



**CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA**

**Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

September 18, 2019, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three minutes.
No agenda item may be taken after 11:00 p.m.*

CALL TO ORDER: Mayor Marina Khubesrian, M.D.

ROLL CALL: Councilmembers Michael A. Cacciotti, Diana Mahmud, and Richard D. Schneider, M.D.; Mayor Pro Tem Robert S. Joe; and Mayor Marina Khubesrian, M.D.

PLEDGE OF ALLEGIANCE: Councilmember Richard D. Schneider, M.D.

1. CLOSED SESSION ANNOUNCEMENTS: A Closed Session Agenda has been posted separately.

PRESENTATIONS

2. Merchant Minute

3. Certificate of Appreciation: The Shower of Hope

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

COMMUNICATIONS

4. Councilmembers Communications

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

5. City Manager Communications

6. Reordering of and Additions to the Agenda

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR

7. Prepaid Warrants, General City Warrants, and Payroll

Recommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 308176 – 308341 in the amount \$1,048,113.78; General City Warrants Nos. 308342 – 308450 in the amount of \$510,194.71; Payroll dated August 23, 2019 in the amount of \$1,018,143.61, and September 6, 2019 in the amount of \$631,566.78; Wire Transfers (Acct #1936) in the amount of \$29,000.00.

8. Monthly Investment Reports for July 2019

Recommendation

Receive and file the monthly investment reports for July 2019.

9. Approval of the Recommended City Position for the 2019 League of California Cities Resolutions

Recommendation

It is recommended that the City Council authorize the City delegate to vote in support of the two resolutions being considered at the upcoming League of California Cities’ Annual Business Meeting being held during the League’s Annual Conference in Long Beach, California.

10. Approval of Second Amendment to City Manager Employment Agreement

Recommendation

It is recommended that the City Council approve the Second Amendment to Employment Agreement for Stephanie DeWolfe, City Manager, to provide a 2.5% increase in compensation.

11. Resolution for Final Adoption of City of South Pasadena's Local Hazard Mitigation Plan

Recommendation

It is recommended that the City Council approve the Resolution adopting the City's Local Hazard Mitigation Plan.

12. Authorize the Purchase of Carbon Media from Calgon Carbon Corporation for the Wilson Wellhead Treatment System for a Total Not-to-Exceed Amount of \$135,000

Recommendation

It is recommended that the City Council authorize the City Manager to purchase carbon media from Calgon Carbon Corporation for a total not-to-exceed amount of \$135,000 for the Wilson Wellhead Treatment System.

13. Approval of the Fiscal Year 2019-20 Water Conservation Rebate Program in the Amount of \$150,000

Recommendation

It is recommended that the City Council approve the Fiscal Year (FY) 2019-20 water conservation rebates and programs in the amount of \$150,000 funded from the existing FY 2018-19 water efficiency projects budget.

14. Award of Construction Contract to E.C. Construction Co. for the Monterey Road Street Improvement Project in an Amount Not-to-Exceed \$1,848,061

Recommendation

It is recommended that the City Council:

1. Accept a bid dated August 13, 2019, from E.C. Construction Co. for the construction of the Monterey Road Street Improvement Project;
2. Authorize the City Manager to enter into a contract with E.C. Construction Co. for a not-to-exceed amount of \$1,848,061; and
3. Authorize a construction contingency of ten percent in the amount of \$184,806 for total amount of \$2,032,867.

15. Discretionary Fund Request from Mayor Pro Tem Robert Joe for \$300 for the Senior Center Luncheon in September

Recommendation

It is recommended that the City Council approve a Discretionary Fund request by Mayor Pro Tem Robert Joe for \$300 towards the Senior Center Luncheon on September 20, 2019.

ACTION/DISCUSSION

16. First Reading and Introduction of an Ordinance Amending Chapter 2 (“Administration”), Article II (“Officers and Employees Generally”) by Adding a New Section (“Code of Ethics and Conduct”) Applicable to Elected and Appointed Officials to be Established by Resolution

Recommendation

It is recommended that the City Council:

1. Read by title only for first reading, waive further reading, and introduce an ordinance amending Chapter 2 (“Administration”), Article II (“Officers and Employees Generally”) by adding a new section (“Code of Ethics and Conduct”);
2. Adopt a resolution establishing a Code of Ethics and Conduct policy for all elected and appointed officials, including members of advisory boards, commissions and committees, to address responsibility, fairness, respect and integrity.

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

October 2, 2019	Regular City Council Meeting	Council Chamber	7:30 p.m.
October 16, 2019	Regular City Council Meeting	Council Chamber	7:30 p.m.
November 6, 2019	Regular City Council Meeting	Council Chamber	7:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk’s Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030; and
- City website: www.southpasadenaca.gov/agendas

Agenda related documents provided to the City Council are available for public inspection in the City Clerk’s Division, and on the City’s website at www.southpasadenaca.gov/agendas. During the meeting, these documents will be available for inspection as part of the “Reference Binder” kept in the rear of the City Council Chamber.

Regular meetings are broadcast live on Spectrum Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at www.southpasadenaca.gov/agendas.

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk’s Division at (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

9/12/19

Date

Maria E. Ayala
Chief City Clerk