

City of South Pasadena
CULTURAL HERITAGE COMMISSION
SPECIAL MEETING

Thursday March 21, 2019 at 8:00 P.M.

City Council Chambers, 1424 Mission Street

Mark Gallatin (Chair), Rebecca Thompson (Vice Chair), William Cross, Kristin Morrish, Steven Friedman
Robert S. Joe, Council Liaison
Edwar Sissi, Staff Liaison

PRESENTATIONS & PUBLIC COMMENT

RECOMMENDED ACTION

1. Public Comment

Time reserved for those in the audience who wish to address the Commission. No immediate action can be taken on non-agenda items, but the Commission may place the item on an agenda for future discussion.

CONSENT CALENDAR

RECOMMENDED ACTION

2. No Consent Items

Discuss & Determine Appropriateness

CONTINUED ITEMS

RECOMMENDED ACTION

3. No Continued Items

Discuss & Determine Appropriateness

NEW ITEMS

RECOMMENDED ACTION

4. 1036 Adelaine Avenue

***Applicant:* Jim Fenske**

***Project No:* 1986-COA**

***Year Built:* 1889**

***Architectural Style:* Craftsman**

***Historic Status Code:* 5D1.**

***Historic District:* El Centro/Indiana/Palm Addition**

Description:

Previously the CHC, at the March 16, 2017 meeting, approved the rehabilitation of the existing historic house (constructed in 1898), 14'x20' detached garage (constructed in 1921) and 182 sq. ft. single story addition with a 292 sq. ft. second story addition. During construction the existing garage was demolished without City approvals. Now, the property owner is seeking CHC approval to rebuild the existing garage with the same design, dimensions (14'x20') with similar materials. The approved square footage for the addition is less than 50% of the existing house, therefore a single vehicle garage is permitted.

Discuss & Determine Appropriateness

5. **1959 Marengo Avenue**
Applicant: Denise C. Tomlan
Project No.: 1903-COA
Year Built: 1912
Architectural Style: Craftsman
Historic Status Code: 5D1
Historic District: La France Craftsman District (Potential)

Description:

The Cultural Heritage Commission will review the proposal for a 299 sq. ft. single story addition with a 231 sq. ft. second story addition to an existing 2,112 sq. ft. two story Craftsman house on a 7,500 sq. ft. lot. The single story addition will consist of adding a new breakfast nook, a new family room, and a bathroom with a new mudroom. The second story addition will consist of a new master bathroom and a new master bedroom with a new 84 sq. ft. second story deck. The exterior materials for the additions will match the existing house. The materials will consist of: Kiln-Dried cedar corbels, Kiln-Dried cedar siding shingles, and wood windows. A new asphalt solar reflective shingle roof is proposed for the entire house. An existing 312 sq. ft. accessory structure will be converted to a 312 sq. ft. patio cover.

Discuss & Determine
Appropriateness

DISCUSSION ITEMS	RECOMMENDED ACTION
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6. **320 Grand Avenue – Mills Act Application Letter of Intent**
Applicant: Dr. Sherman
Year Built: 1928
Architectural Style: Tudor
Historic Status Code: 2B2
Historic District/Landmark No.: Landmark No. 54

Description:

The Commission will consider a Letter of Intent to enter into a Mills Act Contract for Landmark No. 54 (the Koebig House). The Commission may appoint a subcommittee to review this request and set up an on-site meeting to inspect the condition of the property and discuss any potential items for restoration that may be needed.

Receive and File, and
Appoint Subcommittee

7. **Rollin Street Craftsman Cluster – District Nomination**
Project No.: 2114-LHD

Description:

The Commission will receive and file the Historic Assessment Report for the Rollin Craftsman Cluster district nomination. The established subcommittee will review the information and conduct their analysis to report back to the Commission.

Receive, Review, and
File New Information

COMMUNICATIONS	RECOMMENDED ACTION
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8. Comments from Council Liaison
9. Comments from Commission
10. Comments from South Pasadena Preservation Foundation (SPPF) Liaison
11. Comments from Staff

Comment
Comment
Comment
Comment

APPROVAL OF MINUTES **RECOMMENDED ACTION**

12. Minutes of the Regular Meeting for February 21, 2019 Approve

ADJOURNMENT **RECOMMENDED ACTION**

13. Adjourn to a Special meeting on April 18, 2019 at 6:45 p.m. Adjourn

Project plans and related documents are on file in the Planning & Building Department and available for public review. Any person who has a question concerning the nature of an agenda item may call the Planning & Building Department at (626) 403-7220.

NOTICE

General: Pursuant to South Pasadena Ordinance No. 2001, the above projects have been scheduled to appear before the South Pasadena Cultural Heritage Commission. The date, time, and location of the meeting are indicated on this agenda.

Contents: The contents of this agenda provide information prescribed by §65094 of the Government Code. The Planning and Building Department does not assume any liability to the accuracy of the project description provided. The project description provided is based on application information initially submitted. Reviews may require material change to the initial submittal, which may or may not be reflected on subsequent agendas. Agenda errors and omissions may not necessarily invalidate the occurrence of any scheduled meetings. The project description may not include information such as exterior finishes, method of construction, extent of demolition, or architectural style. Interested or affected party may review the design materials either at the Planning and Building Department at 1414 Mission Street, South Pasadena, and submit written comments regarding any of the above projects to the Department and/or attend the Cultural Heritage Commission meeting and comment on the projects at the meeting.

Noticing: This agenda is provided in accordance with the noticing requirements of the ordinance. All continued items are posted on subsequent agendas for the Cultural Heritage Commission renders a continuous period of 60 days or until such decisions. The 60-day review period in which projects expire is indicated below the review type. Future notices are not provided for any continued items. Notices may not be provided for a new item continued to a subsequent meeting due to a lack of quorum. A decision on a project not rendered by the Cultural Heritage Commission after 60 days shall be forwarded to the Planning Commission for action or considered as inactive and removed from the agenda with no further action. Under certain circumstances and upon agreement between the Planning and Building Department and the applicant, the Cultural Heritage Commission may continue to review a project after 60 days if material changes to the initial project warrant additional review. The additional review period is subject to initial noticing requirement. Notices may not be provided for projects approved with a condition that they are resubmitted prior to permit issuance. It is the responsibility of any interested party to be kept updated and informed as to the progression of any of the projects listed above.

Appeals: Any person who owns real property or resides within 300 feet of any of the above projects aggrieved by a decision rendered by the Cultural Heritage Commission for the above projects may appeal the decision before the South Pasadena City Council. Appeals must be filed within 15 calendar days of the Board's decision. Appeals should be filed with the Planning and Building Department. Instruction on appeals, forms, and fee schedule may be obtained at the South Pasadena Planning and Building Department, 1414 Mission Street, South Pasadena.

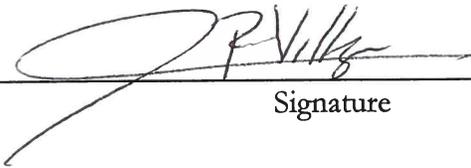
Meeting: Please plan to attend the meeting earlier than your scheduled time, as some projects may require less time than their allotted 15 minute discussion.

STATE OF CALIFORNIA)
CITY OF SOUTH PASADENA) SS
COUNTY OF LOS ANGELES)

AFFIDAVIT OF POSTING

I declare under penalty of perjury that I am employed by the City of South Pasadena in the Planning & Building Department, and that I posted this notice on the courtyard bulletin board at City Hall on the date indicated below.

3-11-2019
Date



Signature

Accommodations

Meeting facilities are accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Planning and Building Department at (626) 403-7220. Hearing assistive devices are available in the Council Chambers. Notification at least 72 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II)