



**Wednesday, May 1, 2019**  
**Minutes of the Regular Meeting of the City Council**

**CALL TO ORDER**

A Regular Meeting of the South Pasadena City Council was called to order by Mayor Khubesrian on Wednesday, May 1, 2019, at 7:54 p.m., in the Council Chamber, located at 1424 Mission Street, South Pasadena, California.

**ROLL CALL**

**Present:** Councilmembers Cacciotti, Mahmud, and Schneider; Mayor Pro Tem Joe; and Mayor Khubesrian.

**Absent:** None

**City Staff**

**Present:** City Manager DeWolfe; City Attorney Highsmith; Chief City Clerk Donohue; and Deputy City Clerk Esquivel were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

**PLEDGE OF ALLEGIANCE**

Mayor Pro Tem Robert S. Joe led the Pledge of Allegiance.

**1. CLOSED SESSION ANNOUNCEMENTS**

**A. Labor Negotiations**

CONFERENCE WITH LABOR NEGOTIATOR, Pursuant to Government Code Section 54957.6  
Conference with Labor Negotiators regarding labor negotiations with the following groups:

- Unrepresented Management Employees
- South Pasadena Police Officers' Association
- South Pasadena Firefighters' Association
- South Pasadena Public Service Employees' Association
- South Pasadena Public Service Part Time Employees' Association - City Attorney

City Negotiators: City Manager Stephanie DeWolfe and Teresa L. Highsmith City Attorney

## **B. Anticipated Litigation**

CONFERENCE WITH LEGAL COUNSEL—Anticipated Litigation (Gov.t Code § 54956.9(d)(2)  
Number of Potential Cases: 2

City Attorney Highsmith reported that the City Council received briefings and provided direction to staff regarding the Closed Session Items, but did not take any reportable action.

## **PRESENTATIONS**

Mayor Khubesrian stated that Item No. 3 would come before Item No. 2.

### **3. Animal Adoption**

Lonnie Watson, South Pasadena Humane Society, presented a cat that is up for adoption.

### **2. Presentation by Athens Services on Organic Waste and Recycling Program**

Christian Warner, Vice President of Government of Affairs with Athens Services, presented an update on organic waste and recycling programs offered by Athens Services and responded to City Council inquiries.

## **PUBLIC COMMENTS**

Daniel Wheatley, South Pasadena Resident, discussed the temporary closure of the South Pasadena Skatepark.

John Hole, South Pasadena Resident, discussed blight and a resident parking multiple cars on the street.

Lenny Dodge-Kahn, Member of the Public, discussed the temporary closure of the South Pasadena Skatepark.

Sean Abajian, South Pasadena Resident, discussed minimum wage; sales process for the Caltrans homes.

Daniel Villareal, Member of the Public, discussed the officer involved shooting on August 30, 2018.

Dexter Bernath, Member of the Public, discussed the temporary closure of the South Pasadena Skatepark.

Cyndy Fujikawa, South Pasadena Resident, discussed the officer involved shooting on August 30, 2018.

Alan Ehrlich, South Pasadena Resident, discussed parking concerns near the YMCA facility; traffic on Fremont; and Metro funding for local transportation projects.

## **COMMUNICATIONS**

### **4. Councilmembers Communications**

Councilmember Mahmud shared a photo of a former homeless resident placed into permanent housing; discussed attending the San Gabriel Valley Council of Governments General Assembly; discussed homeless volunteer opportunities offered by Union Station.

Councilmember Cacciotti shared a flyer of the upcoming 626 Golden Streets event.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER MAHMUD, to provide \$200 from his discretionary fund for a recognition event for Laura Farber, South Pasadena resident and Tournament of Roses President.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER MAHMUD (with the conditions below), to provide \$100 from his discretionary fund for the Destination Imagination group.

Councilmember Mahmud seconded Councilmember Cacciotti's motion with the following conditions: Destination Imagination Group would have to provide a budget; provide a report to the City Council after the event; provide final cost accounting with receipts at the conclusion of the event.

MOTION BY MAYOR PRO TEM JOE, SECOND BY MAYOR KHUBESRIAN (with the same conditions stated by Councilmember Mahmud), to provide \$100 from his discretionary fund for the Destination Imagination group.

Mayor Pro Tem Joe shared a photo of the recent Eggstravaganza event.

Mayor Khubesrian discussed the recent Eclectic Music Festival and Arts Crawl event; shared a flyer for the upcoming Memorial Day event; shared a flyer of an upcoming mosquito awareness seminar.

### **5. City Manager Communications**

City Manager DeWolfe discussed a community survey being conducted by True North Research regarding a potential sales tax measure; the departure of Chief City Clerk Donohue.

### **6. Reordering of and Additions to the Agenda**

Councilmember Mahmud requested that Item No. 21 immediately follow the Consent Calendar. There were no objections.

## CONSENT CALENDAR

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to approve Consent Calendar Items Nos. 7-15.

7. **Minutes of the City Council Meeting on April 17, 2019 and the April 18, 2019 Special City Council Meeting**

Approved the minutes of the April 17, 2019 and April 18, 2019 City Council Meetings.

8. **Prepaid Warrants, General City Warrants, and Payroll**

Approved the City of South Pasadena Prepaid Warrants Nos. 306693 through 306750 in the amount of \$137,554.95 General City Warrants Nos. 306752 through 306841 in the amount of \$289,969.75; and Payroll dated April 19, 2019, in the amount of \$724,277.75.

9. **Award of Construction Contract to Sequel Contractors, Inc., for the Bushnell Avenue and Diamond Avenue Street Improvement Project in an Amount Not-to-Exceed \$1,089,855**

1. Accepted a bid dated March 28, 2019, from Sequel Contractors, Inc., for the construction of the Bushnell Avenue and Diamond Avenue Street Improvement Project (Project); and
2. Authorized the City Manager to enter into a contract with Sequel Contractors, Inc. (Contractor) for a not-to-exceed amount of \$1,089,855; and
3. Authorized a construction contingency ten percent in the amount of \$108,986 for total amount of \$1,198,841.

10. **Discretionary Fund Request from Mayor Khubesrian for the Purpose of Memorial Day Ceremonial Items**

Approved a Discretionary Fund request by Mayor Khubesrian designating \$550 to the Memorial Day Ceremony.

11. **Discretionary Fund Request from Councilmember Schneider for the Purpose of "Be Kind to Animals"**

Approved a Discretionary Fund request by Councilmember Schneider designating \$25 to the "Be Kind to Animals" society/organization.

12. **Authorize the First Contract Amendment with Pacific Hydrotech Corporation to Abate Asbestos Containing Material at the Graves Reservoir Project in an amount Not-to-Exceed \$194,282.34 for a Total Not-to-Exceed Contract Amount of \$9,506,682**

Authorized the City Manager to execute the first contract amendment with Pacific Hydrotech Corporation for the Graves Reservoir Replacement Project.

**13. Adoption of a Resolution Approving the Fiscal Year 2019-20 Engineer's Report Declaring the City's Intention to Provide for an Annual Levy and Collection of Assessments and Setting a Date and Time for a Public Hearing for the FY 2019-20 Lighting and Landscaping Maintenance District**

1. Adopted the attached resolution approving the Fiscal Year (FY) 2019-20 Engineer's Report declaring the City of South Pasadena's (City) intention to provide for an annual levy and collection of assessments; and
2. Scheduled the Public Hearing for the FY 2019-20 Lighting and Landscaping Maintenance District (LLMD) for June 5, 2019, at 7:30 p.m. in the Amedee O. "Dick" Richards, Jr. Council Chamber.

**14. Award of Contract to Plumbers Depot, Inc. for Replacement of Sewer Televising Equipment/System for an Amount Not-to-Exceed \$82,610.41**

1. Accepted a bid dated March 1, 2019, from Plumbers Depot, Inc. for the Replacement of Sewer Televising Equipment and System (Project); and
2. Authorized the City Manager to enter into a contract with Plumbers Depot, Inc. for an amount not-to-exceed \$82,610.41.

**15. Authorize a Third Contract Amendment with Great Match Consulting to Provide Supplemental Temporary Staffing on an As-Needed Basis in an Amount Not-to-Exceed \$40,000 of non-budgeted expenditures for a Total Not-to-Exceed Contract Amount of \$160,000**

Authorized the City Manager to execute a third contract amendment with Great Match Consulting, in an additional not-to-exceed amount of \$40,000, to provide supplemental temporary staffing on an as-needed basis.

**ACTION/DISCUSSION**

**21. Consider Amending the Fiscal Year 2019-20 Strategic Plan to include a Minimum Wage Ordinance**

City Attorney Highsmith presented the staff report and responded to City Council inquiries.

Mayor Khubesrian opened the public comment period.

The following spoke in favor of including a minimum wage ordinance in the Fiscal Year 2019-20 Strategic Plan:

1. Madeline DiGiorgi, South Pasadena Resident
2. Thea McCallie, South Pasadena Resident
3. Anne Bagaso, South Pasadena Resident
4. John Srebalus, South Pasadena Resident
5. Jonathan M. Eisenberg, South Pasadena Resident
6. Amber Chen, South Pasadena Resident
7. Raquel Chatfield Taylor, South Pasadena Resident
8. Ed Washatka, Pasadena Organizing for Progress
9. Jake Manzo, South Pasadena Resident
10. Juliana Serrano, Pasadena Organizing for Progress
11. Linda Krausen, South Pasadena Resident

There being no one else desiring to speak on this item, Mayor Khubesrian closed the public comment period.

The City Council discussed the item at length and staff answered related questions.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY MAYOR PRO TEM JOE, CARRIED 4-0-1, WITH COUNCILMEMBER SCHNEIDER ABSTAINING, to keep the strategic plan as is.

MOTION BY COUNCILMEMBER SCHNEIDER, SECOND BY COUNCILMEMBER CACCIOTTI, to bring back the potential formation of a Citizens Committee regarding the minimum wage issue to a future City Council meeting.

After further City Council discussion about the formation of a Citizens Committee, Councilmember Cacciotti withdrew his second and the motion died.

The City Council encouraged the residents who came to speak about the minimum wage issue to conduct additional research and provide their findings to the City Council at a later date.

## **PUBLIC HEARING ITEMS**

### **16. Adoption of a Resolution Identifying the Proposed Projects in Fiscal Year 2019-20 to be funded by Senate Bill 1: The Road Repair and Accountability Act**

Interim Public Works Director Ojeda provided a staff report and presentation and responded to City Council inquires.

Mayor Khubesrian opened the public hearing.

Kim Hughes, South Pasadena Resident, stated that the Public Works Commission should have the ability to review the list of projects.

There being no one else desiring to speak on this item, Mayor Khubesrian closed the public hearing.

The City Council discussed the item at length and staff answered related questions.

Councilmember Mahmud stated she would like the recommended action to also include the ability to modify the list of proposed projects if funding sources were to change.

**MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY MAYOR PRO TEM JOE, CARRIED 5-0, to:**

1. Adopt a resolution identifying the proposed projects to be funded by Senate Bill 1 (SB1): The Road Repair and Accountability Act, with the ability to modify the list of proposed projects; and
2. Authorize the City Manager or their designee to sign the application and all related documents.

Mayor Khubesrian called for a recess at 10:20 p.m.

Mayor Khubesrian reconvened the meeting at 10:28 p.m.

**17. Adoption of Resolution Amending Master Schedule of Fees**

City Manager DeWolfe introduced Courtney Ramos from Matrix Consulting Group who delivered a presentation and responded to City Council inquiries.

Mayor Khubesrian opened the public hearing.

Ellen Wood, South Pasadena Resident, recommended that the master schedule of fees go before the Finance Commission for their review.

There being no one else desiring to speak on this item, Mayor Khubesrian closed the public hearing.

The City Council discussed the item at length and staff answered related questions.

**MOTION BY MAYOR KHUBESRIAN, SECOND BY COUNCILMEMBER CACCIOTTI, CARRIED 5-0, to:**

1. Approve the Planning and Building fees only; and
2. Commence the 60-day public comment period so the fees can be effective July 1, 2019; and
3. Continue the public hearing on the balance of the user fees; and
4. Create a City Council Ad-Hoc Committee to work with staff to develop cross-recovery policies and set recommended recovery rates for user fees.

By consensus, the City Council nominated Mayor Khubesrian and Councilmember Mahmud to sit on the Ad-Hoc Committee.

**18. Presentation and Discussion of Capital Improvement Plan for Fiscal Years 2020-2024**

Deputy Public Works Director Courdy provided a presentation and responded to City Council inquiries.

Mayor Khubesrian opened the public hearing.

There being no one desiring to speak on this item, Mayor Khubesrian closed the public hearing.

This item was informational only, therefore no action was taken.

**19. Public Hearing for Adoption of a Resolution Approving the Community Development Block Grant (CDBG) Senior Nutrition Program for Fiscal Year 2019-2020**

City Manager DeWolfe provided a staff report.

Mayor Khubesrian opened the public hearing.

There being no one desiring to speak on this item, Mayor Khubesrian closed the public hearing.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER CACCIOTTI, CARRIED 5-0, to conduct a public hearing and adopt a resolution to approve the Community Development Block Grant (CDBG) Senior Nutrition Program for Fiscal Year 2019-2020.

**ITEMS MOVED TO A FUTURE CITY COUNCIL MEETING**

**ACTION/DISCUSSION**

**20. Approval of the 2019 Co-sponsorship Policy and List of Co-sponsored Organizations and Events**

This item was moved to a future City Council meeting.

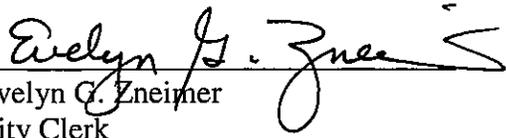
**REPORTS**

**22. Economic Development Strategy Presentation (no staff report)**

This item was moved to a future City Council meeting.

**ADJOURNMENT**

There being no further business, at 11:10 p.m. Mayor Khubesrian adjourned the meeting in memory of Sarah Wong, who recently passed away in a construction accident in the City of Seattle.

  
Evelyn G. Zneimer  
City Clerk

  
Marina Khubesrian, M.D.  
Mayor