



**CITY OF SOUTH PASADENA
DESIGN REVIEW BOARD
SPECIAL MEETING AGENDA**

**Amedee O. "Dick" Richards, Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

Tuesday, November 19, 2019, at 6:30 p.m.

In order to address the Design Review Board, please complete a Public Comment Card. Time allotted per speaker is three minutes.

- CALL TO ORDER:** Mark Smeaton
- ROLL CALL:** Michael Lejeunne, Yael Lir, Kay Younger, Samantha Hill, Vice-Chair, and Mark Smeaton Chair
- COUNCIL LIAISON:** Robert S. Joe
- STAFF PRESENT:** Joanna Hankamer, Planning & Community Development Director
Kanika Kith, Interim Senior Planner
Malinda Lim, Contract Planner
- PLEDGE OF ALLEGIANCE:** Chair Mark Smeaton

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

Time reserved for those in the audience who wish to address the Design Review Board on items not on the agenda and within the subject-matter jurisdiction of the Design Review Board. The audience should be aware that the Design Review Board may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda.

CONSENT CALENDAR

1. **Minutes of the Regular Design Review Board on September 5, 2019.**

PUBLIC HEARING

2. **Design Review Permit for a new non-illuminated sign on the west elevation (facing the parking lot) of the office building located on 630 Mission Street. The new sign will read “OSTEO STRONG” with a logo in between the two words.**

Recommendation

Approval of the Design Review Permit

3. **Design Review Permit for the addition of a 727 square-foot second story to the existing single-family house located at 1212 Orange Grove.**

Recommendation

Approval of the Design Review Permit

4. **Design Review Permit for a 477 square-foot addition to the second floor of the existing house, conversion of an existing 664 square-foot carport into livable area, and construction of a new carport for two cars located at 822 Flores De Oro.**

Recommendation

Approval of the Design Review Permit

DISCUSSION ITEMS

5. None

ADMINISTRATION

6. Comments from City Council Liaison
7. Comments from Design Review Board members
8. Comments from Staff

ADJOURNMENT**9. Adjourn to the regular Design Review Board meeting scheduled for December 5, 2019**

Prior to meetings, the agendas are available at the following locations:

- South Pasadena Public Library, 1100 Oxley Street;
- Orange Grove Recreation Building, 815 Mission Street;
- Planning and Building Department, 1414 Mission Street;
- South Pasadena Review; and on the
- City Website at: <https://www.southpasadenaca.gov/government/boards-commissions/design-review-board/design-review-board-agendas-and-minutes>

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the Planning and Building Department at 626-403-7220.

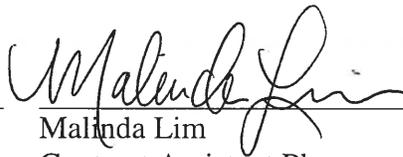
Any disclosable public records related to an open session item appearing on a regular meeting agenda and distributed by the City of South Pasadena to all or a majority of the legislative body fewer than 72 hours prior to that meeting are available for public inspection at the Planning and Building Department, located at City Hall, 1414 Mission Street prior to the meeting. During the meeting, these documents will be included as part of the "Counter Copy" of the agenda packet kept in the Amedee O. "Dick" Richards, Jr., Council Chambers at 1424 Mission Street. Documents distributed during the meeting will be available following the meeting at the Planning and Building Department.

ACCOMMODATIONS

The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

11/14/2019
Date


Malinda Lim
Contract Assistant Planner