



**CITY OF SOUTH PASADENA
LIBRARY BOARD OF TRUSTEES - REGULAR MEETING AGENDA**

**Library Conference Room
1100 Oxley Street, South Pasadena, CA 91030**

October 10, 2019, at 7:00 p.m.

*In order to address the Library Board of Trustees, please complete a Public Comment Card.
Time allotted per speaker is three minutes.*

CALL TO ORDER: President David Uwins

ROLL CALL: David Uwins, President, Debra Beadle, Vice-President, Bianca Richards, Secretary, Brendan Durrett, Trustee, Alan Jutzi, Trustee

COUNCIL LIAISON: Diana Mahmud, Council Liaison

STAFF PRESENT: Cathy Billings, Acting Library Director
Sean Faye, Administrative Secretary

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

The Library Board of Trustees welcomes public input. Members of the public may address the Library Board of Trustees by completing a public comment card and giving it to the Library Administrative Secretary prior to the meeting. At this time, the public may address the Library Board of Trustees on items that are not on the agenda. Pursuant to state law, the Library Board of Trustees may not discuss or take action on issues not on the meeting agenda, except that members of the Library Board of Trustees or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

Note: Public input will also be taken during all agenda items. Time allotted per speaker is three (3) minutes.

PRESENTATIONS

1. City Manager Stephanie DeWolfe

ACTION

2. Request to Approval of Fundraising by Sisters in Crime in their Community Room Holiday Meeting on December 8, 2019

Recommendation

It is recommended that the Library Board of Trustees review and approve the request by Community Room renter Sisters in Crime to raise funds for their organization at their holiday meeting on December 8, 2019.

DISCUSSION

- 3. Annual Report and 2020 Workplan
- 4. Library Staffing Report
- 5. 21st Century Committee for the Library update
- 6. Memorandum of understanding for Cindy Chan’s services
- 7. Ray Bradbury Stained Glass Window for the Ray Bradbury Conference Room
- 8. Community Room Rental Fees

COMMUNICATIONS

- 9. Board President Communications
- 10. City Council Liaison Communications
- 11. Friends Representative Communications
- 12. Trustee Liaison to the Friends Communications
- 13. Acting Library Director

ADJOURNMENT

FUTURE LIBRARY BOARD OF TRUSTEES MEETINGS

November 14, 2019	Library Conference Room	7:00 p.m.
December 12, 2019	Library Conference Room	7:00 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS

Prior to meetings, agenda related documents are available for public inspection at, South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030. The complete agenda packet may also be viewed on the City’s website at: <https://www.southpasadenaca.gov/government/boards-commissions>

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the Library Administrative Office at (626) 403-730. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City’s website as required by law.

10/7/19

Date

/S/

Sean Faye,

Administrative Secretary