



**CITY OF SOUTH PASADENA
CULTURAL HERITAGE COMMISSION**

**Amedee O. “Dick” Richards, Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

Thursday, December 19, 2019, at 6:30 p.m.

In order to address the Cultural Heritage Commission, please complete a Public Comment Card. Time allotted per speaker is three minutes.

South Pasadena Design Review Board Statement of Civility

As your appointed governing board we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

- CALL TO ORDER:** Chair Mark Gallatin
- ROLL CALL:** Steven Friedman, Commissioner, Kristin Morrish, Commissioner, William Cross, Commissioner, Rebecca Thompson, Vice-Chair, and Mark Gallatin, Chair
- COUNCIL LIAISON:** Robert S. Joe
- STAFF PRESENT:** Kanika Kith, Interim Senior Planner
Malinda Lim, Contract Assistant Planner
- PLEDGE OF ALLEGIANCE:** Chair Mark Gallatin

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

Time reserved for those in the audience who wish to address the Cultural Heritage Commission on items not on the agenda and within the subject-matter jurisdiction of the Cultural Heritage Commission. The audience should be aware that the Cultural Heritage Commission may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda.

Note: Public input will also be taken during all agenda items. Time allotted per speaker: 3 minutes.

PUBLIC HEARING

1. Certificate of Appropriateness for a partial demolition and construction of a 2-story addition of approximately 1,056 square feet to the existing home, and demolition and replacement of an existing garage located at 1123 Windsor Place (Continued from November 21, 2019).

Recommendation

Approve the Certificate of Appropriateness, subject to conditions of approval.

2. Tree Removal Permit to remove five mature trees in order to develop a two-story, 2,516 square-foot addition to an existing single-family dwelling, a 90 square-foot addition to an existing detached garage, and construction of a new 13-car subterranean garage located at 1611 Spruce.

Recommendation

Approve the Tree Removal Permit, subject to conditions of approval.

3. Certificate of Appropriateness for the addition of approximately 628 square feet to an existing single-family home and the demolition of a 96 square-foot aluminum shed, patio, pony wall, and brick chimney; and Tree Removal Permit for the removal of two trees located at 1414 Laurel.

Recommendation

Approve the Certificate of Appropriateness and Tree Removal Permit, subject to conditions of approval.

4. Certificate of Appropriateness for the addition of approximately 743 square feet to an existing two-story house and Administrative Use Permit to allow tandem parking and waive the requirement of a second covered parking space located at 1122 Meridian Avenue.

Recommendation

Review the project and continue to a date certain.

PRESENTATIONS

5. Code of Ethics

DISCUSSION ITEMS

6. Annual Report and Work Plan

ADMINISTRATION

- 7. Cultural Heritage Commission Minutes, September 9, 2019
- 8. Comments from City Council Liaison
- 7. Comments from Cultural Heritage Commissioners
- 8. Comments from South Pasadena Preservation Foundation (SPPF) Liaison
- 9. Comments from Staff

ADJOURNMENT

- 9. Adjourn to the regular Cultural Heritage Commission meeting scheduled for January 16, 2020.

Prior to meetings, the agendas are available at the following locations:

- South Pasadena Public Library, 1100 Oxley Street;
- Planning and Building Department, 1414 Mission Street;
- South Pasadena Review Newspaper; and on the
- City Website at: <https://www.southpasadenaca.gov/government/boards-commissions/cultural-heritage-commission/cultural-heritage-commission-agendas>

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the Planning and Building Department at 626-403-7220.

Any disclosable public records related to an open session item appearing on a regular meeting agenda and distributed by the City of South Pasadena to all or a majority of the legislative body fewer than 72 hours prior to that meeting are available for public inspection at the Planning and Building Department, located at City Hall, 1414 Mission Street prior to the meeting. During the meeting, these documents will be included as part of the “Counter Copy” of the agenda packet kept in the Amedee O. “Dick” Richards, Jr., Council Chambers at 1424 Mission Street. Documents distributed during the meeting will be available following the meeting at the Planning and Building Department.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230.

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

12/19/19 

Date

Elaine Serrano,
Administrative Secretary