



**REVISED<sup>1</sup>**

**CITY OF SOUTH PASADENA  
CULTURAL HERITAGE COMMISSION**

**Amedee O. “Dick” Richards, Jr. Council Chamber  
1424 Mission Street, South Pasadena, CA 91030**

**Thursday, November 21, 2019, at 6:30 p.m.**

*In order to address the Cultural Heritage Commission, please complete a Public Comment Card. Time allotted per speaker is three minutes.*

**CALL TO ORDER:** Chair Mark Gallatin

**ROLL CALL:** Steven Friedman, Commissioner, Kristin Morrish, Commissioner, William Cross, Commissioner, Rebecca Thompson, Vice-Chair, and Mark Gallatin, Chair

**COUNCIL LIAISON:** Robert S. Joe

**STAFF PRESENT:** Kanika Kith, Interim Senior Planner  
Malinda Lim, Contract Assistant Planner

**PLEDGE OF ALLEGIANCE:** Chair Mark Gallatin

**PUBLIC COMMENTS AND SUGGESTIONS**

(Time limit is three minutes per person)

Time reserved for those in the audience who wish to address the Cultural Heritage Commission on items not on the agenda and within the subject-matter jurisdiction of the Cultural Heritage Commission. The audience should be aware that the Cultural Heritage Commission may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda.

**Note:** Public input will also be taken during all agenda items. Time allotted per speaker: 3 minutes.

<sup>1</sup> Agenda revised on November 19, 2019 to reflect a change to the following:  
Item 3-A description was added regarding the demolition and replacement of an existing garage at 1123 Windsor Pl.

**PUBLIC HEARING**

1. **Certificate of Appropriateness for a 178 square feet to an existing 3-car garage located at 2045 Monterey Road.**

Recommendation

It is recommended that the Cultural Heritage Commission approve the Certificate of Appropriateness.

2. **Certificate of Appropriateness for the addition of approximately 2,516 square feet to an existing single-family home that will be converted to a multi-family use located at 1611 Spruce Street**

Recommendation

It is recommended that the Cultural Heritage Commission approve the Certificate of Appropriateness.

3. **Certificate of Appropriateness for a partial demolition of an existing 1.5-story single-family home, 2-story addition of approximately 1,056 square feet to the existing home, and demolition and replacement of an existing garage located at 1123 Windsor Place**

Recommendation

It is recommended that the Cultural Heritage Commission approve the Certificate of Appropriateness.

**DISCUSSION ITEMS**

4. No items.

**ADMINISTRATION**

5. Comments from City Council Liaison
6. Comments from Cultural Heritage Commissioners
7. Comments from South Pasadena Preservation Foundation (SPPF) Liaison
8. Comments from Staff

**ADJOURNMENT**

**9. Adjourn to the regular Cultural Heritage Commission meeting scheduled for December 19, 2019.**

Prior to meetings, the agendas are available at the following locations:

- South Pasadena Public Library, 1100 Oxley Street;
- Planning and Building Department, 1414 Mission Street;
- South Pasadena Review Newspaper; and on the
- City Website at: <https://www.southpasadenaca.gov/government/boards-commissions/cultural-heritage-commission/cultural-heritage-commission-agendas>

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the Planning and Building Department at 626-403-7220.

Any disclosable public records related to an open session item appearing on a regular meeting agenda and distributed by the City of South Pasadena to all or a majority of the legislative body fewer than 72 hours prior to that meeting are available for public inspection at the Planning and Building Department, located at City Hall, 1414 Mission Street prior to the meeting. During the meeting, these documents will be included as part of the "Counter Copy" of the agenda packet kept in the Amedee O. "Dick" Richards, Jr., Council Chambers at 1424 Mission Street. Documents distributed during the meeting will be available following the meeting at the Planning and Building Department.

**ACCOMMODATIONS**



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.*

11/19/19 \_\_\_\_\_  
 Date Malinda Lim  
 Contract Assistant Planner