



**MONDAY, JANUARY 13, 2020  
MINUTES OF THE REGULAR MEETING OF THE  
PUBLIC SAFETY COMMISSION  
OF THE CITY OF SOUTH PASADENA**

**CALL TO ORDER**

A Regular Meeting of the Public Safety Commission was called to order by Chair Ding on Monday, January 13, 2020, at 8:36 a.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

**ROLL CALL**

**Present:** Commissioners: Amin Alsarraf, Stephanie Cao, Grace Liu Kung, Ellen Daigle, Alan Ehrlich, and Ed Donnelly; Chair Jeremy Ding, Vice-Chair Alan Ehrlich.

**Absent:** Commissioner: Ellen Daigle

**Officials**

**Present:** Mayor/City Council Liaison Marina Khubesrian, M.D., Police Chief/Staff Liaison Joe Ortiz, Police Deputy Chief/Staff Liaison Brian Solinsky, Fire Chief/Staff Liaison Eric Zanteson, and Management Aide/Recording Secretary Kim Kha. Police Department Clerk/Recording Secretary Laura Mendez. Other staff members presented reports or responded to questions as indicated in the minutes.

**Absent:** Fire Chief/Staff Liaison Chief Riddle.

**PUBLIC COMMENTS AND SUGGESTIONS**

None.

**ACTION/DISCUSSION**

**1. Minutes of the Public Safety Commission Meeting of December 9, 2019**

MOTION BY COMMISSIONER LIU KUNG, SECOND BY COMMISSIONER CAO, CARRIED 5-0, to approve the Minutes of the December 9, 2019 Public Safety Commission Regular Meeting.

Commissioner Donnelly abstain.

## **2. Discussion of Approval of 2020 Work Plan-Chief Ortiz and Chief Riddle**

Chief Ortiz introduced Draft form of 2020 work plan with ten items listed.

Chair Ding stated Ed Donnelly needed to be added to the board as a Commissioner. Commissioners gave a brief introduction of themselves and welcomed new Commissioner Ed Donnelly.

Ed Donnelly stated he hopes he can contribute and help the Commission.

Chair Ding stated the city website has to be changed with the current address of the Public Safety Meeting. The months on and off also have to be updated.

Commissioner's discussion of proving web link on Public Safety Commissioners website for Code of Ethics and Conduct information.

**MOTION BY COMMISSIONER KUNG, SECOND BY CHAIR DING, CARRIED 6-0,** to adopt the 2020 Annual Report of the Public Safety Commission. To be presented at the annual Commissioners Congress.

## **3. Discussion of Commission Code of Ethics-Chief Ortiz and Chief Riddle**

Ideas or suggestion to be considered for future changes or addition to the current Code of Ethics handout.

Chair Ding suggested adding a nominal amount / additional clarity for Code of Ethics and Conduct #9 for gifts and favors.

Chair Ding suggested adding appropriate contact information to report violations of ethics.

Commissioners have agreed to wait on MOTION for the next meeting.

## **4. Discussion and Update on Neighborhood Watch and Block Captains-Chief Ortiz**

Detective Richard Lee presented a slide show on Neighborhood Watch program, the benefits of having this program and how much of a benefit it has been having residents participate as block captains. A total of 69 Neighborhood Watch groups have been formed with 100 block captains till this day and last year 9 meetings were held.

For 2020, the 4<sup>th</sup> of July Parade Walk and National Night Out set for August 4<sup>th</sup> are still planned for this year.

## **COMMUNICATIONS**

### **1. City Counsel Liaison Communications**

City Council Liaison Marina Khubesrian M.D., informed the Commission about no new updates for documenting audio recording or video recording for Public Safety Meetings.

## 2. Staff Liaison Communications

Chief Ortiz spoke about an email he wanted to share from a family that the police department had constant contact with, the family wanted to bring awareness of the disease Trisomy 13, the personal struggles the family endure and difficulties of dealing with the insurance. This family is hoping to put a bill on the ballot this year.

No Communication from Chief Riddle

## 3. Commissioner Communications

Commissioner Cao discussed the Ring door bell and a possible new function the ring might offer that are beneficial to the police department.


Commission Kung spoke about possibly having more crossing guards at Monterey school, and working with BURN program, which brings awareness to kids about fire safety.

Vice-Chair Ehrlich gave insight to his ride along with the department and raised concerns about the accuracy of the job being performed by Public Works in order for the Police Department to do their job. Police Chief Ortiz was asked to elaborate on the Motor Cycle Traffic Collision that occurred on Fremont Ave and Chief spoke about the incident and informed the commission that the city is conducting a survey of the road.

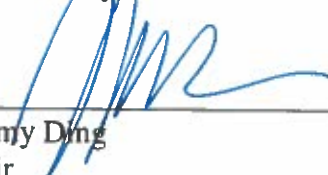
## ADJOURNMENT

Chair Ding adjourned the meeting at 9:53 a.m.

Respectfully Submitted:

  
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Laura Mendez  
Recording Secretary

Approved By:

  
\_\_\_\_\_  
Jeremy Ding  
Chair