



**CITY OF SOUTH PASADENA
LIBRARY BOARD OF TRUSTEES - REGULAR MEETING AGENDA**

**Library Conference Room
1100 Oxley Street, South Pasadena, CA 91030**

December 12, 2019, at 7:00 p.m.

*In order to address the Library Board of Trustees, please complete a Public Comment Card.
Time allotted per speaker is three minutes.*

South Pasadena Library Board of Trustees Statement of Civility

As your appointed governing board we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

CALL TO ORDER:

President David Uwins

ROLL CALL:

David Uwins, President, Debra Beadle, Vice-President, Bianca Richards, Secretary, Brendan Durrett, Trustee, Alan Jutzi, Trustee

COUNCIL LIAISON:

Diana Mahmud, Council Liaison

STAFF PRESENT:

Cathy Billings, Library Director
Sean Faye, Administrative Secretary

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three (3) minutes per person)

The Library Board of Trustees welcomes public input. Members of the public may address the Library Board of Trustees by completing a public comment card and giving it to the Library Administrative Secretary prior to the meeting. At this time, the public may address the Library Board of Trustees on items that are not on the agenda. Pursuant to state law, the Library Board of Trustees may not discuss or take action on issues not on the meeting agenda, except that members of the Library Board of Trustees or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

Public input will also be taken during all agenda items.

ACTION

1. Review and approve draft minutes of the regular meeting held November 14, 2019

Recommendation

It is recommended that the Library Board of Trustees review and approve the minutes from the regular meetings held on November 14, 2019

2. Select Date and Time for 2020 Volunteer Recognition Luncheon

Recommendation

It is recommended that the Library Board of Trustees select a date and time for the Volunteer Recognition Luncheon in 2020

DISCUSSION

3. Library Staffing Report

4. 2019 Annual Report

5. Mid-Year Budget Report

6. Library Safety Update

BOARD MEMBER COMMUNICATIONS

COMMUNICATIONS

7. Board President Communications

8. City Council Liaison Communications

9. Friends Representative Communications

10. Trustee Liaison to the Friends Communications

11. Library Director

ADJOURNMENT

FUTURE LIBRARY BOARD OF TRUSTEES MEETINGS

January 9, 2020	Library Conference Room	7:00 p.m.
February 13, 2020	Library Conference Room	7:00 p.m.
March 12, 2020	Library Conference Room	7:00 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS

Prior to meetings, agenda related documents are available for public inspection at, South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030. The complete agenda packet may also be viewed on the City’s website at: <https://www.southpasadenaca.gov/government/boards-commissions>

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the Library Administrative Office at (626) 403-730. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City’s website as required by law.

12/9/19

Date

/S/

Sean Faye,
Administrative Secretary