



Wednesday, May 15, 2019
Minutes of the Regular Meeting of the City Council

CALL TO ORDER

A Regular Meeting of the South Pasadena City Council was called to order by Mayor Khubesrian on Wednesday, May 15, 2019, at 7:40 p.m., in the Council Chamber, located at 1424 Mission Street, South Pasadena, California.

ROLL CALL

Present: Councilmembers Cacciotti, Mahmud, and Schneider; and Mayor Khubesrian.

Absent: Mayor Pro Tem Joe

City Staff

Present: City Manager DeWolfe; City Attorney Highsmith; and Deputy City Clerk Esquivel were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

PLEDGE OF ALLEGIANCE

Mayor Khubesrian led the Pledge of Allegiance.

1. CLOSED SESSION ANNOUNCEMENTS

A. Labor Negotiations

CONFERENCE WITH LABOR NEGOTIATOR, Pursuant to Government Code Section 54957.6 Conference with Labor Negotiators regarding labor negotiations with the following groups:

- Unrepresented Management Employees
- South Pasadena Police Officers' Association
- South Pasadena Firefighters' Association
- South Pasadena Public Service Employees' Association
- South Pasadena Public Service Part Time Employees' Association - City Attorney

City Negotiators: City Manager Stephanie DeWolfe and Teresa L. Highsmith City Attorney

B. Anticipated Litigation

CONFERENCE WITH LEGAL COUNSEL—Anticipated Litigation (Gov.t Code § 54956.9(d)(2) Number of Potential Cases: 1

C. Existing Litigation

CONFERENCE WITH LEGAL COUNSEL—Anticipated Litigation (Gov.t Code § 54956.9(d)(1) Name of Case: *City of Gardena, et al. v. Regional Water Quality Control Board, et al.*

City Attorney Highsmith reported that the City Council received briefings and provided direction to staff regarding the Closed Session Items, but did not take any reportable action.

PRESENTATIONS

2. Arts Invocation- Be Kind to Animals Artwork

Erin Flemming, Animal Commission, discussed the recent Be Kind to Animals week and showcased artwork.

COMMISSION APPOINTMENTS

3. Commission Appointments

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER MAHMUD, the City Council by consensus, appointed the following individuals to partial terms: Jason Samuel Rosner to the Animal Commission (term ending December 31, 2020); and Colin Wong to the Youth Commission (7th Grade, term ending June 30, 2020).

PUBLIC COMMENTS

Shlomo Nitzani, South Pasadena Resident, expressed concerns about the recent community survey; stated that he contacted the City Manager's Office and has not received a response; shared a photo of damage done to his car by a local peacock.

Joseph Payne, South Pasadena Resident, thanked the City Council for their recent discretionary fund contributions to the 4th of July/Festival of Balloons Committee; announced the winners of the recent 4th of July/Festival of Balloons Committee art contest.

COMMUNICATIONS

4. Councilmembers Communications

Councilmember Schneider stated he would like to update the Fremont Traffic Study sometime in the near future.

MOTION BY COUNCILMEMBER SCHNEIDER, SECOND BY COUNCILMEMBER CACCIOTTI, to bring back a City Council discussion of Metro's capacity enhancing projects.

Councilmember Cacciotti shared a flyer of the upcoming 626 Golden Streets event; shared photos of a tour of South Pasadena churches by the South Pasadena Preservation Foundation; shared a photo from a City of Covina City Council meeting; shared a photo of a timer at the City of Glendora City Council meeting; a memorial received by the City of Glendora from a Sister City.

Councilmember Mahmud discussed the launch of the Green Leader Program by the Clean Power Alliance; commended Michelle Hammond from the Munch Company for being recognized as part of the Green Leader Program; reminded the community to clean after their dogs while walking them around the City; reminded the residents not to dump bulky items on the sidewalk.

MOTION BY MAYOR KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, to recognize Michelle Hammond at a future City Council meeting.

MOTION BY MAYOR KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, to task the Animal Commission to develop a campaign to educate the community on cleaning up after their dogs.

Mayor Khubesrian called for a moment of silence to recognize Peace Officers Memorial Day and asked that the meeting be adjourned in memory of Peace Officers Ray Rodgers and Kevin Sandoval; discussed the recent Southern California Association of Governments (SCAG) General Assembly and shared photos from the Assembly; shared a photo of a banner of the upcoming 626 Golden Streets event in the City of Alhambra; shared a photo of a recent meeting with the Transition Pasadena Group at South Pasadena City Hall; shared photos of her recent trip to the City of New Orleans.

5. City Manager Communications

City Manager DeWolfe recognized South Pasadena Police Officers Tyler Barillo and Tim Kim for an award they received from Mothers Against Drunk Driving.

6. Reordering of and Additions to the Agenda

None.

CONSENT CALENDAR

City Manager DeWolfe requested to move Item Nos. 7 & 11 to a future City Council meeting.

A member of the public requested to pull Item No. 12 for separate discussion.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER SCHNEIDER, CARRIED 4-0, to approve Consent Calendar Items Nos. 8-10, 13-19.

8. Prepaid Warrants, General City Warrants, and Payroll

Approved the City of South Pasadena Prepaid Warrants Nos. 30675, 306842 through 306923 in the amount of \$279,378.66; General City Warrants Nos. 306924 through 307022 in the amount of \$757,632.23; and Payroll dated April 19, 2019 in the amount of \$695,039.49.

9. Monthly Investment Reports for March 2019

Received and filed the monthly investment reports for March 2019.

10. Approve the Creation of a New City Sponsored Event to Celebrate Women's Leadership in South Pasadena and Authorize use of Mayor Khubesrian's Discretionary Funds in the Amount of \$2,350

1. Approved the Creation of a Women's Leadership Conference; and
2. Authorized \$2,350 from Mayor Khubesrian's Discretionary Fund to fund the event.

13. Award of Construction Contract to New Art Construction, Inc. in the Amount of \$87,800, for the Mission-Meridian Garage Emergency Power Generator Replacement Project

1. Awarded the construction contract to New Art Construction, Inc. in the amount of \$87,800 for Mission Meridian Village; and
2. Authorized a construction contingency (10%) in the amount of \$8,700 for a total amount of \$96,580.

14. Resolution Approving Final Parcel Map No. 74132 for the Property Located at 1426 Bank Street

Adopted a resolution approving Final Parcel Map No. 74132 for the property located at 1426 Bank Street and authorize the recordation of the Final Parcel Map with the Los Angeles County Registrar-Recorder/County Clerk.

15. Discretionary Fund Request from Councilmember Cacciotti, for the Purpose of South Pasadena Tournament of Roses Float

Approve a Discretionary Fund request by Councilmember Cacciotti, for the purpose of assisting with the cost of South Pasadena Tournament of Roses event.

16. Approval of the 2019 Co-sponsorship Policy and List of Co-sponsored Organizations and Events

Approved the City of South Pasadena 2019 Co-sponsorship Policy and list of Co-sponsored organizations and events.

17. Award of Contract to KOA Corporation for Engineering Design Services for Fiscal Year 2018-19 Street Improvement Project for a Not-to-Exceed Amount of \$124,894

Accepted a proposal dated March 20, 2019 from KOA Corporation for Engineering Design Services for Fiscal Year (FY) 2018-19 Street Improvement Project and authorize the City Manager to execute an agreement with KOA Corporation for a not-to-exceed amount of \$124,894.

18. Discretionary Fund Request from Councilmember Cacciotti for “Destination Imagination”

Approved a Discretionary Fund request by Councilmember Cacciotti designating \$100 to the “Destination Imagination” group.

19. Discretionary Fund Request from Mayor Pro Tem Joe for “Destination Imagination”

Approved a Discretionary Fund request by Mayor Pro Tem Joe designating \$100 to the “Destination Imagination” group.

ITEMS PULLED FROM THE CONSENT CALENDAR

7. Minutes of the City Council Meeting on May 1, 2019

This item was moved to a future City Council meeting.

11. Approve a Project List for Funding by the 21st Century Committee for the Library

This item was moved to a future City Council meeting.

12. Award of Contract for On-call Construction Management and Inspection Services to Willdan Engineering for a Not-to-Exceed Amount of \$119,324 and Interwest Consulting Group, Inc., for a Not-to-Exceed Amount of \$232,875

Mayor Khubesrian opened the public comment period.

Shlomo Nitzani, South Pasadena Resident, expressed concerns with the proposed contract.

There being no one else desiring to speak on this item, Mayor Khubesrian closed the public comment period.

Interim Public Works Director Ojeda presented the staff report and clarified that these contracts are for on-call construction management for upcoming public works projects.

The City Council discussed the item and staff answered related questions.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 4-0, to:

1. Accept a proposal dated January 17, 2019 from Willdan Engineering for on-call construction management and inspection services for the Monterey Road (Phase Three) and Traffic Signal Installation at Monterey Road & Orange Grove Avenue Projects;
2. Authorize the City Manager to execute an agreement with Willdan Engineering for a not-to-exceed amount of \$119,324;
3. Accept a proposal dated January 17, 2019 from Interwest Consulting Group, Inc., for on-call construction management and inspection services for the Alpha Avenue & Camino Del Sol and Bushnell Avenue & Diamond Avenue Street Improvement Projects; and
4. Authorize the City Manager to execute an agreement with Interwest Consulting Group, Inc. (Interwest) for a not-to-exceed amount of \$232,875.

PUBLIC HEARING ITEMS

20. Opening of Public Hearing and Presentation of the Proposed Budget for Fiscal Year 2019-20

Finance Director Koehler introduced the item and made a presentation.

City Department Heads presented their individual department budgets, accomplishments, and goals for the upcoming Fiscal Year and responded to City Council inquiries.

Finance Director Koehler provided an email that the community can use to submit their comments about the budget and noted that the Finance Commission will discuss the budget at their upcoming meeting before its adopted by the City Council.

Mayor Khubesrian opened the public hearing.

There being no one desiring to speak on this item, Mayor Khubesrian closed the public hearing.

By consensus, the City Council:

1. Opened the public hearing for the Fiscal Year 2019-20 Proposed Operating Budget; and
2. Continued the public hearing to the regular meeting of the City Council at 7:30 p.m. until June 5, 2019, or such other date as the City Council may determine, at which time the City Council will be asked to close the public hearing and adopt the Fiscal Year 2019-20 Operating Budget.

ACTION/DISCUSSION

21. Discussion of Potential Economic Vitality Strategies

Interim Planning & Building Director Bergman made a presentation and responded to City Council inquiries.

Mayor Khubesrian opened the public comment period.

There being no one desiring to speak on this item, Mayor Khubesrian closed the public comment period.

The City Council discussed the item at length and staff answered related questions.

By consensus, the City Council provided direction to move forward with the proposed strategies presented by City staff.

REPORTS

22. Review of Draft Long-term Financial Sustainability Strategies

Public Information Officer Pope made a presentation of the recent financial sustainability community survey results.

City Manager DeWolfe made a presentation of the draft long-term financial sustainability strategies. She noted the next steps would be a review of the alternatives with the Finance Commission and including funding for the recommended actions in the proposed budget.

The City Council discussed the item at length and staff answered related questions.

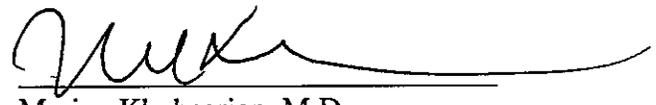
By consensus, the City Council provided direction to move forward with the proposed action items and strategies as presented by City staff.

ADJOURNMENT

There being no further business, at 11:14 p.m. Mayor Khubesrian adjourned the meeting in memory of the Peace Officers Ray Rodgers and Kevin Sandoval.



Evelyn G. Zneimer
City Clerk



Marina Khubesrian, M.D.
Mayor