



**CITY OF SOUTH PASADENA  
CITY COUNCIL REGULAR MEETING AGENDA  
**ACTION AGENDA****

**Amedee O. "Dick" Richards, Jr. Council Chamber  
1424 Mission Street, South Pasadena, CA 91030**

**Wednesday, February 20, 2019, at 7:30 p.m.**

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**CALL TO ORDER:** Mayor Marina Khubesian, M.D.

**ROLL CALL:** Councilmembers Michael A. Cacciotti, Diana Mahmud, and Richard D. Schneider, M.D.; Mayor Pro Tem Robert S. Joe; and Mayor Marina Khubesian, M.D.

**PLEDGE OF ALLEGIANCE:** Mayor Marina Khubesian, M.D.

**PUBLIC COMMENTS AND SUGGESTIONS**

- 1. CLOSED SESSION ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately.

**ACTION: No reportable action.**

**PRESENTATIONS**

- 2. Animal Adoption**
- 3. Certificates of Recognition for Outgoing Commissioners**
- 4. Arts Invocation – Pete Morris**

**COMMUNICATIONS**

- 5. Councilmembers Communications**

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

6. **City Manager Communications**
7. **Reordering of and Additions to the Agenda**

<b>CONSENT CALENDAR</b>
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**ACTION: Voted 5-0 to approve Consent Calendar Item Nos. 8-15 and 17 with the exception of Item No. 16.**

8. **Minutes of the City Council Meeting of February 6, 2019**

Recommendation

Approve the minutes of the February 6, 2019 City Council Meeting.

9. **Prepaid Warrants, General City Warrants, and Payrolls**

Recommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 205862 through 205942 in the amount of \$227,279.20; General City Warrants Nos. 205943 through 206046 in the amount of \$443,929.81; and Payroll dated February 8, 2019, in the amount of \$599,198.91.

10. **Monthly Investment Reports for December 2018**

Recommendation

Receive and file the monthly investment reports for December 2018.

11. **Award of Contract to John L. Hunter and Associates, Inc. for Three-Year Term to Provide Environmental Compliance and NPDES Consulting Services in an Annual Amount Not-to-Exceed \$36,480**

Recommendation

Accept a proposal dated January 10, 2019, from John L. Hunter and Associates, Inc. (Consultant) for a Three-Year Term (2019-21) to provide environmental compliance and National Pollutant Discharge Elimination System (NPDES) services and authorize the City Manager to execute a multi-year agreement with the consultant for a not-to-exceed annual amount of \$36,480 (estimated cumulative three year total is \$103,250).

12. **Adoption of a Resolution Establishing Rules and Regulations Governing Employer Employee Relations in Accordance with the Meyers-Milias-Brown Act**

Recommendation

Adopt a resolution establishing rules and regulations governing employer-employee relations in accordance with the Meyers-Milias-Brown Act (Brown Act).

**13. Adoption of the City of South Pasadena Social Media Policy**

Recommendation

Adopt the Social Media Policy.

**14. Award a Contract to Lotus Communications, LLC to Replace the Current Cabling Infrastructure in Several City Facilities for an Amount Not-to-Exceed \$113,008**

Recommendation

1. Accept a bid dated November 12, 2018, from Lotus Communications, LLC to replace the current cabling infrastructure in several City facilities (Project); and
2. For reasons set forth in the body of this report, find that this contract award is not subject to competitive bidding based on Lotus Communications, LLC, being a sole source for the cabling infrastructure system that will be installed in City Facilities; and
3. Authorize the City Manager to enter into a contract with Lotus Communications, LLC for an amount not to exceed \$113,008 for the Project.

**15. Second Reading and Adoption of an Ordinance Adding Article VIII (Police Tow Services Franchises) to Chapter 19 (Motor Vehicles and Traffic) of the South Pasadena Municipal Code**

Recommendation

Read by title only for the second reading, waiving further reading, and adopt an Ordinance to the South Pasadena Municipal Code (SPMC) regarding procedures and requirements for a Police Tow Services Franchise.

**16. Adoption of the 2019-2020 Legislative Platform**

Recommendation

Adopt the 2019-2020 Legislative Platform that will serve as the guiding policy document for the City when determining whether a position should be taken on proposed State legislation that may impact the City.

**ACTION: Voted 5-0 to approve as amended.**

**17. Approve the Appointment of a Second Alternate to the Clean Power Alliance to Represent the City of South Pasadena**

Recommendation

Approve the appointment of Mayor Pro Tem Joe as the second alternate on the Clean Power Alliance to represent the City of South Pasadena.

**PUBLIC HEARINGS**

**18. Public Hearing to Receive Objections or Protests to the Vegetation Management Program Regarding the Abatement of Weeds, Brush, Rubbish and Refuse Upon or in Front of Specified Property in the City and Authorizing by Minute Order the Abatement of Hazardous Vegetation**

Recommendation

After holding a Public Hearing and receiving public testimony and hearing any objections or protests to the procedures for abating brush and native vegetation fire hazards identified in Resolution No. 7596, adopt by motion an order directing the abatement of hazardous vegetation.

**ACTION: Voted 5-0 to approve the recommended actions.**

**ACTION/DISCUSSION**

**19. Mid-Year Financial Report for Fiscal Year 2018-19**

Recommendation

1. Appropriate from General Fund Reserves: \$32,000 to Account #101-6010-6601-8140-000 for the City's move to 100% Renewable Energy Mix with the Clean Power Alliance and;
2. Receive and File the Mid-Year Financial Report for Fiscal Year 2018-19.

**ACTION: Voted 5-0 to approve the recommended action.**

**20. Budget Outreach Communications Plan**

Recommendation

Approve the Budget Outreach Communications Plan.

**ACTION: Voted 5-0 to approve the recommended action with additional outreach in the community.**

**REPORTS**

**21. Receive and File City of South Pasadena Brand Guidelines**

Recommendation

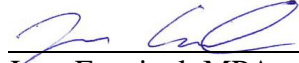
Receive and file the City of South Pasadena Brand Guidelines.

**ACTION: Voted 5-0 to approve the recommended action, directed staff to bring back green color palette at a future meeting.**

**ADJOURNMENT**

02/21/19

Date



Juan Esquivel, MPA

Deputy City Clerk