

# Teen Volunteer Application

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_

Grade ( circle one): 9 10 11 12

Days you are available to work (circle all that apply): MON TUE WED THUR FRI

Times you are available:

Weekdays \_\_\_\_\_

Computer experience (explain) \_\_\_\_\_

Internet experience (explain) \_\_\_\_\_

Volunteer experience (explain) \_\_\_\_\_

Have you volunteered for this library before? (explain) \_\_\_\_\_

Do you have any physical or health limitations that might restrict your activities? \_\_\_\_\_

Do you have any extracurricular activities that might conflict with volunteering? \_\_\_\_\_

Skills/Hobbies/Interests \_\_\_\_\_

Languages other than English (speak/read/write) \_\_\_\_\_

Please check all special skills and/or interests you have.

- |   |   |
|---|---|
| <input type="checkbox"/> Typing   | <input type="checkbox"/> Photocopying                         |
| <input type="checkbox"/> Computer skills                                    | <input type="checkbox"/> Preparing crafts                     |
| <input type="checkbox"/> Alphabetizing                                      | <input type="checkbox"/> Assisting in Reference Dept.         |
| <input type="checkbox"/> Putting books in order/shelving                    | <input type="checkbox"/> Assisting in Children's Dept.        |
| <input type="checkbox"/> Covering new books                                 | <input type="checkbox"/> Processing library materials         |
| <input type="checkbox"/> Filing   | <input type="checkbox"/> Updating bulletin boards             |
| <input type="checkbox"/> Straightening & cleaning books                     | <input type="checkbox"/> Assisting with bulk mail             |
| <input type="checkbox"/> Translating Chinese/Korean/Spanish language titles | <input type="checkbox"/> Helping children with computer games |
|   | <input type="checkbox"/> Working with Library Archives        |

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_