



**MONDAY, JULY 9, 2018  
MINUTES OF THE REGULAR MEETING OF THE  
PUBLIC SAFETY COMMISSION  
OF THE CITY OF SOUTH PASADENA**

**1. CALL TO ORDER**

A Regular Meeting of the Public Safety Commission was called to order by Chair Daigle on Monday, July 9, 2018, at 8:30 a.m., in the Fire Department EOC Room, located at 817 Mound Avenue, South Pasadena, California.

**ROLL CALL**

**Present:** Commissioners: Vernon René Daley, Jeremy Ding, Robert Ettinger, Grace Liu Kung; Chair Ellen Daigle, Vice-Chair Greg Hall.

**Absent:** Commissioner: Luis Reinoso.

**Officials**

**Present:** Councilmember/City Council Liaison Diana Mahmud, Police Chief/Staff Liaison Arthur Miller, Police Corporal/Police Officer Association Liaison Avick Manukian, Fire Chief/Staff Liaison Paul Riddle, and Management Aide/Recording Secretary Kim Kha. Other staff members presented reports or responded to questions as indicated in the minutes.

**2. APPROVE MINUTES OF JUNE 11, 2018 MEETING**

MOTION BY COMMISSIONER ETTINGER, SECOND BY COMMISSIONER DING, CARRIED 5-0, to approve the Minutes of the June 11, 2018 Public Safety Commission Regular Meeting.

### **3. PUBLIC COMMENTS**

Chair Daigle opened the Public Comment period.

South Pasadena Police Corporal Avick Manukian, President of the South Pasadena Police Officer Association (SPPOA), gave introduction, explained the purpose of the association which is to represent and support Police Officers, provide resources, and work alongside with the Police Department to serve the community of South Pasadena through outreach and charities, noted new board member and appointments.

There being no others desiring to speak, the Public Comment period was closed.

### **4. COUNCIL LIAISON COMMENTS**

Councilmember Mahmud provided update on the Homeless Plan, informed that the City Council approved the revised Homeless Plan, noted that the San Gabriel Valley Council of Governments (SGVCOG) will be holding a “Homeless Plan Summit” on August 1<sup>st</sup>, which South Pasadena will be well represented by Police Chief Miller, Police Sergeant Robledo, and Principal Management Analyst Aceves; provided information and background on the Utility Users Tax (UUT), a local tax which helps maintain public safety staff at the current level and community programs and services vital to the quality of life here in the City of South Pasadena, noted that a committee of South Pasadena residents will host a discussion on UUT in the Library Community Room on July 10<sup>th</sup> at 7pm.

### **5. FOLLOW UP DISCUSSION ON GOLD LINE CROSSING ARMS**

Deputy Public Works Director Casillas noted that he had worked with Metro on the Gold Line extension and is familiar with their traffic engineering design team, explained the operational aspect of the rail crossings at Fremont Avenue, Mission Street, and Pasadena Avenue, noting that the Metro rail system runs separately from the City’s traffic signals, currently working with Metro and the California Public Utilities Commission (CPUC) on preemption timing, which timely activates the railroad warning devices such as crossing arms and flashers when a train is approaching, anticipates improvement of traffic once resolved.

Fire Chief Riddle noted discussions with Senior Director of Safety and Operations for Metro concerning outages, emergencies, and malfunctions, noted that crossing arms should never be moved or raised due to potential hazard and liability and that Metro would be alerted by the system, informed that a contingency plan is in place, where the Los Angeles Fire Department and the Pasadena Fire Department would assist with emergency calls.

Police Chief Miller reported on a meeting with City Manager Wolfe, Councilmember Cacciotti, and Metro discussing emergencies and responses, informed of the Los Angeles County Sheriff’s commitment to safety and security including more manpower during emergencies and disasters, noted that San Marino and Alhambra would assist with emergency calls, informed that South Pasadena Police Department is trained and ready to respond.

## **6. FOLLOW UP DISCUSSION ON DATA BASE TO TRACK SENIOR CITIZENS**

Fire Chief Riddle expressed the importance of the database, especially within the first few hours of an emergency disaster, the database is vital in reaching out and getting help to the seniors and the disabled as quickly as possible, explained that the database should be simple containing only names and addresses for first responders, CERT, Neighborhood Watch, or any responsible groups to quickly identify, noted discussions with Community Services Supervisor, Liliana Torres, and Vice-Chair of the Senior Citizen Commission, Robert Vanderwall on information and privacy laws, noted that the Oneonta Congregational Church has already started a similar outreach program for emergency preparedness.

## **7. 2018 PUBLIC SAFETY FAIR, PUBLIC SAFETY COMMISSION BOOTH**

Police Chief Miller explained that the South Pasadena Police and the Fire Department will hold an open house on September 16<sup>th</sup>, the event will feature live demonstrations and station tours from both Police and Fire Department, displays of equipment and vehicle/apparatus, informational booths and vendors on safety and preparedness, and the popular car show; explained that "National Night Out" on August 7<sup>th</sup>, at Orange Grove Park, is similar in respect to public safety, a national event held across thousands of communities across the states bringing neighbors and law enforcement together for a fun night out.

Vice-Chair Hall noted discussions with Chair Daigle and Police Detective Lee in showcasing the Public Safety Commission at the two events, noted an opportunity to provide information to the public on the Commission's purpose, responsibilities and objective in regards to public safety including making recommendations to the City Council, noted having a Public Safety Commission booth to provide awareness and promote outreach programs such as CERT and Neighborhood Watch.

## **8. STAFF LIAISON COMMENTS**

Police Chief Miller reported on his staff going above and beyond their duties by serving up ice cream to seniors at two convalescent hospitals, commended his police officers for the thoughtfulness and community-minded efforts; reported no increase in crimes due to many factors such as increased police presence in and around the City including the Gold Lines, deployment of bike and motorcycle units, directed and predictive policing, dedicated officers/staffing; reported on the hiring of three new full-time parking enforcement, advised them of their responsibilities, code of conduct, and being community oriented; reported on the popularity of the new mascot, "Justice," at the July 4<sup>th</sup> parade.

Fire Chief Riddle reported that it was calm on the July 4<sup>th</sup> holiday; provided update on the remodel of the Emergency Operation Center (EOC); provided update on the Local Hazard Mitigation Plan (LHMP), which will be presented to the City Council on July 18<sup>th</sup> for approval, and then to CAL OES and FEMA for final approval, then back to City Council for adoption; reported on the monthly staff training on emergency operations and disaster preparedness; reported on discussion with a Federal Coordinating Officer (FCO) committed to training City staff on drills and filing required paperwork for FEMA funding, noting that she was recently handling Hawaii's Kilauea Volcano incident.

## 9. COMMISSIONER COMMENTS

In response to the Commission, there will be demonstration on applying tourniquet and CPR training at the "National Night Out."

Commissioner Kung informed that it was the final week of summer school and various summer camps will be open on school site, informed that school will begin on August 16<sup>th</sup> and orientations, meetings, playdates, etc. will be scheduled; noted that Monterey Hills Elementary have opened their school grounds earlier during the school year to help alleviate traffic congestions and safety issues.

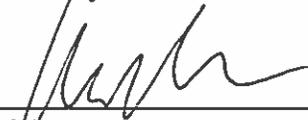
Chair Daigle followed up on an article by the South Pasadena Review on June 15<sup>th</sup> regarding the dangers and abuse received by crossing guards, raised the concerns with School Board member, Julie Giulioni.

Police Chief Miller noted a proposal to the South Pasadena School District in partnering and sharing the cost of hiring additional crossing guards.

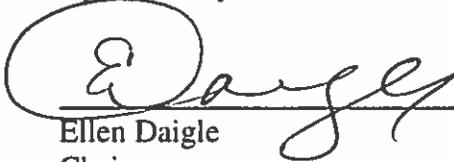
## 10. ADJOURNMENT

Chair Daigle adjourned the meeting at 9:51 a.m.

Respectfully Submitted:

  
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Kim Kha  
Recording Secretary

Approved By:

  
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Ellen Daigle  
Chair