



**MINUTES OF THE REGULAR MEETING OF THE
SENIOR CITIZENS COMMISSION
OF THE CITY OF SOUTH PASADENA CONVENED
THIS 14TH DAY OF JANUARY 2015, AT 8:30 A.M.
SOUTH PASADENA SENIOR CENTER
1102 OXLEY STREET**

ROLL CALL

Vice-Chair Gina Phelps convened the Regular Meeting of the South Pasadena Senior Citizen Commission at 8:35 a.m.

Vice-Chair Gina Phelps called the roll. Present were City Commissioners Vanderwall, Knight and Hurtado-Sokolow and City Council Liaison, Marina Khubesrian.

Absent: Alexandria Levitt, Chair

Other Staff present: Community Services Supervisor Torres.

PUBLIC COMMENTS

Vice-Chair Phelps opened the Public Comments section.

PUBLIC COMMENT: None

Vice-Chair Phelps closed the Public Comments section.

1. APPROVAL OF MINUTES OF December 10, 2014

Commissioner Knight motioned to approve minutes as submitted. Motion was seconded by Commissioner Sokolow.

AYES: Phelps, Vanderwall, Knight and Sokolow.

NOES: None.

ABSENT: Levitt.

ABSTAIN: None.

2. DISCUSS AND APPROVE POLICY FOR EXCURSIONS OFFERED BY THE CENTER

Commissioners discussed the challenges with the travel program and residents complaining that they don't have enough time to register, also staff described the challenges with filling last minute cancellations and losing on repurchased tickets for some tours.

Commissioner Vanderwall motioned to offer 5 business days for residents to register for excursion and set a minimum of \$10 excursions and a cancellation fee of \$10 if cancelled 30 days prior. Motion was seconded by Commissioner Knight.

AYES: Phelps, Vanderwall, Knight, and Sokolow.

NAYES: None

ABSENT: Levitt.

ABSTAIN: None

3. STRATEGIC PLANNING 2015 SESSION AND SENIOR COMMISSION INPUT FOR GOALS

Commissioners discussed the goal/s they would like to focus on and present at the February 7 workshop. They determined the following:

1. The Commission will identify homebound, isolated seniors and disabled persons in the City of South Pasadena in order to establish needs and advocate for services and resources.

2. The Commission will disseminate information regarding the Senior Center and its services to the community.

3. The Commission will continue to explore housing options for seniors in the City of South Pasadena

Commissioners agreed that Chair Levitt and Vice-Chair Phelps would represent and attend the workshop.

Staff would follow up and submit the goals to the City Manager's office.

4. UPDATE AND DISCUSSION ON SENIOR COMMISSION GOAL AND OBJECTIVES

Staff reported that the post cards were in the process of being mailed out. Staff would set up a system for the front desk personnel to track calls and memberships that come in and provide report at the next meeting.

Vice-Chair Phelps reported that she was working on the smaller post cards as well as an advertisement for the South Pasadena Review.

5. REPORT ON THE COMMUNITY CENTER AD HOC COMMITTEE MEETING

Commissioner Vanderwall provided an update on the committee

INFORMATION ITEMS

7. HEART HEALTH AND STROKE SCREENING DECEMBER 3 & 10, 2014

Staff Torres reported that 55 seniors participated in the lecture and the following week were screened. All participating were found to be in the normal range.

8. HOLIDAY EVENTS REPORTS

Staff reported on the attendance and assistance from the South Pasadena Police Department for the Thanksgiving and Christmas luncheons. Each event served 165 meals, plus enough for all volunteers serving and cleaning up. The events were sponsored by Chief Miller and the So Pasadena Police Officers Association.

COMMUNICATIONS

9. CITY COUNCIL LIAISON


Mayor Khubesrian reported on local happenings with City Council and the community.

10. COMMISSIONER COMMENTS

No comments were given.

ADJOURNMENT

Commissioner Vanderwall adjourned the Regular Meeting of the South Pasadena Senior Commission at 9:40 am.



Vice-Chair, Gina Phelps

Minutes approved by the Commission on 2.11.15