

City of South Pasadena  
**CULTURAL HERITAGE COMMISSION**

Thursday, January 16, 2014 6:45 P.M.

Council Chambers, 1424 Mission Street

Robert Conte (Chair), John Lesak (Vice-Chair), Wes J. De Young, James McLane, Deborah Howell-Ardila

Michael Caecioff, Council Liaison

John Mayer, Staff Liaison

**PUBLIC COMMENT & PRESENTATION**

**RECOMMENDED  
ACTION**

1. Time reserved for those in the audience who wish to address the Commission. No immediate action can be taken on non-agenda items, but the Commission may agendaize any of the items for future discussion.

**CONTINUED APPLICATIONS**

**RECOMMENDED  
ACTION**

2. **1109 Marengo Avenue**  
**Applicant: Ale Von Sydow, Applicant**  
**Project #: 1662-COA/DRX**  
**Historic Status Code: 5D3**

**Project Description:**

A request for Certificate of Appropriateness for a 965 sq. ft. single story addition to an existing 1,258 sq. ft. single story Craftsman style house on a 7,978 sq. ft. lot. The addition will consist of a new master bedroom with master bathroom and two walk-in closets. The project will also consist of: a new family room, a new kitchen, a new laundry room, and a 117 sq. ft. attached patio cover on the rear elevation. The proposed addition is located towards the rear of the property. The proposed exterior materials will match the existing.

Discuss and Determine  
Appropriateness

3. **436 Oaklawn Avenue**  
**Applicant: Heidi Mitchell, Homeowner**  
**Project #: 1656-COA/DRX**  
**Historic Status Code: 3D (Oaklawn Historic District)**

**Project Description:**

A request for Certificate of Appropriateness for a 556 sq. ft. unpermitted single story addition to an existing 2,106 two story Colonial Revival style house on a 13,856 sq. ft. lot. The addition is located on the rear of the structure. The addition will consist of a family room. The proposed exterior siding for the addition will be stucco, to match the existing. The proposed roof materials for the addition will be asphalt shingles. The new wood windows will be; awning windows, single hung windows, and fix windows.

Discuss and Determine  
Appropriateness

**NEW ITEMS**

**RECOMMENDED  
ACTION**

4. **1243 Brunswick Avenue**  
**Applicant: Jim Fenske, Architect**  
**Project #: 1666-COA/DRX**  
**Historic Status Code: 2S**

**Project Description:**

A request for Certificate of Appropriateness to approve the after-the fact removal and installation of some deck railings/handrails to the decks facing Brunswick Avenue and decks on the north elevation. The railings/handrails

Discuss and Determine  
Appropriateness

that were removed had a Swiss Chalet style; the new railings/handrails are made of wood and designed for the Craftsman style. The CHC will review the proposed Craftsman style design and make a decision on the proposal.

**5. 240 Hillside Road**

**Applicant: Dean Pearson, Architect**

**Project #: 1670-COA/DRX**

**Historic Status Code: 2D2**

**Project Description:**

A request for Certificate of Appropriateness for a 771 sq. ft. first level addition and a 1,159 sq. ft. second level addition to an existing two level; 3,095 sq. ft. Monterey Colonial style house on a 16,220 sq. ft. lot. The first level addition will consist of expanding the existing kitchen, a new family room, and a new living room. The second level will consist of a new play area, two bedrooms and a new bathroom. The exterior materials will consist of; new wood siding, stucco siding, new wood windows, and composition roof shingles. All the exterior materials will match the existing.

Discuss and Determine Appropriateness

**6. 1136 Fair Oaks Ave**

**Applicant: Kenneth Graffeo, Business Owner**

**Project #: 1681-COA/DRX**

**Historic Status Code: 5D3**

**Project Description:**

A request for Certificate of Appropriateness to install a new 50 square foot, internally illuminated, purple, acrylic face channel letter sign. The sign will read "Massage Envy Spa". The project also includes a proposal to install a purple awning that spans approximately forty feet of the store front, and a proposal to refinish the exterior of the building with a smooth stucco finish.

Discuss and Determine Appropriateness

**NEW BUSINESS**

**RECOMMENDED ACTION**

**7. Citizen Summit on January 25, 2014**

Commissioners will identify one to three "big-picture items" that they would like the Council to consider for the Strategic Planning annual work plan. The Commission will also designate a liaison who will attend the January 25, 2014 Citizen's Summit and be able to speak to the Commission's preferred priorities.

Comment and Designate Representative

**8. Historic Preservation Ordinance**

The Commission will review and comment on the "definitions" section of the draft historic preservation ordinance.

Discuss and Provide Edits

**9. Election of Chair and Vice-Chair for 2014**

The Commission will elect a Chair and Vice-Chair.

Elect

**COMMUNICATIONS**

**RECOMMENDED ACTION**

**10. Comments from Council Liaison**

Comment

**11. Comments from Commission**

Comment

- 12. Comments from South Pasadena Preservation Foundation Liaison Comment
- 13. Comments from Staff Comment

<b>APPROVAL OF MINUTES</b>	<b>RECOMMENDED ACTION</b>
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- 14. Minutes of the regular meeting of January 20, 2013 Approve
- 15. Minutes of the regular meeting of June 20, 2013 Approve
- 16. Minutes of the regular meeting of December 19, 2013 Approve

<b>ADJOURNMENT</b>	<b>RECOMMENDED ACTION</b>
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- 17. Adjourn to the next meeting on February 20, 2014 at 6:45 p.m. Adjourn

*Project plans and related documents are on file in the Planning & Building Department and available for public review. Any person who has a question concerning the nature of an agenda item may call the Planning & Building Department at (626) 403-7220.*

**NOTICE**

**General:** Pursuant to South Pasadena Ordinance No. 2001, the above projects have been scheduled to appear before the South Pasadena Cultural Heritage Commission. The date, time, and location of the meeting are indicated on this agenda.

**Contents:** The contents of this agenda provide information prescribed by §65094 of the Government Code. The Planning and Building Department does not assume any liability to the accuracy of the project description provided. The project description provided is based on application information initially submitted. Reviews may require material change to the initial submittal, which may or may not be reflected on subsequent agendas. Agenda errors and omissions may not necessarily invalidate the occurrence of any scheduled meetings. The project description may not include information such as exterior finishes, method of construction, extent of demolition, or architectural style. Interested or affected party may review the design materials either at the Planning and Building Department at 1414 Mission Street, South Pasadena, and submit written comments regarding any of the above projects to the Department and/or attend the Cultural Heritage Commission meeting and comment on the projects at the meeting.

**Noticing:** This agenda is provided in accordance with the noticing requirements of the ordinance. All continued items are posted on subsequent agendas for the Cultural Heritage Commission renders a continuous period of 60 days or until such decisions. The 60-day review period in which projects expire is indicated below the review type. Future notices are not provided for any continued items. Notices may not be provided for a new item continued to a subsequent meeting due to a lack of quorum. A decision on a project not rendered by the Cultural Heritage Commission after 60 days shall be forwarded to the Planning Commission for action or considered as inactive and removed from the agenda with no further action. Under certain circumstances and upon agreement between the Planning and Building Department and the applicant, the Cultural Heritage Commission may continue to review a project after 60 days if material changes to the initial project warrant additional review. The additional review period is subject to initial noticing requirement. Notices may not be provided for projects approved with a condition that they are resubmitted prior to permit issuance. It is the responsibility of any interested party to be kept updated and informed as to the progression of any of the projects listed above.

**Appeals:** Any person who owns real property or resides within 300 feet of any of the above projects aggrieved by a decision rendered by the Cultural Heritage Commission for the above projects may appeal the decision before the South Pasadena Planning Commission. Appeals must be filed within 15 calendar days of the Board's decision. Appeals should be filed with the Planning and Building Department. Instruction on appeals, forms, and fee schedule may be obtained at the South Pasadena Planning and Building Department, 1414 Mission Street, South Pasadena.

**Meeting:** Please plan to attend the meeting earlier than your scheduled time, as some projects may require less time than their allotted 15 minute discussion.

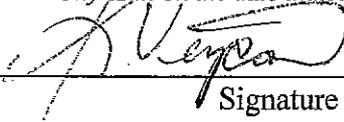
STATE OF CALIFORNIA )  
 CITY OF SOUTH PASADENA ) SS  
 COUNTY OF LOS ANGELES )

**AFFIDAVIT OF POSTING**

*I declare under penalty of perjury that I am employed by the City of South Pasadena in the Planning & Building Department,*

and that I posted this notice on the courtyard bulletin board at City Hall on the date indicated below.

1/10/13  
Date

  
Signature

**Accommodations**

Meeting facilities are accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Planning and Building Department at (626) 403-7220. Hearing assistive devices are available in the Council Chambers. Notification at least 72 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II)