

**MINUTES OF THE PUBLIC SAFETY COMMISSION
OF THE CITY OF SOUTH PASADENA
April 27, 2015 at 6:30 pm
Fire Department EOC Room, 817 Mound Avenue, South Pasadena**

Call to Order and Roll Call. Chair Janet Braun called the meeting to order at 6:30 pm. Commissioners Braun, Daley, Urquhart and Wing were present. Also present were Police Chief Art Miller, Police Captain Mike Neff, Deputy Fire Chief Paul Riddle and Council Liaison Dr. Richard Schneider.

Approval of Minutes. Upon motion duly made and seconded, the minutes of the meeting of the Public Safety Commission (the "Commission") held on February 23, 2015 and March 16, 2015 were approved.

Public Comment. No public comments were offered at the meeting.

Council Liaison Comments. Dr. Schneider had no comments at this time.

South Pasadena Convalescent Hospital Status. Chief Miller updated the Commission on the status of the South Pasadena Convalescent Hospital. He reiterated that the State of California had revoked the Hospital's license in January. The Department has been cooperating with various officials in their investigations and Chief Miller updated the Commission on the status of those proceedings. Chief Miller also provided updates to the Commission regarding his understanding of recent operations at the Hospital, and the continued involvement of Rachel Tate, an ombudsman working on this issue.

South Pasadena Policing Strategy. Chief Miller and all others present at the meeting congratulated Captain Mike Neff on his recent promotion to the rank of Captain. Responding to questions about the organizational structure of the Department, Chief Miller commented that one officer would be retiring and two officers have been hired. His goal is to have a full complement of 36 officers by the end of the year.

Given recent events around the country involving police departments, Chair Braun asked for a summary of the strategy of the South Pasadena Police Department. Chief Miller explained the importance of community policing to the overall strategy of the South Pasadena Police Department, the many training sessions officers have attended, including training regarding special needs individuals, and the mutual aid among local community departments. He also commented on the department's daily briefings and the commitment to serve and aid the citizens of South Pasadena. Councilman Schneider asked about the department's body cameras, and Chief Miller discussed that they are being used, and that additional body cameras had been

purchased and will continue to be used by the department. Chief Miller explained the processes for reviewing and archiving the videos. Chief Miller distributed the final Annual Crime Report at the meeting, with an overall crime decrease of 18% for the year. He commented on a recent increase in property crimes throughout the Los Angeles area, including a 40% increase in the City of Los Angeles, perhaps due to the passage of Proposition 47 which re-classifies certain crimes and which has resulted in the early release of certain offenders.

Neighborhood Watch Program Status. Chief Miller and Commissioner Braun reported on recent developments of the Neighborhood Watch program and committee. The Committee held a program on April 22, 2015 for Neighborhood Preparedness in response to requests from Neighborhood Watch block captains. A total of 45 people attended the program which was led by the County of Los Angeles with their 5 Steps to Neighborhood Preparedness materials. Chief Miller reported that he had budgeted for 100 new Neighborhood Watch signs for the City.

Department Command Structure/Departure of Chief Jim Frawley. Deputy Chief Riddle reported that Fire Chief Jim Frawley had resigned to take a job as the Fire Chief in Santa Cruz, California. Chief Frawley's last day as Fire Chief was April 16. The Tri-City arrangement remains intact, and Mark Phillips from San Marino has been named the interim Fire Chief for the three cities. Deputy Chief Riddle reported that things continue to proceed and are going well in South Pasadena.

CERT Program and Training Report. Deputy Chief Riddle reported that an additional 26 residents 'graduated' from the recent CERT training held at Oneonta Congregational Church on February 21, 28 and March 7. Several Councilmembers, including Dr. Schneider came out to congratulate the CERT trainees, and it was another successful step in building the program. The CERT group is working on refresher training, as well building the CERT team and 2 trainings for the coming fiscal year.

2015-16 Budget Process and Status. Chief Miller and Deputy Chief Riddle discussed generally their proposed budgets for the coming year. The Commissioners inquired about specifically requested items, including a CERT and Neighborhood Watch budget, and Deputy Chief Riddle explained that he had requested a \$25,000 supplemental budget for CERT team supplies and CERT and Neighborhood Watch, generally. The Commissioners discussed the reserve for the City's Emergency Operations Center ("EOC"). All agreed as to the importance to continue to reserve for the EOC at least for a total of \$300,000. Dr. Schneider commented that the Council had reserved \$100,000 for the EOC the previous year and that an additional \$100,000 would be reserved for the coming fiscal year.

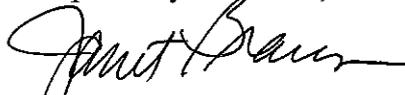
Staff Liaison Reports. All matters were discussed throughout the meeting.

Commissioners' Comments. Commissioner Daley complimented and thanked the South Pasadena Police Department for the great relationships they are building with City residents.

Commissioner Urquhart asked questions about the proposed budgets and need for additional support. She agreed to attend the City Council Special Meeting on April 29 to discuss certain budget items. Commissioner Wing also inquired as to certain matters related to the proposed budget, and the Commission agreed that the budgets of the Fire and Police Departments would be reviewed at the next Commission meeting on May 18.

Adjournment. The meeting was adjourned at 7:40 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Janet Braun", written in a cursive style.

Janet Braun, Chair
Public Safety Commission