



**FOURTH OF JULY / FESTIVAL OF BALLOONS COMMITTEE AGENDA**  
**South Pasadenan Office, 1127 Mission Street**  
**Wednesday, May 22, 2019 at 7:00 p.m.**

Rosemary Whitney, Chair / Jim Anderson, Vice Chair  
Michael Schlaifer, Treasurer / Megan Colburn, Secretary

Councilmember Michael Cacciotti, City Council Liaison  
Anthony Kim, Community Services Coordinator, City Staff Liaison

- Chairperson, Rosemary Whitney called the meeting to order on May 22, 2019 at 7:11pm.
- Pledge of Allegiance.
- **Roll Call:**
  - **Committee Members Present:**
    - Rosemary Whitney
    - Jim Anderson
    - Megan Colburn
    - Marlin Perry
    - Robert MacTavish
    - Michael Schlaifer
    - Bill Glazier
    - Lindy Yeun
    - Joe Payne
    - Erin Anderson
  - **Committee Members Absent:**
    - Tracy Perry
    - Marty Smith
    - Bob McClain
    - Jane Jackson
    - Joan Shaw
    - Rob Williams
  - **Council Liaison:**
    - Michael Cacciotti



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- **City Staff Liaison Present:**
  - Anthony Kim
  
- Motion to approve the Minutes from April 2019 was made by Joe Payne and Marlin Perry. Motion Approved.
  
- **Public:** No Public were Present.
  
- **Old Business:** Jim Anderson reported that the banner that goes across Fair Oaks has been cleaned up and taken to the city. The banner and the flags will be going up in the next couple weeks.
  
- **Finance:** Michael Schlaifer reported that we have \$708 in the account. We will have to be frugal. He wants to get ahold of Anthony to discuss the Discretionary funds being transferred over to us.
  
- **Parade:** Joe Payne reported that they are still working with JPL for a Grand Marshall. Ideally, we want someone who is from South Pasadena who can represent space exploration. It does not need to be from South Pasadena but its preferred. We could get away without a grand Marshall but we would like to have one. Bill Glazier reported that he knows a possible candidate who lives in town that he has written an article about.
  
- **Cars:** Marlin Perry reported that they are having a meeting soon and will know very soon how many cars we will have. By the beginning of June, we should have our numbers.
  
- **Posters:** Joe Payne reported that we got all the posters in. We have about 120 posters this year. We got some really great posters this year. They are great quality this year. The City Council was all in agreement too with who won the contest. They will be going up the week of June 1, 2019.



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- **Decoration:** Rob Williams reported that he has things under control and will have things ordered soon.
- **Programs:** Bill Glazier reported that they are working on putting the program together. They will have lots of stories from the cars, the Grand Marshall and everything in between that we have written about in the past. The Program will be done before the parade.
- **Park:** Nothing new to report
- **Food Booths:** Rosemary Whitney reported that we will have four food booths this year. The new location of the food booths will be in the park near the ticket booth. They will be along the walkway just behind the ticket booth.
- **Tickets:** Robert MacTavish reported that between now and the next meeting the tickets will be printed and started to be passed at the various locations around town that will be pre-selling them.
- **Security:** Joe Payne reported that he briefly met Chief Ortiz. They will be meeting next week. He hopes to set up a city staff meeting in June.
- **Comments from Council Liaison:** Michael Cacciotti asked how we are financially with the funds. Michael reported that he will make sure the funds are transferred to us quickly.
- **Comments from City Staff Liaison:** Anthony Kim reported that we are moving along with the Firework agreement. It is taking a lot longer than usual but it seems to finally be moving along. The agreement should be signed very soon. He will be circulating the



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info page that goes up on the website. Please provide him with updates that you might see. He is hoping to send it out to the committee early next week.

- Meeting adjourned at 7:38pm. The next meeting will be on June 26, 2019 at 7:00pm.

Approved: Rosemary Whitney Date: 7-10-19  
Committee Chairperson