

**MINUTES OF THE  
PUBLIC WORKS COMMISSION  
10<sup>TH</sup> DAY OF OCTOBER, 2018 AT 7:00 P.M. AT THE  
AMEDEE O. "DICK" RICHARDS CITY COUNCIL CHAMBERS  
1414 MISSION STREET**

**1. CALL TO ORDER/ROLL CALL**

The meeting was called to order at 7:00 P.M. by Chair Glauz. Present were Commissioner Abelson, Commissioner Fisher, Commissioner Hughes, Commissioner Granath and Council Liaison Cacciotti. Staff present: Principal Management Analyst (PMA) Margaret Lin and Public Works Assistant (PWA) Leonna DeWitt.

**2. PLEDGE OF ALLEGIANCE**

Commissioner Hughes led the pledge of allegiance.

**3. APPROVAL OF MINUTES - Meeting on September 12, 2018.**

Minutes approved as amended. (Hughes, Abelson; 5-0)

**4. PUBLIC COMMENTS**

Jane Schirmeister, who resides at 816 Orange Grove Place, requested to agendaize a recommendation to conduct a study to resolve the traffic congestion on Orange Grove Avenue between El Centro Street and Monterey Road.

Commissioner Abelson suggested prior to the meeting the recommendation will be discussed that staff notify the neighbors on Orange Grove Avenue between El Centro Street and Monterey Road that the issue will be discussed.

Chair Glauz commented that she had sent an email to DPWD Casillas regarding her concerns about Orange Grove Avenue that need to be addressed prior to the planned traffic signal installation.

Public Comment Closed

**5. COUNCIL LIAISON COMMENTS**

Council Liaison Cacciotti announced that the Arroyo Seco Bicycle Trail will have its grand opening on October 20 at 10 am.

**6. STAFF COMMENTS**

PWA DeWitt announced the Dumpster and Donation Event to be held Saturday, October 13 at 8 am.

**7. COMMISSIONER COMMENTS**

Commissioner Hughes reminded the Commission that the volunteer group No on N is still active and if anyone was interested in participating in the group they still can. She stated Proposition N will have a significant impact on Public Works, including the budgets for street improvements and tree trimming.

Commissioner Abelson thanked staff for getting the Measure M issue on tonight's agenda for discussion. He announced that the South Pasadena Educational Foundation (SPEF) is having their annual fund raising drive and that if anyone is interested in making a donation, they should visit the SPEF website at [SPEF4kids.org](http://SPEF4kids.org). He stated that the Chamber of Commerce, SPEF and 24 local restaurants will be offering "Food for Thought," on October 17 and explained that by patronizing any of the participating restaurants, 10% of sales will be donated to SPEF.

Commissioner Granath distributed information on climate change. He also commented on the leaf blowers and inquired about a City ban.

Commissioner Hughes explained that the Natural Resources and Environmental Commission reviewed the issue of banning leaf blowers, but it was complicated.

Chair Glauz inquired about the schedule for the next phase of Monterey Road repair.

## **8. DISCUSSION/ACTION ITEM**

### **A. Measure M MSP Project List**

PMA Lin gave a brief overview of this item. The City of South Pasadena will receive an estimated \$ 1.2 million, which will be distributed over the next five years at \$242,000/year. PMA Lin stated the two programs that are eligible for funding are (1) Modal Connectivity and Complete Streets and (2) Citywide Safe Routes to School and Bikeway Project programs. She stated that all of the projects submitted to the consultant are either in the CIP or in the City's State Route 710 Early Action Projects. PMA Lin noted that the Measure M MSP Project List will be presented to the City Council on October 17 for public input and then provided to the JPA Board for final approval of the project list and then be sent to Metro for their consideration and review.

Discussion ensued on several issues, including holding funds or lending them to other agencies, the ability to make amendments to the list, funding availability, regional benefits, edits to the listed descriptions and the beneficial impact magnitude of various projects.

A motion was made to recommend to the City Council the following priority projects for consideration: Columbia Street and Pasadena Avenue Turn Lanes, and Columbia Street and Orange Grove Avenue Striping with an estimated \$150,000 budget; Garfield Avenue and Monterey Road Signal with an estimated \$400,000 budget; and Garfield Avenue and Oak Street Signal with an estimated \$400,000 budget; and Fremont Street and Huntington Drive (signage and signal); and Fair Oaks Avenue and Grevelia Street (striping and signal timing).

### **B. Staff Report from City Council Meeting on October 3, 2018 - *Informational***

PMA Lin provided a brief update on this item. PMA Lin stated the City Council approved a one-year extension of the PWC and corresponding term limits for the outgoing Commissioners. PMA Lin stated that the City Council will consider next year making the PWC permanent or merging the PWC with the Freeway and Transportation Commission.

### **C. Status of Public Works Commission Recommendations**

Chair Glauz provided a history of this item and distributed an updated version of the list. Chair Glauz explained that she would like to organize the items on the list into 3 different categories: (1) Recommendations to City Council; (2) Recommendations not requiring City Council approval that staff can implement; and (3) Commission and resident concerns or issues.

Discussion ensued regarding the list of recommendations, items to retain on the list, and how long to retain them.

### **D. Capital Improvement Project Update**

PWA Dewitt provided a brief update on CIP projects. She also informed the Commission that at the next City Council Meeting, So. Cal. Edison will be presenting an update on their work in the City and the PWC is invited to attend.

## **9. ADJOURNMENT**

A motion was made to adjourn. (Hughes, Fisher 5-0)

Chair Glauz declared the meeting adjourned at 9:30 p.m.

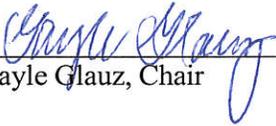
I HEREBY CERTIFY that the foregoing minutes were adopted by the Public Works Commission of the City of South Pasadena at a meeting held on October 10, 2018.

AYES:

NOES:

ABSENT:

ABSTAIN:

  
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Gayle Glauz, Chair