

# City of South Pasadena

## Commission Review & Input for the Strategic Plan

<b>Commission:</b>	Cultural Heritage Commission
<b>Meeting Date:</b>	January 15, 2015
The City will hold a Community Forum at the South Pasadena Library Community Room (1115 El Centro Street) on Saturday, February 7, 2015.	
Please designate one commissioner as the Commission representative to attend the meeting and provide the input in case any questions or need for clarification arises.	
<b>Commission Representative:</b>	James McLane
Each Commission is asked to identify 0-3 "big picture" policy goals pertaining to the subject matter of the Commission that the City Council should consider at the Strategic Planning Session.	
<b>Goal 1:</b>	Complete a new reconnaissance level survey of the City's historic resources.
<b>Goal 2:</b>	Sponsor outreach efforts that educate citizens about historic preservation and incentives such as the Mills Act.
<b>Goal 3:</b>	Create information materials that will inform homeowners about remodeling their historic homes.

# City of South Pasadena

## Commission Review & Input for the Strategic Plan

<b>Commission:</b>	Design Review Board
<b>Meeting Date:</b>	February 3, 2015
The City will hold a Citizens' Seminar at the South Pasadena Library Community Room (1115 El Centro Street) on Saturday, February 7, 2015.	
Please designate one commissioner as the Commission representative to attend the meeting and provide the input in case any questions or need for clarification arises.	
<b>Commission Representative:</b>	Jim Fenske
Each Commission is asked to identify 0-3 "big picture" policy goals pertaining to the subject matter of the Commission that the City Council should consider at the Strategic Planning Session.	
<b>Goal 1:</b>	Improve emergency response time to the homes on Hanscom Drive by improving Hulbert Street.
<b>Goal 2:</b>	Impose penalties to builders who start construction work without obtaining Design Review Board Approval.
<b>Goal 3:</b>	Develop parking solutions to help the re-use of the Rialto Theater.

# City of South Pasadena

## Commission Review & Input for the Strategic Plan

<b>Commission:</b>	Finance Committee
<b>Meeting Date:</b>	January 28, 2015
The City will hold a Citizens' Seminar at the South Pasadena Library Community Room (1115 El Centro Street) on Saturday, February 7, 2015.	
Please designate one commissioner as the Commission representative to attend the meeting and provide the input in case any questions or need for clarification arises.	
<b>Commission Representative:</b>	Carrie Adrian
Each Commission is asked to identify 0-3 "big picture" policy goals pertaining to the subject matter of the Commission that the City Council should consider at the Strategic Planning Session.	
<b>Goal 1:</b>	Maintain financial discipline, budget integrity, and assure adequate internal controls.
<b>Goal 2:</b>	Assure the City receives a sufficient rate of return for the use of its assets and services.
<b>Goal 3:</b>	Adopt and maintain best management practices for all City operations.

## City of South Pasadena

### Commission Review & Input for the Strategic Plan

<b>Commission:</b>	Freeway and Transportation Commission
<b>Meeting Date:</b>	12/16/2014
The City will hold a Citizens' Seminar at the South Pasadena Library Community Room (1115 El Centro Street) on Saturday, February 7, 2015.	
Please designate one commissioner as the Commission representative to attend the meeting and provide the input in case any questions or need for clarification arises.	
<b>Commission Representative:</b>	Bill Sherman
Each Commission is asked to identify 0-3 "big picture" policy goals pertaining to the subject matter of the Commission that the City Council should consider at the Strategic Planning Session.	
<b>Goal 1:</b>	Eliminate the SR-710 and promote a subregional transportation plan.
<b>Goal 2:</b>	Mitigate impacts from the Metro Gold Line Extension.
<b>Goal 3:</b>	Improve traffic flow on local roadways and existing freeways for all users.

## City of South Pasadena

### Commission Review & Input for the Strategic Plan

<b>Commission:</b>	Library Board of Trustees
<b>Meeting Date:</b>	January 9, 2015
<p>The City will hold a Citizens' Seminar at the South Pasadena Library Community Room (1115 El Centro Street) on Saturday, February 7, 2015.</p>	
<p><b>Please designate one commissioner as the Commission representative to attend the meeting and provide the input in case any questions or need for clarification arises.</b></p>	
<b>Commission Representative:</b>	Ann Penn
<p>Each Commission is asked to identify 0-3 "big picture" policy goals pertaining to the subject matter of the Commission that the City Council should consider at the Strategic Planning Session.</p>	
<b>Goal 1:</b>	Purchases, installation, training, IT support and improvements in the following areas: computers, Wi-Fi, Broadband Width, Workstations for both patrons and employees, upgrades to Sirsi Dynix
<b>Goal 2:</b>	A plan of reconfiguration for the inside of the existing library space to complement, enhance, and make more effective use of the technology requested.
<b>Goal 3:</b>	Greater parking access for Library partons.

**City of South Pasadena**  
**Commission Review & Input for the Strategic Plan**

<b>Commission:</b>	Natural Resources and Environmental Commission
<b>Meeting Date:</b>	December 28, 2014
The City will hold a Citizen's Seminar at the South Pasadena Library Community Room on February 7, 2015.	
Please designate one commissioner as the Commission representative to attend the meeting and provide the input in case any questions or need clarification arises.	
<b>Commission Representative:</b>	Kim Hughes
<b>Goal 1:</b>	Water: The Natural Resources and Environmental Commission (NREC) recommends that the City of South Pasadena (City) continue to focus on water conservation and ensure that funding is maintained from the water conservation fees to support customer incentives and rebates. The efficient toilet installation program and a turf replacement program have been well received, and these and other conservation efforts should continue to be supported to reduce water use in the City. The City itself should focus on reducing its water use by replacing grass in street medians and reducing water use at all City properties, especially parks and the golf course. The Senior Management Analyst (Analyst) should be supported in completing business and residential water audits and other efforts to reduce water consumption. The Analyst should provide progress reports to the NREC and to City management on how the City is progressing in reducing water use, as well as how water conservation programs are meeting goals and budget expectations.
<b>Goal 2:</b>	Energy: The NREC recommends that the City focus on improving electrical energy efficiency, as saving energy reduces costs for the City and is beneficial to the environment. Electrical costs relating to the pumping of the City's water supply is one of the City's largest expenditures, hence any improvement in pumping water to and from City reservoirs should be considered. Other areas that can be investigated for energy efficiency include lighting at the golf course, tennis courts, stables, sports fields and other City facilities with upgrades of lighting to more efficient fixtures and bulbs, as well as education of staff and residents, particularly those using the sports facilities, on the value of turning off lights when facilities are not in use. In addition, in light of the improving economics of photovoltaic energy, the City should expedite assessing the feasibility of installing solar systems on City properties, such as at the rebuilt Garfield Reservoir. City staff should work with the NREC to develop a request for proposal from solar energy companies to study city properties and propose the best options for reducing electricity. To this end, the City should initiate an ad-hoc Sustainable Energy Committee to help with exploring this and other renewable energy opportunities.
<b>Goal 3:</b>	Urban Forest: The NREC recommends that the City continue its support of the tree maintenance program, including the inspection and trimming of trees on City property on a timely basis. The Commission requests that the City explore a mechanism to better enforce the City's tree ordinance, including trimming. NREC recommends that City staff evaluate which City-owned trees need supplemental watering due to existing drought conditions and develop a proposal to provide the additional water. NREC wishes to work with staff to ensure that an acceptable tree planting, management and maintenance plan is in place prior to the commencement of the new tree planting program, keeping in mind, "Right Tree – Right Place". There must be oversight, audits and matrixes, in order to ensure compliance and accountability.

## City of South Pasadena

### Commission Review & Input for the Strategic Plan

<b>Commission:</b>	Parks and Recreation
<b>Meeting Date:</b>	1/12/15 approved
The City will hold a Citizens' Seminar at the South Pasadena Library Community Room (1115 El Centro Street) on Saturday, February 7, 2015.	
Please designate one commissioner as the Commission representative to attend the meeting and provide the input in case any questions or need for clarification arises.	
<b>Commission Representative:</b>	Art Salinas
Each Commission is asked to identify 0-3 "big picture" policy goals pertaining to the subject matter of the Commission that the City Council should consider at the Strategic Planning Session.	
<b>Goal 1:</b>	Fully fund and construct the Dog Park
<b>Goal 2:</b>	Create a safe lighted walk way, stair case or swith backs, and trail access into Arroyo Park via trail head on Arroyo Dr at Magnolia and from Arroyo Dr down Stoney Dr to meet up with the trail
<b>Goal 3:</b>	Research possible recreational program space on the South Pasadena Island that is owned by Los Angeles.

**City of South Pasadena**  
**Commission Review & Input for the Strategic Plan**

<b>Commission:</b>	Planning Commission
<b>Meeting Date:</b>	January 26, 2015
The City will hold a Community Forum at the South Pasadena Library Community Room (1115 El Centro Street) on Saturday, February 7, 2015.	
Please designate one commissioner as the Commission representative to attend the meeting and provide the input in case any questions or need for clarification arises.	
<b>Commission Representative:</b>	Steve Dahl
Each Commission is asked to identify 0-3 "big picture" policy goals pertaining to the subject matter of the Commission that the City Council should consider at the Strategic Planning Session.	
<b>Goal 1:</b>	Update the General Plan
<b>Goal 2:</b>	Update the Mission Street Specific Plan
<b>Goal 3:</b>	Update Sign Ordinance & Sign Guidelines



## City of South Pasadena

### Commission Review & Input for the Strategic Plan

<b>Commission:</b>	Public Safety Commission
<b>Meeting Date:</b>	February 7, 2015
<p>The City will hold a Citizens' Seminar at the South Pasadena Library Community Room (1115 El Centro Street) on Saturday, February 7, 2015.</p>	
<p>Please designate one commissioner as the Commission representative to attend the meeting and provide the input in case any questions or need for clarification arises.</p>	
<b>Commission Representative:</b>	Ellen Daigle/Mary Urquhart
<p>Each Commission is asked to identify 0-3 "big picture" policy goals pertaining to the subject matter of the Commission that the City Council should consider at the Strategic Planning Session.</p>	
<b>Goal 1:</b>	<p><u>Build Community Emergency Preparedness Team.</u> Formally establish a fully-operational Community Emergency Preparedness Training (CERT) team of 20 participants and volunteer committee, and properly equip the team with the acquisition of emergency supplies, communication equipment and volunteer administration software; Continue CERT training, offering two full CERT training courses and one refresher course, in addition to three supplemental trainings.</p>
<b>Goal 2:</b>	<p><u>Expand Neighborhood Watch.</u> Increase number of participating neighborhoods in the Neighborhood Watch program by 10%. Work with South Pasadena Police Department to strategically identify neighborhoods and potential block captains for the NW program. Introduce emergency preparedness to active Neighborhood Watch blocks.</p>
<b>Goal 3:</b>	<p><u>Advocate for Funding for City Emergency Preparedness Needs.</u> Continue to advocate for additional funding for City-wide emergency preparedness needs, including (a) \$200,000 capital improvement reserve for the funding of a fully equipped Emergency Operations Center ("EOC"), (b) \$25,000 annual operating budget to purchase and fund ongoing expenses for the EOC, and (c) \$15,000 line-item budget for the Public Safety Commission for purchase of CERT team supplies, supplies for CERT trainings, volunteer administration software, Neighborhood Watch program supplies and other items used in connection with the Commission's public outreach.</p>

## City of South Pasadena

### Commission Review & Input for the Strategic Plan

<b>Commission:</b>	Public Works Commission
<b>Meeting Date:</b>	January 14, 2015
The City will hold a Citizens' Seminar at the South Pasadena Library Community Room (1115 El Centro Street) on Saturday, February 7, 2015.	
<b>Please designate one commissioner as the Commission representative to attend the meeting and provide the input in case any questions or need for clarification arises.</b>	
<b>Commission Representative:</b>	Clint Granath
Each Commission is asked to identify 0-3 "big picture" policy goals pertaining to the subject matter of the Commission that the City Council should consider at the Strategic Planning Session.	
<b>Goal 1:</b>	Improve traffic safety.
<b>Goal 2:</b>	Investigate opportunities for recycled water use at public facilities.
<b>Goal 3:</b>	Improve traffic flow on arterial streets and limit traffic congestion on residential streets.

## City of South Pasadena

### Commission Review & Input for the Strategic Plan

<b>Commission:</b>	Senior Citizens
<b>Meeting Date:</b>	1/14/2015
The City will hold a Citizens' Seminar at the South Pasadena Library Community Room (1115 El Centro Street) on Saturday, February 7, 2015.	
<b>Please designate one commissioner as the Commission representative to attend the meeting and provide the input in case any questions or need for clarification arises.</b>	
<b>Commission Representative:</b>	Alexandria Levitt and Gina Phelps
Each Commission is asked to identify 0-3 "big picture" policy goals pertaining to the subject matter of the Commission that the City Council should consider at the Strategic Planning Session.	
<b>Goal 1:</b>	The Commission will identify homebound, isolated seniors and disabled persons in the City of South Pasadena in order to establish needs and advocate for services and resources.
<b>Goal 2:</b>	The Commission will disseminate information regarding the Senior Center and its services to the community.
<b>Goal 3:</b>	The Commission will continue to explore housing options for seniors in the City of South Pasadena

# City of South Pasadena

## Commission Review & Input for the Strategic Plan

<b>Commission:</b>	Youth Commission
<b>Meeting Date:</b>	January 26, 2015
The City will hold a Citizens' Seminar at the South Pasadena Library Community Room (1115 El Centro Street) on Saturday, February 7, 2015.	
Please designate one commissioner as the Commission representative to attend the meeting and provide the input in case any questions or need for clarification arises.	
<b>Commission Representative:</b>	Will Hoadley-Brill
Each Commission is asked to identify 0-3 "big picture" policy goals pertaining to the subject matter of the Commission that the City Council should consider at the Strategic Planning Session.	
<b>Goal 1:</b>	To improve the Festival of Balloons event, possibly adding a city-wide talent show. They want to have activities for the youth at Garfield Park after the parade and before the start of fireworks.
<b>Goal 2:</b>	End of the School Year Festival
<b>Goal 3:</b>	Battle of the Bands- Having a concert with local middle school and high school students.