Recommendation

Approve the appointment of Mayor Pro Tem Joe as the second alternate on the Clean Power Alliance to represent the City of South Pasadena.

**PUBLIC HEARINGS**

**18. Public Hearing to Receive Objections or Protests to the Vegetation Management Program Regarding the Abatement of Weeds, Brush, Rubbish and Refuse Upon or in Front of Specified Property in the City and Authorizing by Minute Order the Abatement of Hazardous Vegetation**

Recommendation

After holding a Public Hearing and receiving public testimony and hearing any objections or protests to the procedures for abating brush and native vegetation fire hazards identified in Resolution No. 7596, adopt by motion an order directing the abatement of hazardous vegetation.

**ACTION/DISCUSSION**

**19. Mid-Year Financial Report for Fiscal Year 2018-19**

Recommendation

1. Appropriate from General Fund Reserves: \$32,000 to Account #101-6010-6601-8140-000 for the City's move to 100% Renewable Energy Mix with the Clean Power Alliance and;
2. Receive and File the Mid-Year Financial Report for Fiscal Year 2018-19.

**20. Budget Outreach Communications Plan**

Recommendation

Approve the Budget Outreach Communications Plan.

**REPORTS**

**21. Receive and File City of South Pasadena Brand Guidelines**

Recommendation

Receive and file the City of South Pasadena Brand Guidelines.

**ADJOURNMENT**

**FUTURE CITY COUNCIL MEETINGS  
(OPEN SESSION)**

February 28, 2019	Commissioners Congress	War Memorial Building	6:00 p.m.
March 1, 2019	Strategic Plan Retreat	Garfield Reservoir	2:00 p.m.
March 6, 2019	Regular City Council Meeting	Council Chamber	7:30 p.m.
March 20, 2019	Regular City Council Meeting	Council Chamber	7:30 p.m.
April 3, 2019	CANCELLED		

**PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS**

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk’s Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030; and
- City website: [www.southpasadenaca.gov/agendas](http://www.southpasadenaca.gov/agendas)

Agenda related documents provided to the City Council are available for public inspection in the City Clerk’s Division, and on the City’s website at [www.southpasadenaca.gov/agendas](http://www.southpasadenaca.gov/agendas). During the meeting, these documents will be available for inspection as part of the “Reference Binder” kept in rear of the City Council Chamber.

Regular meetings are broadcast live on Spectrum Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at [www.southpasadenaca.gov/agendas](http://www.southpasadenaca.gov/agendas).

**AGENDA NOTIFICATION SUBSCRIPTION**

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk’s Division at (626) 403-7230.

**ACCOMMODATIONS**



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.*

02/14/19

Date



Juan Esquivel, MPA  
Deputy City Clerk