



FOURTH OF JULY / FESTIVAL OF BALLOONS COMMITTEE AGENDA
Amedee O. "Dick" Richards, Jr. Council Chamber, 1425 Mission Street
Wednesday, June 27, 2018, at 7:00 p.m.

Rosemary Whitney, Chair / Jim Anderson, Vice Chair
Michael Schlaifer, Treasurer / Megan Colburn, Secretary

Councilmember Robert Joe, City Council Liaison
Anthony Kim, Community Services Coordinator, City Staff Liaison

- Chairperson, Rosemary Whitney called the meeting to order on June 27, 2018 at 7:00pm.
- **Roll Call:**
 - **Committee Members Present:**
 - Rosemary Whitney
 - Jim Anderson
 - Michael Schlaifer
 - Megan Colburn
 - Joe Payne
 - Robert MacTavish
 - Bob McClain
 - Joan Shaw
 - Marty Smith
 - Ashley Ziegler
 - Bill Glazier
 - *Lindy Yeun* 
 - **Committee Members Absent:**
 - Tracy Perry
 - Marlin Perry
 - Jane Jackson
 - ~~Lindy Yeun~~ 
 - Rob Williams
 - Clare Williams
 - **Council Liaison Present:**
 - Robert Joe



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- **City Staff Liaison Present:**
 - Anthony Kim
- Motion to approve the corrected Minutes from May 2018 was made by Joan Shaw and Jim Anderson. Motion approved.
- **Public Comment:** None.
- **Finance:** Michael Schlaifer reported that we have just over \$2,000 in the account. We have accrued the square device so people can pay with apple pay and their chip. The funds are normally deposited the next business day.
- **Parade:** Joe Payne reported that we are at 65 entries which is about normal. We have the grand marshals squared away. The lineup went to publication at the Review and the SouthPasadenan.com. The Minute Man band t-shirt budget is about \$500 but he needs to increase the budget an additional \$250. Joan Shaw and Marty Smith approved the additional budget. Motion approved.
- **Cars:** No new information to report.
- **Decorations:** Ashley Ziegler reported that the decorations are set. She asked if people could be there at 5pm on Tuesday to help blow up balloons.
- **Posters:** Joe Payne reported that all the posters are all up. The kids did a great job as usual this year. We were a tad bit low on posters but it will pick up again next year. They were very creative this year.
- **Programs:** There are a few articles about the Festival of Balloons posted on the SouthPasadenan.com. The Grand Marshal photos were sent in and our Committee



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Group picture was taken tonight. Anthony Kim put together a great information sheet about the parade for Bill Glazier. The program will be 4 pages and beautiful.

- **Sound/Park:** Bob McClain reported that we are good to go.
- **Food Booths:** Rosemary Whitney reported that this year we will have Chinese food, hamburgers hotdogs, Mexican food and sweet treats.
- **Fireworks:** Marty Smith reported that we have actually saved money this year. They have brand new lights and switching system so it will run smoothly this year. He pushed the janitorial times back so they will not be at the stadium until about 3pm. We are in good shape this year.
- **Tickets:** Robert MacTavish reported that the tickets have been printed and SMMA have taken up the cost of printing this year which was really appreciated. Thank you SMMA.
- **Security:** Joe Payne met with the Police and Fire Department and they are all on board. They expect to have as many bodies out there as we need. Security wise we are also in good shape.
- Anthony Kim is marking VIP parking spots for out of town dignitaries. Anthony is amazed at everyone here on the Committee for all of their hard work they do every year to make this day happen.
- Meeting adjourned at 7:35pm. The next meeting will be on September 26, 2018 at 7:00pm.

Approved: Rosemary Whitney Date: 9-26-18
Committee Chairperson