



**CITY OF SOUTH PASADENA
CULTURAL HERITAGE COMMISSION
REGULAR MEETING AGENDA**

**Amedee O. “Dick” Richards, Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

Thursday, March 19, 2020, at 6:30 p.m.

In order to address the Cultural Heritage Commission, please complete a Public Comment Card. Time allotted per speaker is three minutes.

South Pasadena Cultural Heritage Commission Statement of Civility

As your appointed governing board we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

CALL TO ORDER: Chair Mark Gallatin

ROLL CALL: Steven Friedman, Commissioner, Kristin Morrish, Commissioner, William Cross, Commissioner, Rebecca Thompson, Vice-Chair, and Mark Gallatin, Chair

COUNCIL LIAISON: Marina Khubesrian, M.D.

STAFF PRESENT: Kanika Kith, Planning Manager
Malinda Lim, Contract Planner

PLEDGE OF ALLEGIANCE: Chair Mark Gallatin

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

Time reserved for those in the audience who wish to address the Cultural Heritage Commission on items not on the agenda and within the subject-matter jurisdiction of the Cultural Heritage Commission. The audience should be aware that the Cultural Heritage Commission may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda.

Note: Public input will also be taken during all agenda items. Time allotted per speaker: 3 minutes.

APPROVAL OF AGENDA

Majority vote of the Commission to proceed with Commission business.

DISCLOSURE OF SITE VISITS AND EX-PARTE CONTACTS

Disclosure by Commissioners of site visits and ex-parte contact for items on the agenda.

PUBLIC HEARING

1. **The Cultural Heritage Commission (CHC) will consider and provide a recommendation to City Council for designation of a Historic District consisting of five (5) Craftsman style architecture homes located at 1500, 1506, 1507, 1510, and 1512 Rollin Street, Project No. 2114-LHD. These homes are modestly sized, one-story single-family residences built between 1890 and 1914, and are contributors to the potential historic district.**

Recommendation

Request to continue this item to the regular Cultural Heritage Commission meeting on April 16, 2020.

2. **The Cultural Heritage Commission (CHC) will consider a Certificate of Appropriateness for conversion of the attic into a second story with approximately 557 square feet of new living space, renovation of approximately 446 square feet of the first floor, and modification of two existing dormers for the single-family home located at 1132 Fairview Avenue, Assessor's Parcel Number 5315-005-029.**

Recommendation

Approve the Certificate of Appropriateness, subject to conditions of approval.

PRESENTATIONS

3. None

DISCUSSION ITEMS

4. **Rialto Theatre Restoration**

Recommendation

Receive update from staff.

5. 1546 Ramona Avenue

Mills Act application for property located at 1545 Ramona Avenue. The property qualifies for the Mills Act incentive program because it is a part of a historic district within the City, the Ramona Craftsman District.

Recommendation

For the Cultural Heritage Commission to appoint a subcommittee to review a request for a Mills Act Contract.

6. 1506 Rollin Street

Mills Act application for property located at 1506 Rollin St was filed with the City. The property qualifies for the Mills Act incentive program because it is a contributor to a potential historic district that is currently in process with the City, the Rollin Craftsman Cluster District.

Recommendation

For the Cultural Heritage Commission to appoint a subcommittee to review a request for a Mills Act Contract.

7. Certified Local Government Program 2018 to 2019 Annual Report

The CLG program is a partnership among local governments, the State of California (OHP), and the National Park Service (NPS) which is responsible for administering the National Historic Preservation Program. As part of CLG reporting requirements, each year CLG's must submit an annual report to help the OHP track the local preservation program's ongoing activities.

Recommendation

Staff is requesting that the Cultural Heritage Commission review and provide information to staff for the Certified Local Government Program 2018 to 2019 Annual Report

ADMINISTRATION

8. Comments from City Council Liaison

9. Comments from Cultural Heritage Commissioners

10. Comments from Subcommittee

11. Comments from South Pasadena Preservation Foundation (SPPF) Liaison

12. Comments from Staff

ADJOURNMENT

13. Adjourn to the regular Cultural Heritage Commission meeting scheduled for April 16, 2020.

Prior to meetings, the agendas are available at the following locations:

- South Pasadena Public Library, 1100 Oxley Street;
- Planning and Building Department, 1414 Mission Street;
- South Pasadena Review Newspaper; and on the
- City Website at: <https://www.southpasadenaca.gov/government/boards-commissions/cultural-heritage-commission/cultural-heritage-commission-agendas>

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the Planning and Building Department at 626-403-7220. Any disclosable public records related to an open session item appearing on a regular meeting agenda and distributed by the City of South Pasadena to all or a majority of the legislative body fewer than 72 hours prior to that meeting are available for public inspection at the Planning and Building Department, located at City Hall, 1414 Mission Street prior to the meeting. During the meeting, these documents will be included as part of the "Counter Copy" of the agenda packet kept in the Amedee O. "Dick" Richards, Jr., Council Chambers at 1424 Mission Street. Documents distributed during the meeting will be available following the meeting at the Planning and Building Department.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

3/12/20
Date

Elaine Serrano,
Administrative Secretary