



Wednesday, March 6, 2019
Minutes of the Regular Meeting of the City Council

CALL TO ORDER

A Regular Meeting of the South Pasadena City Council was called to order by Mayor Khubesrian on Wednesday, March 6, 2019, at 7:32 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

ROLL CALL

Present: Councilmembers Cacciotti, Mahmud, and Schneider; Mayor Pro Tem Joe; and Mayor Khubesrian.

Absent: None.

City Staff

Present: City Manager DeWolfe; City Attorney Highsmith; and Chief City Clerk Donohue were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

PLEDGE OF ALLEGIANCE

Councilmember Cacciotti led the Pledge of Allegiance.

PUBLIC COMMENTS

The following individuals spoke about minimum wage:

1. Sadie Metcalfe, South Pasadena Resident
2. Amber Chen, South Pasadena Resident
3. John Srebalus, South Pasadena Resident
4. Thea McCallie, South Pasadena Resident
5. Anne Bagasuo, South Pasadena Resident
6. Allan Spring, South Pasadena Resident
7. Annika Busman, South Pasadena Resident
8. Raquel Chatfield-Taylor, South Pasadena Resident
9. Jake Manzo, South Pasadena Resident

Jim Anderson, South Pasadena Resident, discussed replacing weathered flags on utility poles in the City.

Madeline DiGiorgi, South Pasadena Resident, discussed an event on Arbor Day.

Shlomo Nitzani, South Pasadena Resident, discussed the recent electric bill increases since the City went 100% renewable energy.

Joe Payne, South Pasadena Resident, discussed the Festival of Balloons Committee and their need for funds to pay for fireworks and flags.

1. CLOSED SESSION ANNOUNCEMENTS

A. Liability Claims

LIABILITY CLAIMS – Pursuant to Government Code Section 54956.95

Claimant: Kuntz

Agency Claimed Against: City of South Pasadena

B. Potential Litigation

CONFERENCE WITH LEGAL COUNSEL – SIGNIFICANT EXPOSURE TO LITIGATION, Pursuant to Government Code Section 54956.9 (d)(2):

Number of Potential Cases: 2

City Attorney Highsmith reported that the City Council received briefings and provided direction to staff regarding the agendaized Closed Session Items, but did not take any reportable action.

PRESENTATIONS

2. Arbor Day Proclamation

Mayor Khubesrian presented the proclamation for Arbor Day to South Pasadena Beautiful Board Member Gina Atkinson.

3. International Women's Day Proclamation

Mayor Khubesrian presented the proclamation for International Women's Day to the WISPPA President Betty Emirhanian.

Mayor Khubesrian presented a PowerPoint slide on women history in South Pasadena.

COMMUNICATIONS

2. Councilmembers Communications

Councilmember Cacciotti shared a photo of a recent Festival of Balloons Committee meeting; a recent City of Glendale City Council meeting.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER SCHNEIDER, to provide \$1,000 from his discretionary fund to the Festival of Balloons Committee.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY MAYOR PRO TEM JOE, to consider a Friendship City Agreement with Dong Fang City, Hainan Province in the future.

Councilmember Mahmud suggested that a Friendship City policy be considered before the City Council consider adopting a Friendship City agreement; encouraged the community to contact South Pasadena Beautiful if you see a tree that is dead or dying; discussed a recent tour of the Athens facility in Sun Valley; discussed a recent San Gabriel Valley Council of Governments Capital and Construction Committee meeting; provide statistics on the recent Clean Power Alliance implementation in South Pasadena; encouraged the community to take advantage of the Upper San Gabriel Valley Municipal Water District \$250 plan voucher rebate program; noted that Mayor Khubesrian is only the fourth woman to serve as Mayor in South Pasadena and she is only the fifth to serve as Mayor in the City's history.

Mayor Pro Tem Joe discussed Governor Newsom's appointment of South Pasadena resident Mark Ghaly as the new Secretary of the California Health and Human Services Agency.

Mayor Khubesrian shared photos from the first annual Commissioners Congress on February 28, 2019; the Strategic Plan Workshop on March 1, 2019; the upcoming SPARC Art Gallery at City Hall on Saturday, March 9, 2019; a history timeline of women on the South Pasadena City Council.

3. City Manager Communications

City Manager DeWolfe introduced new Police Officer David Calderon and provided a brief background on his career.

4. Reordering of and Additions to the Agenda

None.

CONSENT CALENDAR

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY MAYOR PRO TEM JOE, CARRIED 5-0, to approve Consent Calendar Item Nos. 7-10.

7. Minutes of the City Council Meeting of February 20, 2019

Approved the minutes of the February 20, 2019 City Council Meeting.

8. Prepaid Warrants, General City Warrants, and Payroll

Approved the City of South Pasadena Prepaid Warrants Nos. 206047 through 206106 in the amount of \$401,966.43; General City Warrants Nos. 206107 through 206196 in the amount of \$857,983.00; and Payroll dated February 17, 2019, in the amount of \$712,611.67.

9. Acceptance of Project Completion and Authorization to File a Notice of Completion for the War Memorial Building Improvements and Authorization to Release Retention Payment to Golden Sun Firm & Co., Inc., in the Amount of \$10,835.10

1. Accepted the War Memorial Building Improvements (Project) as complete;
2. Authorized the recordation of the Notice of Completion (NOC) with the Los Angeles County Registrar-Recorder County Clerk; and
3. Authorized release of retention payment to Golden Sun Firm & Co., Inc., (Contractor), in the amount of \$10,835.10.

10. Award of Contract to CT&T Concrete Paving, Inc. for the CDBG FY 2018-19 Sidewalk Replacement and ADA Access Ramps Project

1. Accepted a bid and alternate bid dated January 31, 2019, from CT&T Concrete Paving, Inc. for the construction of the Community Development Block Grant (CDBG) Fiscal Year (FY) 2018-19 Sidewalk Replacement and ADA Access Ramps Project (Project) at various locations and authorize the City Manager to enter into a contract with CT&T Concrete Paving, Inc. (Contractor) for a not-to-exceed amount of \$137,800.
2. Rejected all other bids received.

ACTION/DISCUSSION

11. Appeal of a Decision of the Natural Resources and Environmental Commission for the Removal of Two Non- Native Trees at 1921 Illinois Drive

Mayor Khubesrian recommended to remand this item back to the Natural Resources & Environmental Commission (NREC). She noted the Commission did not have the benefit of a staff report when this item was initially discussed and it was the first meeting for four of the Commissioners.

Mayor Khubesrian opened the public comment period.

Betty Emirhanian, South Pasadena Resident, expressed concern about trees being cut down near Hanscom Drive and Illinois Drive.

There being no one else desiring to speak on this item, Mayor Khubesrian closed the public comment period.

MOTION BY MAYOR KHUBESRIAN, SECOND BY COUNCILMEMBER CACCIOTTI, BY CONSENSUS, to remand this item back to the NREC.

STUDY SESSION**12. Review of Five-Year Financial Forecast and Initiation of Community Engagement Regarding Long-Range Financial Sustainability Plan**

City Manager DeWolfe introduced the item and Finance Consultant Frank Catania provided a presentation and responded to City Council inquiries.

The City Council discussed the item at length and went over the potential revenue enhancement and expense reduction scenarios.

Mayor Khubesrian opened the public comment period.

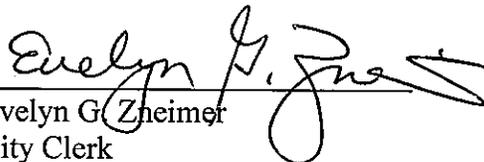
Sheila Rossi, South Pasadena Resident, expressed her support for a vacancy tax; inquired about the status of the general plan.

There being no one else desiring to speak on this item, Mayor Khubesrian closed the public comment period.

This was an information only item and did not require a vote.

ADJOURNMENT

Mayor Khubesrian adjourned the City Council Meeting at 9:43 p.m.


Evelyn G. Zheimer
City Clerk


Marina Khubesrian, M.D.
Mayor

Minutes approved by the South Pasadena City Council on March 20, 2019.