



**CITY OF SOUTH PASADENA
PUBLIC ART COMMISSION MEETING
AGENDA**

**City Council Chambers
1414 Mission Street, South Pasadena, CA 91030**

October 23, 2019 at 6:30 PM

*In order to address the Public Art Commission, please complete a Public Comment Card.
Time allotted per speaker is three minutes.*

- CALL TO ORDER:** Jaz Sawyer, Chair
- ROLL CALL:** Steven Wong, Vice-Chair
Jeffrey Burke
Phung Huynh
Kris Kuramitsu
- COUNCIL LIAISONS:** Mayor Khubesrian, M.D.
- STAFF PRESENT:** Margaret Lin, Manager of Long Range Planning and Economic Development

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

The Public Art Commission (Commission) welcomes public input. Members of the public may address the Commission by completing a public comment card and giving it to the Margaret Lin, Manager of Long Range Planning and Economic Development prior to the meeting. At this time, the public may address the Commission on items that are not on the agenda. Pursuant to state law, Commission may not discuss or take action on issues not on the meeting agenda, except that members of the Commission or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

Note: Public input will also be taken during all agenda items. Time allotted per speaker is three (3) minutes.

COMMUNICATIONS

1. **City Council Liaison Communications**
2. **Commissioner Communications**
3. **Staff Liaison Communications**

ACTION/DISCUSSION

4. **August 28, 2019 Meeting Minutes**

Recommendation

It is recommended that the Commission review and approve the August 28, 2019 Meeting Minutes.

5. **2019 Annual Report**

Recommendation

It is recommended that the Commission review and approve the 2019 Annual Report.

6. **Draft 2020 Work Plan**

Recommendation

It is recommended that the Commission review and provide comments on the Draft 2020 Work Plan.

ADJOURNMENT

FUTURE PUBLIC ART COMMISSION MEETINGS

November 27, 2019	City Council Chambers	6:30 PM
December 25, 2019	City Council Chambers	6:30 PM

PUBLIC ACCESS TO AGENDA DOCUMENTS

Prior to meetings, agenda related documents are available for public inspection at, City Hall, 1414 Mission Street, South Pasadena, CA 91030. The complete agenda packet may also be viewed on the City's website at: <https://www.southpasadenaca.gov/government/boards-commissions>

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

10/10/19

Date

Margaret Lin

Manager of Long Range Planning and Economic Development

**MINUTES OF THE REGULAR MEETING OF THE
PUBLIC ART COMMISSION
OF THE CITY OF SOUTH PASADENA
CONVENED THIS 28th DAY OF AUGUST 2019 6:37 P.M.
CITY COUNCIL CHAMBERS
1414 MISSION STREET**

1. ROLL CALL	The regular meeting of the Public Art Commission (Commission) was convened at 6:37 P.M. Commissioners present: Huynh, Kuramitsu Sawyer, and Wong; Commissioner absent: Burke; Council Liaison: Mayor Khubesrian; and Staff present: Manager of Long Range Planning and Economic Development (Manager) Lin.
2. PUBLIC COMMENTS (ITEMS NOT ON THE AGENDA)	None.
3. APPROVAL OF THE MINUTES	The July 24, 2019, regular meeting minutes were approved (4 ayes, 0 noes, 1 absent).
4. COMMISSIONER COMMENTS	None.
5. COUNCIL LIAISON COMMENTS	None.
6. STAFF COMMENTS	None.
7. DISCUSSION ITEMS	
A. Civic Center Art Gallery Request for Proposals	Film Liaison and Arts Analyst Aguado introduced the three organizations that provided completed proposals for the Civic Center Art Gallery. Vice-Chair Wong asked why there were only three proposals. Manager Lin explained that five proposals were received, however, only three of the proposals were deemed complete in compliance with the Request for Proposal. Vast Image Media, 11:11 A Creative Collaborative (11:11 ACC), and the South Pasadena Arts Council provided presentations of their proposals for the Commission's consideration. The Commission made a motion to recommend to the City Manager 11:11 ACC based on their ability to execute the scope of work, outreach to new audiences, and in house resources (4 ayes, 0 noes, 1 absent).
8. ADJOURNMENT	By consensus, the Commission adjourned the meeting at 8:45 P.M.

Approved By:

Jaz Sawyer
Chair



Public Art Commission Agenda Report

DATE: October 16, 2019

FROM: Joanna Hankamer, Director of Planning and Building
Margaret Lin, Manager of Long Range Planning and Economic
Development

SUBJECT: **2019 Annual Report**

Recommendation

It is recommended that the Commission review and approve the 2019 Annual Report.

Discussion/Analysis

Each year commissions are asked to provide an annual report to share their accomplishments from the past year.

Background

On October 17, 2018, the City Council approved the creation of the Public Art Commission for the purpose of reviewing and approving public art projects associated with the Public Art Program, including but not limited to, proposed site-specific public art, art donations, and public art developed with the funds from the Public Art Development Fee.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: 2019 Annual Report

City of South Pasadena

Date: October 23, 2019
To: Honorable Mayor and Members of the Council
From: Jaz Sawyer, Chair
Re: **FY 2019-2020 Annual Report of the Public Art Commission**

Composition of Commission: Jaz Sawyer - Chair, Steven Wong – Vice Chair, Jeffrey Burke – Commissioner, Phung Huynh - Commissioner, Kris Kuramitsu - Commissioner

The Public Art Commission (Commission) reviewed/discussed/approved the following items:

- 1) 2019 Work Plan
- 2) Arts Resources Inventory
- 3) Civic Center Art Gallery Curating Services
- 4) Public Art Commission Purview
- 5) Public Art Development Fee Program
- 6) Public Art Review Criteria
- 7) Ray Bradbury Fused Glass Window

The inaugural Commission established a firm foundation to build upon as the Public Art Development Fee is collected. With the conclusion of the State Route 710, the City anticipates increased investment in South Pasadena which will also result in increased resources for public art. As the Commission begins to approve the installation and creation of new public art or art programs in the City it would be beneficial to have an inventory of all of the existing art resources and identify gaps. Consequently, the Commission will continue to work on the Art Resources Inventory in order to formulate more well-informed decisions on future projects and programming



Public Art Commission Agenda Report

DATE: October 16, 2019

FROM: Joanna Hankamer, Director of Planning and Building
Margaret Lin, Manager of Long Range Planning and Economic
Development

SUBJECT: **Draft 2020 Work Plan**

Recommendation

It is recommended that the Commission review and provide comments on the Draft 2020 Work Plan.

Discussion/Analysis

Per the City Council's direction each Commission will review their purview and develop a subsequent work plan for the year. The work plan will help manage limited staff resources and the tasks or processes necessary to achieve those goals for the commission. The Draft 2020 Work Plan will be presented to the Commission for adoption at the beginning of the 2020.

Background

On October 17, 2018, the City Council approved Ordinance No. 2326 to create the Public Art Commission. The Public Art Commission is responsible for the review and approval of public art projects associated with the Public Art Program, including but not limited to, proposed site-specific public art, art donations, and public art developed with the funds from the Public Art Development Fee.

On October 17, 2018, the City Council also approved Ordinance No. 2325 to establish a Public Art Development Fee Program. The Development Fee would provide one percent (1%) of the total building valuation towards public art on-site or one and a half percent (1.5%) of the total building valuation to the public art development fee in lieu of providing public art on-site:

- Residential developments of four or more units with a building valuation exceeding \$500,000 as determined by the Building Official; and
- Commercial and industrial building projects with a building valuation exceeding \$500,000 as determined by the Building Official; and
- Remodeling projects of existing commercial or industrial buildings, when the remodeling has a building valuation exceeding \$250,000 as determined by the Building Official; and
- Remodeling projects of residential buildings of four or more units or complexes of four or more units, whether exterior or interior, when the remodeling has a building valuation exceeding \$250,000 as determined by the Building Official.

Developments or modifications to affordable housing, performance arts facilities, museums, private non-profit and institutional uses, interior remodel or tenant improvements, and national disaster repairs or rebuilding required by code will be exempt from this provision.

Projects that are subject to the Public Art Development Fee will be required to allocate a percentage of the total building valuation towards the following:

- One percent (1%) for on-site installation of approved site-specific public artwork, cultural, or artistic facilities equal to or exceeding the value of the contribution amount; or
- One and a half percent (1.5%) for payment in cash of the development fee to a new Public Art Fund.

Projects to be funded from the Public Art Fund shall consist of artwork placed in public places or incorporated into public buildings, art education programs, art display programs or performances, or the allocation of space such as a civic gallery or theater space. All projects subject to the Public Art Development Fee shall be reviewed and approved by the Public Art Commission following the design review for the associated development or redevelopment project.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Adopted 2019 Work Plan
2. Draft 2020 Work Plan

2019 Public Art Commission Work Plan

Public Art Commission purview includes:

- To act in an advisory capacity to the City Council in all matters pertaining to public art or art in public places
- To review and approve proposed public art projects associated with the City’s Civic Center Art Gallery, Public Art Program, and Public Art Development Fee
- To provide policy recommendations on public art projects and programs as directed by the City Manager or the City Council, including but not limited to, artwork placed in public places or incorporated into public buildings, art education programs, or art display programs or performances.

<u>Work Items</u>	<u>Status</u>
Quarter 1	
<ul style="list-style-type: none"> • N/A 	N/A
Quarter 2	
<ul style="list-style-type: none"> • Brown Act Training 	Completed
<ul style="list-style-type: none"> • Election of Chair and Vice-Chair 	Completed
<ul style="list-style-type: none"> • Review of Public Art Commission Ordinance/Work Plan/Public Art Development Fee Ordinance 	Completed
Quarter 3	
<ul style="list-style-type: none"> • Public Art Review Criteria 	Completed
<ul style="list-style-type: none"> • Artists/Organizations/Events/Programs – Inventory 	In Progress
Quarter 4	
<ul style="list-style-type: none"> • Artists/Organizations/Events/Programs – Gaps 	In Progress
<ul style="list-style-type: none"> • Artists/Organizations/Events/Programs – Proposals 	In Progress

DRAFT 2020 Public Art Commission Work Plan

Public Art Commission purview includes:

- To act in an advisory capacity to the City Council in all matters pertaining to public art or art in public places
- To review and approve proposed public art projects associated with the City's Civic Center Art Gallery, Public Art Program, and Public Art Development Fee
- To provide policy recommendations on public art projects and programs as directed by the City Manager or the City Council, including but not limited to, artwork placed in public places or incorporated into public buildings, art education programs, or art display programs or performances.

Quarter 1

- Brown Act Training
- Election of Chair and Vice-Chair
- Review of Public Art Commission Ordinance/Work Plan/Public Art Development Fee Ordinance

Quarter 2

- Artists/Organizations/Events/Programs – Inventory
- Artists/Organizations/Events/Programs – Gaps
- Release of Civic Center Art Gallery Request for Proposals

Quarter 3

- Artists/Organizations/Events/Programs – Proposals

Quarter 4

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