

**A G E N D A**  
**SOUTH PASADENA YOUTH COMMISSION MEETING**  
February 25, 2019  
6:00 p.m.

**South Pasadena Senior Center – Computer Lab – 1102 Oxley Street**

- A. ROLL CALL.....C. Chuang, Chair
- B. COMMENTS ON MATTERS NOT ON THE AGENDA  
Public Participation- 5 minutes maximum per guest speaker
- C. MINUTES-January 28, 2018
- D. CITY COUNCIL LIAISON'S REPORT.....B. Joe
- E. SCHOOL BOARD REPRESENTATIVE REPORT.....R. Kalra
- F. COMMUNITY AT LARGE ..... VACANT
- G. DISCUSSION ITEMS.....L. Hakobian, Staff
  - 1. Senior Prom
  - 2. Eggstravaganza
- H. CHAIR'S REPORT.....C. Chuang, Chair
- I. STAFF LIAISON'S REPORT.....L. Hakobian, Staff
  - 1. Commission Meeting Location
  - 2. Annual Commissioners Congress (February 28)
  - 3. Brown Act Meeting (April 22)
- J. ANNOUNCEMENTS.....Commission

ADJOURNMENT

Next meeting: March 25, 2019

STATE OF CALIFORNIA, CITY OF SOUTH PASADENA, COUNTY OF LOS ANGELES  
I declare under penalty of perjury, that I am an employee of the City of South Pasadena, and that I posted this Agenda on the bulletin board in the courtyard of the City Hall at 1414 Mission Street, South Pasadena on February 21, 2019 as required by Law.

Date: February 21, 2019

Signature: 

**DRAFT**



**MINUTES OF THE REGULAR MEETING OF THE  
YOUTH COMMISSION  
OF THE CITY OF SOUTH PASADENA CONVENED  
THIS 28<sup>TH</sup> DAY OF JANUARY 2019, AT 6:00 P.M.  
SOUTH PASADENA SENIOR CENTER  
1102 OXLEY STREET**

**1. ROLL CALL**

Chair Chuang convened the Regular Meeting of the Youth Commission at 6:02 p.m. Staff Liaison Hakobian called the roll. Present were Commissioners Chuang C., Fong E., Chuang E., Estevez A., Fleming P., Fong J., Wang C., Whetsel C., and Quezada Z.

Absent: Commissioner Khan.

Other Officials and Staff present: City Council Liaison Joe, School Board Representative Kalra, and Community Services Supervisor Hakobian.

Introduction of Youth Commission members and welcoming School Board Representative, Dr. Ruby Kalra.

**2. COMMENTS ON MATTERS NOT ON THE AGENDA**

None

**3. APPROVAL OF MINUTES**

**MOTION:** Commission approved the minutes of the regular December 10<sup>th</sup> meeting. By unanimous voice vote, the motion passed.  
(Estevez, Fleming)

**4. CITY COUNCIL LIAISON'S REPORT**

City Council Liaison Joe reported on the following: Meeting between City Council and School Board; District parking lot building swap; Commission Congress; Video/audio taping of commission meetings and release forms for parents to sign; Greater homeless count through the Police Department; Wilson Wellhead Treatment; Challenged commissioners to come up with key issues they can work on; coordinate to have resources available on the weekends since school library is closed; Future tour of city hall.

## DRAFT

### 5. SCHOOL BOARD REPRESENTATIVE REPORT

Dr. Kalra reported on the following: New STEM building is now open; Improvements for the middle school; and future use of the district parking lot.

### 6. COMMUNITY AT LARGE REPORT

None

### 7. DISCUSSION ITEMS

Staff Liaison Hakobian reported on the following:

1. 2019 Youth Commission Work Plan- The Work Plan is a guide for the Commission to follow as they prepare and plan various projects during the year. Motion was made to accept the Work Plan by Chair Chuang, and 2<sup>nd</sup> by Vice Chair Fong.
2. Municipal Code-A draft municipal code pertaining to the Youth Commission was provided. The municipal code provides the commission with their functions, along with membership, terms, rules and regulations. Motion was made to accept the Municipal Code by Vice-Chair Fong, and 2<sup>nd</sup> by Commissioner Estevez.

### 8. CHAIR'S REPORT

Chair Chuang spoke about working with other commissioners on future projects. Commissioner Estevez spoke about civic involvement and increasing civic awareness with the youth.

### 9. STAFF LIAISON'S REPORT

Staff Liaison Hakobian reported on the following: Commission Meeting location has not been determined, yet. City Council Liaison Joe asked if the Commission prefers to have the meeting at the current location or City Hall. Commissioners prefer to have it at the Senior Center.

### 10. ANNOUNCEMENTS

None

### ADJOURNMENT

By consensus, the Commission adjourned at 6:58 p.m. The next Commission meeting will be held on Monday, February 25, 2019 at the South Pasadena Senior Center.

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Cole Chuang  
Youth Commission Chair

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Lucy Hakobian  
Staff Liaison