



**CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA**

**Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

November 6, 2019, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three minutes.
No agenda item may be taken after 11:00 p.m.*

CALL TO ORDER: Mayor Marina Khubesian, M.D.

ROLL CALL: Councilmembers Michael A. Cacciotti, Diana Mahmud, and Richard D. Schneider, M.D.; Mayor Pro Tem Robert S. Joe; and Mayor Marina Khubesian, M.D.

PLEDGE OF ALLEGIANCE: Mayor Pro-Tem Robert Joe

1. CLOSED SESSION ANNOUNCEMENTS: A Closed Session Agenda has been posted separately.

PRESENTATIONS

2. Introduction of Director of Planning and Community Development, Joanna Hankamer

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

COMMUNICATIONS

3. Councilmembers Communications

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

4. City Manager Communications

5. Reordering of and Additions to the Agenda

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR

6. Minutes of the Regular City Council Meeting on August 21, 2019

7. Minutes of the Special City Council Meeting on September 11, 2019

8. Minutes of the Regular City Council Meeting on September 18, 2019

9. Minutes of the Regular City Council Meeting on October 2, 2019

10. Prepaid Warrants, General City Warrants, and Payroll

Recommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 308603 - 308646 in the amount \$459,496.3 (less \$1,756.04 in Voids); General City Warrants Nos. 308764 - 308947 in the amount of \$1,646,535.16; and Wire Transfers in the amount of \$4,026,490.38.

11. Monthly Investment Reports for August 2019

Recommendation

It is recommended that the City Council receive and file the monthly investment reports for August 2019.

12. Approve Proposed Ray Bradbury Fused Glass Window Project

Recommendation

It is recommended that the City Council approve the proposed Ray Bradbury Fused Glass Window (Project) for the Ray Bradbury Conference Room in the South Pasadena Library.

13. Authorize the First Amendment to the Professional Services Agreement with CirclePoint to Facilitate Additional Housing Outreach in the Amount of \$6,363 for a Total-Not-To-Exceed Amount of \$35,863

Recommendation

It is recommended that the City Council authorize the City Manager to execute the first amendment to the Professional Services Agreement with CirclePoint to facilitate additional housing outreach in the amount of \$6,363 for a total not-to-exceed amount of \$35,863.

14. Authorize the First Amendment to the Professional Services Agreement with Psomas to Complete the Environmental Impact Report by Adding a Subcontract with Iteris to Analyze and Adopt a Vehicle Miles Traveled Threshold in the Amount of \$41,942 for a Total Not-To-Exceed Amount of \$140,422

Recommendation

It is recommended that the City Council authorize the City Manager to execute the first amendment to the Professional Services Agreement with Psomas to add a subcontract with Iteris to analyze and develop a Vehicle Miles Traveled threshold, per State law, to be incorporated into the Program Environmental Impact Report for the General Plan Update and Downtown Specific Plan in the amount of \$41,942 for a total not-to-exceed amount of \$140,422.

15. Receive and File the Fiscal Year 2019-20 Strategic Plan First Quarter Update

Recommendation

It is recommended that the City Council receive and file the first quarter update of the Fiscal Year (FY) 2019-20 Strategic Plan Objectives.

16. Receive and File the First Quarter Fiscal Year 2019-20 Capital Improvement Plan Project Updates

Recommendation

It is recommended that the City Council receive and file the first quarter Fiscal Year 2019-20 Capital Improvement Plan (CIP) Project updates.

17. Award of Construction Contract to EC Construction Company for Citywide Bike Parking at Various Locations for an Amount Not-to-Exceed \$204,780 in Grant Funds

Recommendation

It is recommended that the City Council:

1. Accept a bid dated October 15, 2019 from E C Construction Company to install bike parking citywide at various locations (Project); and
2. Authorize the City Manager to enter into a contract with E C Construction Company for an amount not-to-exceed \$204,780 for the Project; and
3. Authorize a construction contingency of approximately ten percent in the amount of \$20,470 for a total amount of \$225,250.

18. Acceptance and Approval of the Measure H Homelessness Grant Award in the amount of \$292,200 for a Multijurisdictional Implementation of Homeless Services

Recommendation

It is recommended that the City Council:

1. Jointly accept the Los Angeles County Homeless Services grant in the amount of \$292,000. The City of Arcadia is the lead signatory and fiduciary agent for the grant; and
2. Approve and authorize the City Manager to execute a contract with Union Station Homeless Services for case management, motel vouchers, rapid rehousing and public outreach services; and
3. Approve and authorize the City Manager to execute a Memorandum of Understanding (MOU) with the City of Arcadia; and
4. Approve and authorize the City Manager to execute a Memorandum of Understanding (MOU) with Holy Family Church to co-locate a case manager.

PUBLIC HEARING ITEMS

19. Public Hearing for First Reading and Introduction of an Ordinance Establishing a Major Project Review

Recommendation

1. Conduct a public hearing; and
2. Receive the first reading and introduction of an Ordinance Establishing a Major Project Review

ACTION/DISCUSSION

20. Authorize Vacant Property Taskforce to Bring Forward an Amendment to the South Pasadena Municipal Code Regarding Vacant Buildings in Residential Areas.

Recommendation

It is recommended that the City Council direct staff to draft and bring back to the City Council for consideration, an Ordinance amending the South Pasadena Municipal Code (SPMC) to revise the regulations for uninhabited buildings in residential areas and adopt stricter maintenance standards that will require the property owner of an unoccupied residence to maintain the property in a manner consistent with the neighborhood.

21. Adoption of Proposed City Green Action Plan

Recommendation

It is recommended that the City Council adopt the proposed City Green Action Plan as reviewed and unanimously recommended by the Natural Resources and Environmental Commission at their September 24, 2019 meeting.

22. Approve Expansion of Outreach Efforts in Response to Pending Tenant Evictions and Rent Increases

Recommendation

It is recommended that the City Council approve expansion of outreach efforts in response to pending tenant evictions and rent increases.

REPORTS

None.

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

November 20, 2019	Regular City Council Meeting	Cancelled	7:30 p.m.
December 4, 2019	Regular City Council Meeting	Council Chamber	7:30 p.m.
November 18, 2019	Regular City Council Meeting	Council Chamber	7:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk’s Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- City website: www.southpasadenaca.gov/agendas

Agenda related documents provided to the City Council are available for public inspection in the City Clerk’s Division, and on the City’s website at www.southpasadenaca.gov/agendas. During the meeting, these documents will be available for inspection as part of the “Reference Binder” kept in the rear of the City Council Chamber.

Regular meetings are broadcast live on Spectrum Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at www.southpasadenaca.gov/agendas.

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk’s Division at (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City’s website as required by law.

10/31/19

/s/

Date

Maria E. Ayala
Chief City Clerk