

**MINUTES OF THE
PUBLIC WORKS COMMISSION
8TH DAY OF MAY, 2019 AT 7:00 P.M. AT THE
COUNCIL CHAMBERS
1414 MISSION STREET**

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:04 P.M. by Chair Hughes. Present were Commissioner Abelson, Commissioner Fisher, and Commissioner Glauz. Commissioner Granath had an excused absence. Council Liaison Robert Joe was present. Staff present included Interim Public Works Director (IPWD) Daniel Ojeda, Deputy Public Works Director Kristine Courdy and Public Works Assistant (PWA) Leonna DeWitt.

2. PLEDGE OF ALLEGIANCE

Commissioner Fisher led the pledge of allegiance.

3. APPROVAL OF MINUTES - Meeting on April 10, 2019.

Minutes approved as amended. (Glauz, Abelson; 4-0)

4. PUBLIC COMMENTS

No Public Comment.

5. COUNCIL LIAISON COMMENTS

Council Liaison Robert Joe discussed the following: 1) City received the 4th Quarter Sales Tax Report for the period of October – December 2018; revenue is lower than 2017. 2) The City Council is considering a sales tax increase; 3) Economic Development is another issue and there are a few developments being considered including Fairview & Mission, Carrows site, Big Lots site, Twohey's, Crossings Restaurant site. 4) ACE has taken over the OSH Hardware store location and is scheduled to open in July. 5) The City is cohosting the 626 Golden Streets Festival – Mission to Mission Event on May 19.

6. STAFF COMMENTS

No Staff Comments.

7. COMMISSIONER COMMENTS

Commissioner Fisher commented about the northeast corner of Grevelia Street and Fair Oaks Avenue. He has observed that the newly constructed curb has been struck and the top of the curb is damaged. He believes this could have been avoided with a conventional sloped access ramp rather than a switch back. Commissioner Fisher commented that this access ramp needs to be corrected and suggested improvements could be made with the proposed loop ramp the interchange of the Arroyo Seco parkway and Fair Oaks Avenue.

Commissioner Glauz noticed that the speed feedback sign on eastbound Monterey Road has bulbs that are out of service, making it difficult to see the speed.

Commissioner Abelson inquired about the request by Council Liaison Joe to send the Commission a copy of the letter to Water Resources Control Board regarding the Wilson Wellhead Treatment cost. IPWD Ojeda responded that the letter is being finalized. Commissioner Abelson inquired about the recruitment for the Public Works Director. IPWD Ojeda responded that the decision is with the City Manager. Commissioner Abelson inquired about the stop sign study and any update on Stoney Drive and Lohman Lane. IPWD Ojeda responded that staff received the stop sign study for Oak St and Milan Ave and it was

recommended for an all way stop which will be installed next week. IPWD Ojeda commented the study for Stoney Drive and Lohman Lane that a stop sign was not warranted. Commissioner Abelson also expressed concern and requested the status of the Neighborhood Traffic Management Plan and if the consultant is in-the-loop. He inquired whether certain neighborhoods will be targeted and if this Commission can request areas to be reviewed. Council Liaison Joe suggested this Commission request Public Works staff to present the status of priority neighborhoods based on resident complaints.

Chair Hughes inquired if there was confirmation that Orange Grove Ave and Sterling Drive are on the list for street improvements. She mentioned Councilmember Mahmud had concerns regarding Fair Oaks Avenue (Monterey Road to Huntington Drive) and if this segment could be included with the street improvement projects. Chair Hughes mentioned that the primary consultant for the General Plan is gone and the consultant Nelson Nygard, that coordinated Measure R projects between the City, Pasadena, & Alhambra, may also be gone soon. Chair Hughes also inquired about scooters in the City and if the City Council had addressed it because there is no current ordinance and these vendors should have business licenses to operate in the City. Council Liaison Joe mentioned that the City Council recently addressed an ordinance on sidewalk vendors that required a business license and health department license.

8. DISCUSSION/ACTION ITEM

A. Presentation and Discussion of Capital Improvement Plan for Fiscal Years 2020-2024

DPWD Courdy gave a presentation overview of the item and recommended the Commission to receive and file the report.

Discussion ensued regarding the timing of the item to the PWC, various projects, and funding sources.

B. Status of Public Works Commission Recommendations

Commissioner Glauz presented a brief overview of this item.

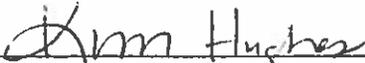
C. Capital Improvement Project Update

IPWD Ojeda presented a brief update on CIP projects.

9. ADJOURNMENT

Meeting adjourned at 9:30 pm (Abelson, Glauz 5-0)

I HEREBY CERTIFY that the foregoing minutes were adopted by the Public Works Commission of the City of South Pasadena at a meeting held on June 12, 2019.



Kimberly Hughes, Chair