



REVISED AGENDA¹
CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA

Council Chamber
1424 Mission Street, South Pasadena, CA 91030

May 15, 2019, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three minutes.
No agenda item may be taken after 11:00 p.m.*

CALL TO ORDER: Mayor Marina Khubesrian, M.D.

ROLL CALL: Councilmembers Michael A. Cacciotti, Diana Mahmud, and Richard D. Schneider, M.D.; Mayor Pro Tem Robert S. Joe; and Mayor Marina Khubesrian, M.D.

PLEDGE OF ALLEGIANCE: Mayor Marina Khubesrian, M.D.

1. CLOSED SESSION ANNOUNCEMENTS: A Closed Session Agenda has been posted separately.

PRESENTATIONS

2. Arts Invocation- Be Kind to Animals Artwork

COMMISSION APPOINTMENTS

3. Commission Appointments

Recommendations

Appoint the following individuals to partial terms: Jason Samuel Rosner to the Animal Commission (term ending December 31, 2020); and Colin Wong to the Youth Commission (7th Grade, term ending June 30, 2020).

¹ See Changes to Item No. 21 Recommendation.

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

4. Councilmembers Communications

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

5. City Manager Communications**6. Reordering of and Additions to the Agenda****OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR**7. Minutes of the City Council Meeting on May 1, 2019****Recommendation**

Approve the minutes of the May 1, 2019 City Council meeting.

8. Prepaid Warrants, General City Warrants, and Payroll**Recommendation**

Approve the City of South Pasadena Prepaid Warrants Nos. 30675, 306842 through 306923 in the amount of \$279,378.66; General City Warrants Nos. 306924 through 307022 in the amount of \$757,632.23; and Payroll dated April 19, 2019 in the amount of \$695,039.49.

9. Monthly Investment Reports for March 2019

Recommendation

Receive and file the monthly investment reports for March 2019.

10. Approve the Creation of a New City Sponsored Event to Celebrate Women’s Leadership in South Pasadena and Authorize use of Mayor Khubesrian’s Discretionary Funds in the Amount of \$2,350

Recommendation

1. Approve the Creation of a Women’s Leadership Conference; and
2. Authorize \$2,350 from Mayor Khubesrian’s Discretionary Fund to fund the event.

11. Approve a Project List for Funding by the 21st Century Committee for the Library

Recommendation

Approve a project list for funding by the 21st Century Committee for the Library, a new division of the Friends of the South Pasadena Public Library.

12. Award of Contract for On-call Construction Management and Inspection Services to Willdan Engineering for a Not-to-Exceed Amount of \$119,324 and Interwest Consulting Group, Inc., for a Not-to-Exceed Amount of \$232,875

Recommendation

1. Accept a proposal dated January 17, 2019 from Willdan Engineering for on-call construction management and inspection services for the Monterey Road (Phase Three) and Traffic Signal Installation at Monterey Road & Orange Grove Avenue Projects;
2. Authorize the City Manager to execute an agreement with Willdan Engineering for a not-to-exceed amount of \$119,324;
3. Accept a proposal dated January 17, 2019 from Interwest Consulting Group, Inc., for on-call construction management and inspection services for the Alpha Avenue & Camino Del Sol and Bushnell Avenue & Diamond Avenue Street Improvement Projects; and
4. Authorize the City Manager to execute an agreement with Interwest Consulting Group, Inc. (Interwest) for a not-to-exceed amount of \$232,875.

13. Award of Construction Contract to New Art Construction, Inc. in the Amount of \$87,800, for the Mission-Meridian Garage Emergency Power Generator Replacement Project

Recommendation

1. Award the construction contract to New Art Construction, Inc. in the amount of \$87,800 for Mission Meridian Village; and
2. Authorize a construction contingency (10%) in the amount of \$8,700 for a total amount of \$96,580.

14. Resolution Approving Final Parcel Map No. 74132 for the Property Located at 1426 Bank Street

Recommendation

Adopt a resolution approving Final Parcel Map No. 74132 for the property located at 1426 Bank Street and authorize the recordation of the Final Parcel Map with the Los Angeles County Registrar-Recorder/County Clerk.

15. Discretionary Fund Request from Councilmember Cacciotti, for the Purpose of South Pasadena Tournament of Roses Float

Recommendation

Approve a Discretionary Fund request by Councilmember Cacciotti, for the purpose of assisting with the cost of South Pasadena Tournament of Roses event.

16. Approval of the 2019 Co-sponsorship Policy and List of Co-sponsored Organizations and Events

Recommendation

Approve the City of South Pasadena 2019 Co-sponsorship Policy and list of Co-sponsored organizations and events.

17. Award of Contract to KOA Corporation for Engineering Design Services for Fiscal Year 2018-19 Street Improvement Project for a Not-to-Exceed Amount of \$124,894

Recommendation

Accept a proposal dated March 20, 2019 from KOA Corporation for Engineering Design Services for Fiscal Year (FY) 2018-19 Street Improvement Project and authorize the City Manager to execute an agreement with KOA Corporation for a not-to-exceed amount of \$124,894.

18. Discretionary Fund Request from Councilmember Cacciotti for “Destination Imagination”

Recommendation

Approve a Discretionary Fund request by Councilmember Cacciotti designating \$100 to the “Destination Imagination” group.

19. Discretionary Fund Request from Mayor Pro Tem Joe for “Destination Imagination”

Recommendation

Approve a Discretionary Fund request by Mayor Pro Tem Joe designating \$100 to the “Destination Imagination” group.

PUBLIC HEARING ITEMS

20. Opening of Public Hearing and Presentation of the Proposed Budget for Fiscal Year 2019-20

Recommendation

1. Open the public hearing for the Fiscal Year 2019-20 Proposed Operating Budget; and
2. Continue the public hearing to the regular meeting of the City Council at 7:30 p.m. until June 5, 2019, or such other date as the City Council may determine, at which time the City Council will be asked to close the public hearing and adopt the Fiscal Year 2019-20 Operating Budget.

ACTION/DISCUSSION

21. Discussion of Potential Economic Vitality Strategies

Recommendation

Discuss and provide feedback regarding proposed strategies for economic vitality.

REPORTS

22. Review of Draft Long-term Financial Sustainability Strategies

Recommendation

Review the Draft Long-term Financial Sustainability Strategies outlined in this report before forwarding to the Finance Commission for further consideration. A final plan will be presented to Council for adoption in June along with the annual budget.

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

June 5, 2019	Regular City Council Meeting	Council Chamber	7:30 p.m.
June 19, 2019	Regular City Council Meeting	Council Chamber	7:30 p.m.
July 17, 2019	Regular City Council Meeting	Council Chamber	7:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk’s Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030; and
- City website: www.southpasadenaca.gov/agendas

Agenda related documents provided to the City Council are available for public inspection in the City Clerk’s Division, and on the City’s website at www.southpasadenaca.gov/agendas. During the meeting, these documents will be available for inspection as part of the “Reference Binder” kept in rear of the City Council Chamber.

Regular meetings are broadcast live on Spectrum Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at www.southpasadenaca.gov/agendas.

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk’s Division at (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City’s website as required by law.

5/10/19

Date

Miriam Ferrel
Management Intern