



**MINUTES OF THE REGULAR MEETING OF THE  
YOUTH COMMISSION  
OF THE CITY OF SOUTH PASADENA CONVENED  
THIS 28<sup>TH</sup> DAY OF JANUARY 2019, AT 6:00 P.M.  
SOUTH PASADENA SENIOR CENTER  
1102 OXLEY STREET**

**1. ROLL CALL**

Chair Chuang convened the Regular Meeting of the Youth Commission at 6:02 p.m. Staff Liaison Hakobian called the roll. Present were Commissioners Chuang C., Fong E., Chuang E., Estevez A., Fleming P., Fong J., Wang C., Whetsel C., and Quezada Z.

Absent: Commissioner Khan.

Other Officials and Staff present: City Council Liaison Joe, School Board Representative Kalra, and Community Services Supervisor Hakobian.

Introduction of Youth Commission members and welcoming School Board Representative, Dr. Ruby Kalra.

**2. COMMENTS ON MATTERS NOT ON THE AGENDA**

None

**3. APPROVAL OF MINUTES**

**MOTION:** Commission approved the minutes of the regular December 10<sup>th</sup> meeting. By unanimous voice vote, the motion passed.  
(Estevez, Fleming)

**4. CITY COUNCIL LIAISON'S REPORT**

City Council Liaison Joe reported on the following: Meeting between City Council and School Board; District parking lot building swap; Commission Congress; Video/audio taping of commission meetings and release forms for parents to sign; Greater homeless count through the Police Department; Wilson Wellhead Treatment; Challenged commissioners to come up with key issues they can work on; coordinate to have resources available on the weekends since school library is closed; Future tour of city hall.

**5. SCHOOL BOARD REPRESENTATIVE REPORT**

Dr. Kalra reported on the following: New STEM building is now open; Improvements for the middle school; and future use of the district parking lot.

**6. COMMUNITY AT LARGE REPORT**

None

**7. DISCUSSION ITEMS**

Staff Liaison Hakobian reported on the following:

1. 2019 Youth Commission Work Plan- The Work Plan is a guide for the Commission to follow as they prepare and plan various projects during the year. Motion was made to accept the Work Plan by Chair Chuang, and 2<sup>nd</sup> by Vice Chair Fong.
2. Municipal Code-A draft municipal code pertaining to the Youth Commission was provided. The municipal code provides the commission with their functions, along with membership, terms, rules and regulations. Motion was made to accept the Municipal Code by Vice-Chair Fong, and 2<sup>nd</sup> by Commissioner Estevez.

**8. CHAIR'S REPORT**

Chair Chuang spoke about working with other commissioners on future projects. Commissioner Estevez spoke about civic involvement and increasing civic awareness with the youth.

**9. STAFF LIAISON'S REPORT**

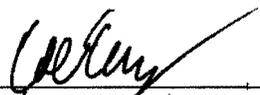
Staff Liaison Hakobian reported on the following: Commission Meeting location has not been determined, yet. City Council Liaison Joe asked if the Commission prefers to have the meeting at the current location or City Hall. Commissioners prefer to have it at the Senior Center.

**10. ANNOUNCEMENTS**

None

**ADJOURNMENT**

By consensus, the Commission adjourned at 6:58 p.m. The next Commission meeting will be held on Monday, February 25, 2019 at the South Pasadena Senior Center.

  
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 Cole Chuang  
 Youth Commission Chair

  
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 Lucy Hakobian  
 Staff Liaison