



**CITY OF SOUTH PASADENA  
PUBLIC ART COMMISSION MEETING  
AGENDA**

**City Council Chambers  
1414 Mission Street, South Pasadena, CA 91030**

**August 26, 2020 at 6:30 PM**

*South Pasadena City Council Statement of Civility*

*As your elected governing board we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.*

***NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY***

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the meeting of the Public Art Commission for August 26, 2020 will be conducted remotely and held by video conference. The Meeting will be broadcast live on the City's website ([https://www.spectrumstream.com/streaming/south\\_pasadena\\_pac/live.cfm](https://www.spectrumstream.com/streaming/south_pasadena_pac/live.cfm)) and local cable channels.

Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council Chambers will not be open for the meeting. Commission members will be participating remotely and will not be physically present in the Council Chambers.

**PUBLIC COMMENTS**

The Public Art Commission welcomes public input. If you would like to comment on an agenda item, members of the public may submit their comments in writing for the Public Art Commission consideration, by emailing comments or questions to [PublicArtComments@southpasadenaca.gov](mailto:PublicArtComments@southpasadenaca.gov) by 12:30 p.m. on Wednesday, August 26, 2020, to ensure adequate time to compile and post. Please provide: 1) your name and address; and 2) agenda item for the comments/questions. All comments/questions received will be distributed to the Commission for consideration and will also be posted on the City's website prior to the meeting.

**CALL TO ORDER:** Steven Wong, Chair

**ROLL CALL:** Phung Huynh, Vice-Chair  
Jeffrey Burke  
Kris Kuramitsu

Jaz Sawyer, Ed.D.

**COUNCIL LIAISONS:** Richard D. Schneider, M.D.

**STAFF PRESENT:** Margaret Lin, Manager of Long Range Planning and Economic Development

**PUBLIC COMMENTS AND SUGGESTIONS**

(Time limit is three minutes per person)

The Public Art Commission (Commission) welcomes public input. Members of the public may address the Commission by completing a public comment card and giving it to the Margaret Lin, Manager of Long Range Planning and Economic Development prior to the meeting. At this time, the public may address the Commission on items that are not on the agenda. Pursuant to state law, Commission may not discuss or take action on issues not on the meeting agenda, except that members of the Commission or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

Note: Public input will also be taken during all agenda items. Time allotted per speaker is three (3) minutes.

**COMMUNICATIONS**

1. **City Council Liaison Communications**
2. **Commissioner Communications**
3. **Staff Liaison Communications**

**ACTION/DISCUSSION**

4. **July 22, 2020 Meeting Minutes**

Recommendation

It is recommended that the Commission review and approve the July 22, 2020 Meeting Minutes.

5. **Black Lives Matter Mural Ad Hoc Committee**

Recommendation

It is recommended that the Commission discuss and provide feedback to the Anti-Bias Club regarding their Request for Proposals for the proposed Black Lives Matter Mural.

6. **Al Fresco Dining and Retail Pilot Program - Traffic Control Devices**

Recommendation

It is recommended that the Commission discuss and provide feedback regarding options to incorporate art on the traffic control devices that will be used to implement the Al Fresco Dining and Retail Pilot Program.

**ADJOURNMENT**

**PUBLIC ACCESS TO AGENDA DOCUMENTS**

Prior to meetings, agenda related documents are available for public inspection at, City Hall, 1414 Mission Street, South Pasadena, CA 91030. The complete agenda packet may also be viewed on the City's website at: <https://www.southpasadenaca.gov/government/boards-commissions>

**ACCOMMODATIONS**



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.*

8/21/20

Date

*Margaret Lin*

Margaret Lin

Manager of Long Range Planning and Economic Development

**MINUTES OF THE REGULAR MEETING OF THE  
PUBLIC ART COMMISSION  
OF THE CITY OF SOUTH PASADENA  
CONVENED THIS 22<sup>nd</sup> DAY OF JULY 2020 6:32 P.M.  
CITY COUNCIL CHAMBERS  
1414 MISSION STREET**

<b>CALL TO ORDER/ROLL CALL</b>	The regular meeting of the Public Art Commission (Commission) was convened at 6:32 P.M. Commissioners present: Burke, Kuramitsu, Huynh, Sawyer, and Wong; Commissioner absent: none; Council Liaison: Schneider; and Staff present: Manager of Long Range Planning and Economic Development (Manager) Lin.
<b>PUBLIC COMMENTS (ITEMS NOT ON THE AGENDA)</b>	None.
<b>1. CITY COUNCIL LIAISON COMMENTS</b>	None.
<b>2. COMMISSIONER COMMENTS</b>	Commissioners expressed appreciation for the meeting.
<b>3. STAFF LIAISON COMMENTS</b>	None.
<b>ACTION/DISCUSSION ITEMS</b>	
<b>4. APPROVAL OF THE MINUTES</b>	Commissioner Burke made a motion to approve the minutes, seconded by Commissioner Kuramitsu (5 ayes, 0 noes, 0 absent).
<b>5. BLACK LIVES MATTER MURAL AD HOC COMMITTEE</b>	Manager Lin provided an introduction of the Black Lives Matter (BLM) Mural project being proposed by the Anti-Bias Club. Commissioner Huynh provided some background regarding the Anti-Bias Club's proposal to develop a BLM Mural. Commissioner's Huynh and Sawyer attended some of the initial meetings held by the Anti-Bias Club to offer guidance on the development of their proposal. The Anti-Bias Club representatives provided a presentation of their club and the proposed BLM Mural project. The students identified City Hall as their preferred location for the mural. The Commissioners praised the students for their presentation and proposal. The Commission held a discussion on the proposal to ask questions and provide recommendations. Councilmember Schneider suggested that the students work with the South Pasadena Arts Council to obtain a list of local artists and for the students to provide a presentation to the City Council. Commissioner Burke recommended that the students continue to work with the Commission; develop a Request for Proposals rather than a Request for Qualifications; and provided clarified that the proposal would need approval from the Commission prior to moving forward to the Council for final approval if the proposed location is on a City facility. Chair Wong recommended that the

	students open the project to community input in the beginning and suggested that the students could develop the mural instead of hiring a professional artist to help expedite the process. Commissioner Sawyer suggested that the mural highlight local history and activists. Commissioners Huynh and Sawyer were nominated to participate in an Ad Hoc Committee to provide further guidance to the students in developing their proposal (5 ayes, 0 noes, 0 absent).
<b>ADJOURNMENT</b>	By consensus, the Commission adjourned the meeting at 7:08 P.M.

Approved By:

\_\_\_\_\_  
Steven Wong  
Chair

DRAFT



# Public Art Commission Agenda Report

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**DATE:** August 19, 2020

**FROM:** Joanna Hankamer, Director of Planning and Community Development  
Margaret Lin, Manager of Long Range Planning and Economic Development

**SUBJECT:** **Black Lives Matter Mural Request for Proposals**

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## **Recommendation**

It is recommended that the Commission review and discuss the Black Lives Matter (BLM) Mural Request for Proposal (RFP) developed by the South Pasadena High School Anti-Bias Club.

## **Discussion/Analysis**

The Anti-Bias Club has developed a RFP to select an artist to create a mural that highlights the BLM movement. Following the selection of an artist the Anti-Bias Club will finalize the project proposal for the Commission's consideration and approval. If the Commission's final recommendation is proposed to be located on a City Facility, the project location and maintenance program would need to be presented to the City Council for final approval.

## **Background**

On July 22, 2020 the Anti-Bias Club provided an informational presentation to the Commission regarding their proposal to develop a BLM Mural. The Commission decided to form an Ad Hoc Committee, comprised of Commissioners Huynh and Sawyer, to continue to support and guide the Anti-Bias Club in developing their proposal. The proposed mural will reflect the advocacy for and solidarity with the BLM movement, acknowledging Lesbian Gay Bisexual Transgender Queer Black lives so that all Black lives matter, referencing historical Civil Rights movements to contextualize recent engagement with social justice. The Anti-Bias Club will be responsible for fundraising for the cost of developing and potentially maintaining the project.

## **Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: BLM RFP

## **Request for Proposals (RFP)**

The Anti-Bias Club of South Pasadena High School (SPHS) seeks an artist to create a mural that highlights the Black Lives Matter movement.

### **Project Budget: \$10,000 Total Artwork Budget**

This budget includes artist fees, liability insurance, and all costs associated with the design, engineering, fabrication, permitting, delivery, and installation of the artwork.

The money for the project will be community-raised and held by the SPHS Anti-Bias Club, which will then transfer the money to the artist.

### **Project Location: South Pasadena**

#### **Project Overview:**

**History and mission of the Anti-Bias Club** The Anti-Bias Club was formed by a group of students who participated in a two day training with the Anti-Defamation League in October 2019. The club was created so that anyone attending South Pasadena High School could join. The Anti-Bias Club's mission is to promote inclusivity and mental wellbeing on campus and in the broader community.

#### **Inspiration for the BLM mural**

The inspiration for the Black Lives Matter Mural spurred from the momentum surrounding the Black Lives Matter movement recently -- and a wish to have a long standing monument in South Pasadena representing Black lives, the future momentum that must be continued, and the trials and wrongdoings of the past.

#### **Purpose of the BLM mural**

The purpose of the mural is to serve not only as a celebration of Black people and social justice, but as a tool to educate people about the value of a fully integrated and diverse society and a reminder to continue antiracist work. The South Pasadena community must recognize the importance and value of Black lives and Black history in America.

#### **Specific themes to be highlighted in the BLM mural**

We want to highlight Black strength, power, and pride in this mural and it will be solely representing Black people.

Additionally, the mural will showcase the diversity and intersectionality of the Black community by depicting the Black LGBTQ+ community and Black women. The BLM mural will display the connection and continuance of the abolition movement, Civil Rights movement, Black Power movement, and BLM movement through famous figures of those respective movements and the everyday protestors of today.

We also want to showcase famous Black artists and musicians to represent Black pride and expression. Instead of depicting victims of racism and police brutality, the mural aims to show the resiliency and spirit of Black people, and will thus not display George Floyd, Breonna Taylor, or any other Americans murdered by police. Lastly, we hope to connect these struggles for equal rights to South Pasadena and our local history of racism through symbolism of sun rays to represent the legacy of a sundown town. This connection will be further explained in the plaque of the mural so it does not need to be forced.

Here is a list of some people (not exhaustive) we would love to see featured in the BLM mural:

- Angela Davis
- Malcolm X

- Harriet Tubman
- Huey Newton
- John Lewis
- Ella Baker
- Bayard Rustin
- Langston Hughes
- Aretha Franklin
- Sojourner Truth
- Biddy Mason
- Thurgood Marshall
- Ruby Bridges
- James Baldwin
- Toni Morrison
- Maya Angelou
- Audre Lorde

**Selection Committee:**

The final decision on the artist chosen and design of the mural is a group of five high school students who are part of the Anti-Bias Club: Cat Flores, Lulu Talesnick, Khalil Murdock, Noah Kuhn, and Maya Turun. These five students have written this proposal and are overseeing the production of the BLM mural. The Public Art Ad-Hoc Subcommittee (Commissioner Phung Huynh and Commissioner Jaz Sawyer) will provide oversight but will not be voting members on the selection committee.

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### **Timeline:**

- RFP sent out by Sunday, September 6
- RFPs due back by Sunday, October 18
- Decide on an artist by Sunday, November 1
- Notify and meet with artist and agree on a contract by Sunday, November 15

- Artist submits at least three design renderings by Sunday, December 20 and the selection committee will review and make recommendations on changes
- Final approval of design rendering by Sunday, January 17. The Anti-Bias Club will present the design rendering to the Public Art Committee of South Pasadena for consensus.
- 50% mural completion by Sunday, March 14
- Final mural completion and unveiling day on Sunday, May 2

All deadlines are negotiable and may be subject to change.

### **Eligibility of Artists**

The public art project is open to professional artists residing or working within L.A. County that have had experience with public art projects. Artists who have not had permanent public art project experience are encouraged to apply in artist teams with appropriate experience.

### **RFP SELECTION CRITERIA**

Artists will be selected on the basis of their qualifications, as demonstrated by the quality of their past work and suitability of their artistic expression for this particular site. Connection and commitment to the Black Lives Matter movement will also be a deciding factor. The selection committee is interested in working with an artist or artist team that has experience with community engagement and has the willingness to work collaboratively with the identified focus group in our community on the design and production of the mural.

### **TO APPLY**

Application materials must be received on or before Sunday, October 18. Any application materials received after the date and time specified above will be rejected and considered non-responsive, and returned to the Artist unopened.

Submit the following materials:

1. Resume including name, mailing address, phone number(s), email, and web page (if applicable). Include a team bio if applying as an artist team. Resume should not exceed three pages.
2. A maximum two-page letter of interest, addressing:
  - a. Why this project interests you;
  - b. Your passion/connection with the Black Lives Matter movement;
  - c. How you have worked with a government agency, designers, and/or with a community engagement process to develop an artwork;
  - d. Your experience with restricted site conditions, strict technical constraints, and materials requirements, including specifications for size, strength, and engineering capacities;
  - e. Your artistic practice, your sources of inspiration, and your method for developing high quality, innovative, and timelessly meaningful artwork.
  - f. For artist teams: your respective roles and history of collaboration.
3. Up to ten images of your relevant work (refer to Artist Selection Criteria)
  - a. Submit digital images in .JPEG format, PC compatible, no larger than 1920x1920 (do not zip or stuff your files). Each image must be unlocked and downloadable.
4. Preliminary ideas/sketches/renderings for the BLM mural.

The preferred method for submitting materials for the RFQ is to upload your files to a file sharing service such as Dropbox.

### **Dropbox Link Instructions:**

1. Sign in to dropbox.com, or sign up for an account if this is your first time using Dropbox.
2. Create a folder using the following naming convention "FirstInitialLastName-Application"

(example: JJones-Application). If you are applying as a firm, use your firm's design instead of FirstInitialLastName (example: JonesStudio-Application).

**Contact:**

Any questions or concerns should be directed to the SPHS Anti-Bias Club, which can be reached at [antibiasclub@gmail.com](mailto:antibiasclub@gmail.com).

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