

**MINUTES OF THE  
PUBLIC WORKS COMMISSION  
10<sup>th</sup> DAY OF APRIL, 2019 AT 7:30 P.M. AT THE  
CITY COUNCIL CHAMBERS  
1414 MISSION STREET**

**1. CALL TO ORDER/ROLL CALL**

The meeting was called to order at 8:00 P.M. by Chair Hughes. Present were Commissioner Abelson, Commissioner Fisher, Commissioner Glauz and Commissioner Granath. Council Liaison Robert Joe was present. Staff present: Interim Public Works Director (IPWD) Daniel Ojeda and Public Works Assistant (PWA) Leonna DeWitt.

**2. PLEDGE OF ALLEGIANCE**

Commissioner Glauz led the pledge of allegiance.

**3. APPROVAL OF MINUTES - Meeting on March 13, 2019.**

Minutes approved as amended. (Abelson, Glauz; 5-0)

**4. PUBLIC COMMENTS**

No Public Comment.

**5. COUNCIL LIAISON COMMENTS**

Council Liaison Robert Joe discussed the following issues: 1) City Council approved a letter to the Water Resources Control Board regarding the requirement and cost of the Wilson Wellhead treatment and requested a copy of the letter be provided to the Commission. The \$5M spent on the wellhead project used most of the water fund reserves; 2) He cautioned everyone to be careful due to an assault on a member of the Animal Commission right outside of City Hall; 3) He informed the Commission about the customer care system the City uses to receive complaints or concerns from the public; 4) He announced Dumpster Day for Senior residents who can have bulky items picked up on their regular trash day during the week of April 8 -12<sup>th</sup>.

**6. STAFF COMMENTS**

IPWD Ojeda explained the various maps and handouts that were provided to the Commission to assist with the Proposed FY 2019-20 Street Improvement Projects agenda item. Staff will be recommending that funds be allocated in the Budget for an updated Pavement Management Study, which will be included in the 5-Year CIP Program.

Council Liaison Joe announced interviews will take place next week for the Director of Public Works.

Commissioner Fisher commended IPWD Ojeda on the maps and suggested to include projects that have been completed.

Commissioner Abelson commented that the map doesn't reflect two segments that he believes were approved which are Orange Grove Avenue (Monterey Road – El Centro Street) and Sterling Place (Grand Avenue – Orange Grove Avenue).

**7. COMMISSIONER COMMENTS**

Commissioner Fisher reported that he met with Margaret Lin, Dan Ojeda and Steve Wright, Interwest Consultant regarding the concept for the Arroyo Seco Parkway Loop Ramp which will be moving forward. Commissioner Fisher requested that staff draw it to scale and formally present it to Caltrans. He explained that the concept of the loop ramp would use the old right-of-way of the abandoned southbound off ramp

and would start on Fair Oaks Avenue rather than State Street. The EIR designated a hook ramp at the City boundary, so this new proposed location might require an amended EIR. He requested that hereafter be referred to as the loop ramp.

Council Liaison Joe commented that there has been good progress with the Loop Ramp project. However, the CalTrans has not given the City the go-ahead to start spending the \$45M requested by the City for the Loop Ramp project. Therefore, we must be careful with related expenditures.

Commissioner Granath commented on Senior Dumpster Day Event, noting he received the notice after the deadline and staff should work with Athens to get the notification out earlier.

Commissioner Abelson commented that he reached out to Margaret Lin regarding any updates on Measure M or Measure R and Neighborhood Traffic Management Plan. IPWD Ojeda commented that the updates will be included in the CIP Program which will be presented to the Commission and it will include all of the projects, funding sources and estimates. Commissioner Abelson also requested the intersection of Stoney Drive and Lohman Lane be included in the stop sign study. IPWD Ojeda informed the Commission that a consultant is working on a Neighborhood Traffic Management Study.

Commissioner Glauz asked Council Liaison Joe on the status of the PWC after December. Council Liaison responded that he didn't see any change and we should continue our work as we are doing.

Commissioner Hughes represented the City in Councilmember Mahmud's absence at the Clean Power Alliance Board meeting and there are now 31 entities. She also shared that she received a notice regarding filming with drones and suggested the City look into what's appropriate with respect to hours of the day, number of drones, noise level and privacy issues. Council Liaison Joe commented that this may need a new ordinance.

## 8. DISCUSSION/ACTION ITEM

### A. FY 2019-20 Proposed Street Improvement and Preventative Maintenance Projects

IDPW Ojeda gave a brief overview of the item.

Discussion ensued regarding the City's current budget situation, street segments, pavement condition index ratings, and existing construction on potential street segments.

The following streets were recommended for FY 2019-20 Street Improvement Projects:

Streets	From	To	Estimate
Edgewood Drive	Milan Avenue	Wayne Avenue	\$200,000
Lyndon Street	Cul De Sac	Meridian Avenue	\$200,000
Maple Street	Fremont Avenue	Primrose Avenue	\$91,000
Maple Street	Meridian Avenue	Huntington Drive	\$64,000
Mill Road	Garfield Avenue	End of Street	\$38,000
Oneonta Knoll Street	Fremont Avenue	Primrose Street	\$89,000
Milan Avenue	Edgewood Drive	Oak Street	\$150,000
Alta Vista Avenue	Mountain View Avenue	Indiana Avenue	\$150,000
Mission Street	Pasadena Avenue	Arroyo Drive	**
Glendon Way	Monterey Road	Lyndon Street	**
Arroyo Verde Road	Monterey Road	Marmion Way	**
Meridian Ave	Rollin Street	Kendall Avenue	\$1,000,000
Pine Street	Meridian Avenue	Huntington Drive	\$740,000

\*\* Estimates were not available at the time of the meeting.

**B. Status of Public Works Commission Recommendations**

Commissioner Glauz presented a brief overview of this item. Commissioners requested including the Stop Sign Study locations and the Neighborhood Traffic Management Program.

**C. Capital Improvement Project Update**

IPWD Ojeda presented a brief update on CIP projects.

**9. ADJOURNMENT**

Meeting adjourned at 10:01 pm (Abelson, Glauz 5-0)

I HEREBY CERTIFY that the foregoing minutes were adopted by the Public Works Commission of the City of South Pasadena at a meeting held on May 8, 2019.

  
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Kimberly Hughes, Chair