



**CITY OF SOUTH PASADENA
CULTURAL HERITAGE COMMISSION
REGULAR MEETING AGENDA**

Thursday, June 18, 2020 at 6:30 p.m.

South Pasadena Cultural Heritage Commission Statement of Civility

As your appointed governing board we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the meeting of the Cultural Heritage Commission will be conducted remotely and held by video conference. The Meeting will be broadcast live on the City's website (https://www.spectrumstream.com/streaming/south_pasadena_chc/live.cfm) and local cable channels.

Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council Chambers will not be open for the meeting. Commission Members will be participating remotely and will not be physically present in the Council Chambers.

The Cultural Heritage Commission welcomes public input. If you would like to comment on an agenda item, members of the public may submit their comments in writing for the Cultural Heritage Commission consideration, by emailing comments or questions to PlanningComments@southpasadenaca.gov by **6:00 p.m. on Wednesday, June 17, 2020** to ensure adequate time to compile and post. Please provide: 1) your name and address; and 2) agenda item for the comments/questions. All comments/questions received will be distributed to the Commission for consideration and will also be posted on the City's website prior to the meeting.

CALL TO ORDER:

Chair Mark Gallatin

ROLL CALL:

Steven Friedman, Kristin Morrish, William Cross, Rebecca Thompson, Vice-Chair, and Mark Gallatin, Chair

COUNCIL LIAISON:

Marina Khubesrian, M.D.

STAFF PRESENT:

Kanika Kith, Planning Manager
Malinda Lim, Associate Planner

APPROVAL OF AGENDA

Majority vote of the Commission to proceed with Commission business.

DISCLOSURE OF SITE VISITS AND EX-PARTE CONTACTS

Disclosure by Commissioners of site visits and ex-parte contact for items on the agenda.

PUBLIC COMMENTS AND SUGGESTIONS

If you wish to address the Cultural Heritage Commission on items not on the agenda and within the subject-matter jurisdiction of the Cultural Heritage Commission, members of the public may submit their comments in writing to PlanningComments@southpasadenaca.gov by **6:00 p.m. on Wednesday, June 17, 2020** to ensure adequate time to compile and post. The public should be aware that the Cultural Heritage Commission may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda.

PRESENTATIONS

- 1. None

PUBLIC HEARING

- 2. **1024 Indiana Avenue/Project No. 2233-COA - Certificate of Appropriateness for an addition to the home, a new attached carport to the garage, and the demolition of accessory structures (Continued).**

Recommendation

Continue to Cultural Heritage Commission meeting on July 16, 2020.

- 3. **637 Meridian Avenue - Revocation or Modification of the Certificate of Appropriateness for Project No. 2232-COA and to De-List the property (Continued).**

Recommendation

Approve a modification to the Certificate of Appropriateness for Project No. 2232-COA with revised conditions.

- 4. **1132 Fairview Avenue/Project No. 2289-COA - Certificate of Appropriateness for conversion of the attic into a second story living space requiring modification to the existing roof and house (Continued).**

Recommendation

Approve subject to conditions of approval.

5. 1030 Brent Ave/Project No. 2238-COA - Certificate of Appropriateness for the conversion of an unpermitted patio cover into habitable space.

Recommendation

Continue to Cultural Heritage Commission meeting on July 16, 2020.

DISCUSSION ITEMS

6. 335 Monterey Road – Intent to request a Mills Act contract for the property, which is a City Historic Landmark No. 47.

Recommendation

Appoint a subcommittee to review the request.

7. 704 Meridian Avenue – Intent to request a Mills Act contract for the property, which is located in the North of Mission Historic District.

Recommendation

Appoint a subcommittee to review the request.

8. Rialto Building – Update on exterior repairs/restoration.

Recommendation

Receive and file.

CONSENT ITEMS

9. None

ADMINISTRATION

10. Comments from City Council Liaison

11. Comments from Cultural Heritage Commissioners

12. Comments from Subcommittee

13. Comments from South Pasadena Preservation Foundation (SPPF) Liaison

14. Comments from Staff

ADJOURNMENT

15. Adjourn to the regular Cultural Heritage Commission meeting scheduled for July 16, 2020.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Cultural Heritage Commission meeting agenda packets are available online at the City website: <https://www.southpasadenaca.gov/government/boards-commissions/cultural-heritage-commission/cultural-heritage-commission-agendas>

Agenda related documents provided to the Cultural Heritage Commission are available for public review on the City’s website. Additional documents, when presented to Cultural Heritage Commission, will also be uploaded and available on the City’s website.

The meeting will be broadcast live on the local cable channel (Spectrum Channel 19 and AT&T Channel 99) and on the City’s website, and a recording of the meeting will be available within 48 hours of adjournment at the following links:

- Live Stream: https://www.spectrumstream.com/streaming/south_pasadena_chc/live.cfm
- Recorded meeting: https://www.spectrumstream.com/streaming/south_pasadena_chc/

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by emailing CityClerk@southpasadenaca.gov or calling the City Clerk’s Division at (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City’s website as required by law.

6/14/20
Date

Elaine Serrano
Elaine Serrano,
Administrative Secretary