



City of South Pasadena
DESIGN REVIEW BOARD
Amedee O. “Dick” Richards, Jr. City Council Chambers
(Mayor’s Conference Room)
1424 Mission Street
Tuesday, March 19, 2013 7:00 p.m.

Susan Masterman (Chair), Lawrence Abelson (Vice Chair), James Fenske, Amy Nettleton, and Conrado Lopez
 Knarik Vizcarra, Staff Liaison

NON-AGENDA ITEMS

REVIEW TYPE

1. Time reserved for those in the audience who wish to address the Design Review Board. The audience should be aware that the Design Review Board may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda.

Note: Public input will also be taken during all agenda items.

CONTINUED ITEMS

REVIEW TYPE

2. **Address: 718 Fair Oaks Avenue**
Project Number: 1595 - DRX
Applicant: Nina Brentham, Representative from Sign Development
Project Information:

A request for Design Review for a new canopy sign and building sign located at an existing gas station. The proposed building sign will be acrylic with illuminated routed copy and push through letters. Additionally, an existing pole sign will be refaced to reflect the name and logo for Shell. Existing gaps in the building finish along Hope Street and Fair Oaks Avenue will be filled in to match existing exterior finishes.

First Reviewed: 2/19/13
 Expires on: 4/19/13
 Past None
 Other Reviews: None

NEW ITEMS

3. **509 Mound Avenue**
Applicant: Holland Builders LLC
Project #: 1589 - DRX
Description:

A request for Design Review to construct two dormers along the north and south elevation of an existing house. The proposed dormers would satisfy egress requirements for the new bedroom in the converted attic space. Exterior materials are proposed to match the existing house.

First Reviewed: 3/19/13
 Expires on: 5/19/13
 Past: 12/18/12
 Other Reviews: None

4. **Address: 1716 Camino Lindo**
Project Number: 1599 - DRX
Applicant: David Johnson, Designer
Project Information:

A request for Design Review for a façade change and an 80 square foot addition to the front of the house. The addition will result in the front entry door to be pulled toward the front of the property. Proposed exterior changes include removal of decorative stone along the front elevation as well as replacement of

First Reviewed: 2/19/13
 Expires on: 4/19/13
 Past None
 Other Reviews: None

the existing chimney. Some of the windows along the front elevation will be reduced in size, and all aluminum windows on the house will be replaced with vinyl windows.

| DISCUSSION ITEMS | RECOMMENDED ACTION |
|--|--------------------|
| 5. Election of Officers The Board will consider electing a new Chair and Vice-Chair. | Elect Officers |
| 6. Staff Comments | Comment |
| 7. Board Member Comments | Comment |
| APPROVAL OF MINUTES | RECOMMENDED ACTION |
| 8. Minutes | Approve |
| ADJOURNMENT | RECOMMENDED ACTION |
| 9. Adjourn to the next regular meeting on April 2, 2013 at 7:00 pm | Adjourn |

Project plans and related documents are on file in the Planning & Building Department and available for public review. Any person who has a question concerning the nature of an agenda item may call the Planning & Building Department at (626) 403-7220.

NOTICE

General: Pursuant to South Pasadena Ordinance No. 2001, the above projects have been scheduled to appear before the South Pasadena Design Review Board. The date, time, and location of the meeting are indicated on this agenda.

Contents: The contents of this agenda provide information prescribed by §65094 of the Government Code. The Planning and Building Department does not assume any liability to the accuracy of the project description provided. The project description provided is based on application information initially submitted. Reviews may require material change to the initial submittal, which may or may not be reflected on subsequent agendas. Agenda errors and omissions may not necessarily invalidate the occurrence of any scheduled meetings. The project description may not include information such as exterior finishes, method of construction, extent of demolition, or architectural style. Interested or affected party may review the design materials either at the Planning and Building Department at 1414 Mission Street, South Pasadena, and submit written comments regarding any of the above projects to the Department and/or attend the Design Review Board meeting and comment on the projects at the meeting.

Noticing: This agenda is provided in accordance with the noticing requirements of the ordinance. All continued items are posted on subsequent agendas for the Design Review Board renders a continuous period of 60 days or until such decisions. The 60-day review period in which projects expire is indicated below the review type. Future notices are not provided for any continued items. Notices may not be provided for a new item continued to a subsequent meeting due to a lack of quorum. A decision on a project not rendered by the Design Review Board after 60 days shall be forwarded to the Planning Commission for action or considered as inactive and removed from the agenda with no further action. Under certain circumstances and upon agreement between the Planning and Building Department and the applicant, the Design Review Board may continue to review a project after 60 days if material changes to the initial project warrant additional review. The additional review period is subject to initial noticing requirement. Notices may not be provided for projects approved with a condition that they are resubmitted prior to permit issuance. It is the responsibility of any interested party to be kept updated and informed as to the progression of any of the projects listed above.

Appeals: Any person who owns real property or resides within 300 feet of any of the above projects aggrieved by a decision rendered by the Design Review Board for the above projects may appeal the decision before the South Pasadena Planning Commission. Appeals must be filed within 15 calendar days of the Board's decision. Appeals should be filed with the Planning and Building Department. Instruction on appeals, forms, and fee schedule may be obtained at the South Pasadena Planning and Building Department, 1414 Mission Street, South Pasadena.

Meeting: Please plan to attend the meeting earlier than your scheduled time, as some projects may require less time than their allotted 15 minute discussion.

State of California)
 City of South Pasadena) SS
 County of Los Angeles)

I declare under penalty of perjury that I am employed by the City of South Pasadena in the Planning and Building Department, and that I posted this notice on the Bulletin Board in the City Hall courtyard on the date listed below:

3/14/2013

Date

Signature
