

City of South Pasadena
AGENDA
CULTURAL HERITAGE COMMISSION

Thursday August 15, 2019 at 6:30 P.M.

City Council Chambers, 1424 Mission Street

Mark Gallatin (Chair), Rebecca Thompson (Vice Chair), William Cross, Kristin Morrish, Steven Friedman
Robert S. Joe, Council Liaison

PRESENTATIONS & PUBLIC COMMENT

**RECOMMENDED
ACTION**

1. Public Comment

Time reserved for those in the audience who wish to address the Commission. No immediate action can be taken on non-agenda items, but the Commission may place the item on an agenda for future discussion.

CONSENT CALENDAR

**RECOMMENDED
ACTION**

2. None

Discuss & Determine
Appropriateness

NEW ITEMS

**RECOMMENDED
ACTION**

3. 637 Meridian Avenue

Applicant: Martin and Rhonda Perry, Home owners

Project No: 2032-COA

Year Built: 1924

Architectural Style: Craftsman

Historic Status Code: 2D

Historic District: North of Mission District

Description:

The Cultural Heritage Commission will review a request for a 174 sq. ft. single story addition and a new 425 sq. ft. second story addition to an existing 856 sq. ft. sq. ft. single family residence. The proposed additions will be located on the rear elevation of the existing Craftsman style house on a 4,289 sq. ft. lot. The proposed materials for the addition will match the materials for the existing house. A 200 sq. ft. carport trellis is proposed. The carport trellis is made of wood materials. An Administrative Use Permit is required for the proposed tandem parking.

Discuss & Determine
Appropriateness

DISCUSSION ITEMS

**RECOMMENDED
ACTION**

4. **1611 Spruce Avenue**
Applicant: Thomas J. Agius, Architect
Project No: Preliminary Application Conceptual Review
Year Built: 1925
Architectural Style: Spanish Colonial Revival
Historic Status Code: 5D1
Historic District: Oneonta Park District

Description:

The Cultural Heritage Commission will review and discuss a preliminary proposal converting a Spanish Colonial Revival single family home to a 4 Multi-Unit Apartment and a new 2,600 square foot, 2 story, 2 unit home, with a 2nd floor patio on the westerly side.

**Discuss & Determine
Appropriateness**

This item is for discussion only. A decision will not be made at this time.

5. **1119 Windsor Place**
Applicant: Ben
Project No: Preliminary Application Conceptual Review
Year Built: 1908
Architectural Style: Craftsman
Historic Status Code: 5D1
Historic District: Library Neighborhood

Description:

The Cultural Heritage Commission will review and discuss a preliminary proposal for interior renovations. The proposed renovations are to the first floor and 1,085 addition to the second floor. A patio is proposed on the rear of the existing Spanish Colonial Revival. A bathroom located on the first floor will be demolished and a dormers changed in the front.

**Discuss & Determine
Appropriateness**

This item is for discussion only. A decision will not be made at this time.

COMMUNICATIONS		RECOMMENDED ACTION
6.	Comments from Council Liaison	Comment
7.	Comments from Commission	Comment
8.	Comments from South Pasadena Preservation Foundation (SPPF) Liaison	Comment
9.	Comments from Staff	Comment
APPROVAL OF MINUTES		RECOMMENDED ACTION
10.	Minutes of the Regular Meeting for July 18, 2019	Approve
ADJOURNMENT		RECOMMENDED ACTION
11.	Adjourn to a Regular meeting on September 19, 2019 at 6:30 p.m.	Adjourn

Project plans and related documents are on file in the Planning & Building Department and available for public review. Any person who has a question concerning the nature of an agenda item may call the Planning & Building Department at (626) 403-7220.

NOTICE

General: Pursuant to South Pasadena Ordinance No. 2001, the above projects have been scheduled to appear before the South Pasadena Cultural Heritage Commission. The date, time, and location of the meeting are indicated on this agenda.

Contents: The contents of this agenda provide information prescribed by §65094 of the Government Code. The Planning and Building Department does not assume any liability to the accuracy of the project description provided. The project description provided is based on application information initially submitted. Reviews may require material change to the initial submittal, which may or may not be reflected on subsequent agendas. Agenda errors and omissions may not necessarily invalidate the occurrence of any scheduled meetings. The project description may not include information such as exterior finishes, method of construction, extent of demolition, or architectural style. Interested or affected party may review the design materials either at the Planning and Building Department at 1414 Mission Street, South Pasadena, and submit written comments regarding any of the above projects to the Department and/or attend the Cultural Heritage Commission meeting and comment on the projects at the meeting.

Noticing: This agenda is provided in accordance with the noticing requirements of the ordinance. All continued items are posted on subsequent agendas for the Cultural Heritage Commission renders a continuous period of 60 days or until such decisions. The 60-day review period in which projects expire is indicated below the review type. Future notices are not provided for any continued items. Notices may not be provided for a new item continued to a subsequent meeting due to a lack of quorum. A decision on a project not rendered by the Cultural Heritage Commission after 60 days shall be forwarded to the Planning Commission for action or considered as inactive and removed from the agenda with no further action. Under certain circumstances and upon agreement between the Planning and Building Department and the applicant, the Cultural Heritage Commission may continue to review a project after 60 days if material changes to the initial project warrant additional review. The additional review period is subject to initial noticing requirement. Notices may not be provided for projects approved with a condition that they are resubmitted prior to permit issuance. It is the responsibility of any interested party to be kept updated and informed as to the progression of any of the projects listed above.

Appeals: Any person who owns real property or resides within 300 feet of any of the above projects aggrieved by a decision rendered by the Cultural Heritage Commission for the above projects may appeal the decision before the South Pasadena City Council. Appeals must be filed within 15 calendar days of the Board's decision. Appeals should be filed with the Planning and Building Department. Instruction on appeals, forms, and fee schedule may be obtained at the South Pasadena Planning and Building Department, 1414 Mission Street, South Pasadena.

Meeting: Please plan to attend the meeting earlier than your scheduled time, as some projects may require less time than their allotted 15 minute discussion.

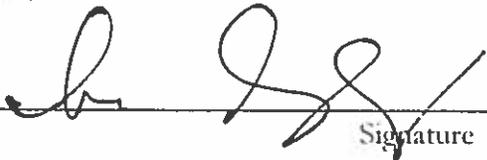
STATE OF CALIFORNIA)
CITY OF SOUTH PASADENA) SS
COUNTY OF LOS ANGELES)

AFFIDAVIT OF POSTING

I declare under penalty of perjury that I am employed by the City of South Pasadena in the Planning & Building Department, and that I posted this notice on the courtyard bulletin board at City Hall on the date indicated below.

8-5-2019

Date



Signature

Accommodations

Meeting facilities are accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Planning and Building Department at (626) 403-7220. Hearing assistive devices are available in the Council Chambers. Notification at least 72 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II)

City