

**MINUTES OF THE PUBLIC SAFETY COMMISSION
OF THE CITY OF SOUTH PASADENA
CONVENED THIS 13th DAY OF JANUARY 2014, 6:30 P.M.
FIRE DEPARTMENT E.O.C. ROOM, 817 MOUND AVENUE**

ROLL CALL

The meeting was called to order by Chair Mary Urquhart. Present were, Commissioners Braun, Wing, Daley, Daigle, Police Chief Art Miller, and Fire Chief James Frawley.

ANNOUNCEMENTS

None.

**APPROVAL OF
OCTOBER 21, 2013
MEETING MINUTES**

Minutes from the November 18, 2013 Public Safety Commission meeting were approved. The motion was moved by Commissioner Braun and second by Commissioner Daley.

LIAISON REPORTS

None.

**STAFF
COMMUNICATIONS**

New Fire Chief James Frawley introduced himself; his official start date was January 1, 2014. Fire Chief Frawley stated that he is very excited to be here and looks forward to working with the Public Safety Commission.

Police Chief Arthur Miller stated that he became a member of the State of California's Massage Therapy Board. Chief Miller stated that he joined so that he may better understand how massage therapy parlors operate. Chief Miller will be meeting with the Director of the California Massage Therapy Board and he will update the Public Safety Commission at the next meeting.

**OUTSIDE
COMMUNICATIONS**

None.

PUBLIC COMMENT

None.

NEW BUSINESS

**NEIGHBORHOOD
WATCH**

Chair Urquhart stated that at the last Public Safety Commission meeting all commissioners were asked to recruit at least five new members into the Neighborhood Watch Program. Between all of the Public Safety Commission thirty two new members were recruited. South Pasadena Police Detective Richard Lee will be notified of the new recruits so that the welcoming process of the Neighborhood Watch Program can commence.

**SCHOOL PUBLIC
SAFETY**

Police Chief Arthur Miller stated that a planned training called Active Shooter will begin soon. The Active Shooter planned training will have a scenario of an active shooter at the South Pasadena High School, which will prepare the local Police Department on what to do in case there is a situation in which there is an active shooter at the High School. The South Pasadena Fire Department will be involved in the Active Shooter training.

Fire Chief James Frawley stated that the surrounding Fire Departments will be adopting; Active Shooter Planning.

**FIRE DEPARTMENT
STATUS ON POSITIONS**

Fire Chief James Frawley stated that the City Council will hold a Study Session about the Fire Department on February 5, 2014 before the City Council meeting. Fire Chief James Frawley will inform the Public Safety Commission about this issue at the next meeting.

Commissioner Daigle asked who was providing Battalion Chief Coverage for the City of South Pasadena. Chief James Fawley stated that San Gabriel Fire Department is providing Battalion Chief coverage.

DISCUSSION ON JOINT ANNUAL MEETING WITH THE ANIMAL COMMISSION.

The Joint annual meeting with the Animal Commission is scheduled for March. This issue will be tabled for next Public Safety Commission Meeting.

THE PUBLIC SAFETY COMMISSION STRATEGIC PLANNING

Chair Urquhart with Commissioner Daigle as the alternate will be representing the Public Safety Commission at the Goal Setting meeting on January 25th which will be held at the South Pasadena City Council Chambers.

Commissioner Braun submitted the Public Safety Commission's Strategic Goals. One of the goals for the Public Safety Commission will be CERT Training.

Fire Chief Frawley suggested that one goal the Public Safety Commission should look into is setting a budget to revitalize the Emergency Operations Center (EOC) Room here at the South Pasadena Fire Department. Chair Urquhart requested from a dollar amount on how much it would cost to revitalize the Emergency Operations Center (EOC) Room.

COMMISSION COMMENTS

Commissioner Daigle would like the subject of Railroad Crossings to put on the next Public Safety Commission agenda.

OLD BUSINESS

None.

NEXT AGENDA

Next agenda:

Add to New Business:

1. Election of Officers
2. Neighborhood Watch
3. School Public Safety
4. Fire Department status on positions.
5. CERT training
6. Railroad Crossings
7. Commissioner Comments

Add to Old Business:

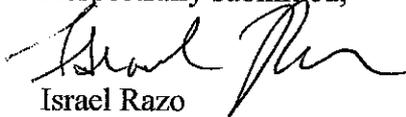
None

ADJOURNMENT

The meeting was adjourned at 8:10 p.m., motioned by Chair Urquhart and seconded by Commissioner Braun.

Respectfully submitted,

January 13, 2014



Israel Razo
City of South Pasadena
Fire Department