



**MINUTES OF THE REGULAR MEETING OF THE  
SENIOR CITIZENS COMMISSION  
OF THE CITY OF SOUTH PASADENA CONVENED  
THIS 9<sup>th</sup> DAY OF DECEMBER, 2015, AT 8:30 A.M.  
SOUTH PASADENA SENIOR CENTER  
1102 OXLEY STREET**

**ROLL CALL**

Chair Alexandria Levitt convened the Regular Meeting of the South Pasadena Senior Citizen Commission at 8:30 a.m.

Chair Alexandria Levitt called the roll. Present were City Commissioners Knight and Vanderwall.

City Council Liaison, Robert Joe was not able to attend.

Other Staff present: Community Services Supervisor Torres.

**PUBLIC COMMENTS**

Chair Levitt opened the Public Comments section.

PUBLIC COMMENT: None

Chair Levitt closed the Public Comments section.

**1. APPROVAL OF MINUTES OF OCTOBER 14, 2015.**

Commissioner Vanderwall motioned to approve minutes as submitted. Motion was seconded by Commissioner Knight.

AYES: Levitt, Vanderwall, and Knight.

NOES: None.

ABSTAIN: None.

**2. APPROVAL OF MINUTES OF NOVEMBER 18, 2015.**

Commissioner Vanderwall motioned to approve minutes as submitted. Motion was seconded by Commissioner Knight.

AYES: Levitt, Vanderwall, and Knight.

NOES: None.

ABSTAIN: None.

### **3. UPDATE AND DISCUSSION ON SENIOR COMMISSION GOALS & OBJECTIVES**

Commissioners reviewed mailers, articles and website progress in 2015.

### **3. DISCUSS GOALS FOR 2016**

Staff Torres reminded Commissioners that in January it will be time to come up with one-three goals for the Senior Commission and wanted commissioners to start giving this some thought.

Since Commissioner Phelps and Hurtado were not there, a discussion was had but no decisions made.

Chair Levitt suggested that in January the Senior Commission set some dates to resend this year's postcards and possibly to a larger mailing list if the budget permits.

Chair Levitt offered to write additional articles for the South Pasadena Review as needed. Commissioner Vanderwall offered to speak to Mr. Ted Shaw about running more articles in the paper.

Chair Levitt stated it would be helpful if the website changes could happen in 2016.

Community Services Supervisor Torres expressed an interest in getting the floors redone in the Senior Center. She currently has a bid for \$40,000. Commissioner Knight offered to obtain another bid.

Community Services Supervisor Torres expressed an interest in working with the South Pasadena Public Library to have greater access to the Community Room for Senior Citizen events. An optimal schedule would be another weekly slot. The location and size of facility are ideal for senior events.

### **4. UPDATE ON SENIOR HOUSING**

There is no update.

### **5. REPORT ON THE COMMUNITY CENTER AD HOC COMMITTEE MEETING**

Commissioner Vanderwall attended a meeting December 7. He reported that the City has made many changes to the plan. It currently features 8,000 sf of commercial space along Mission. They are also analyzing the possible removal of the historic Plunge Building. Commissioner Vanderwall suggested they give more thought to the overall design to make it a fitting addition to South Pasadena architectural landmarks.

### **6. HOLIDAY BASKET PROGRAM**

Staff stated that the annual program began December 1 where donations are solicited from the community of gift cards and treats to send to home bound senior citizens. More donations are needed.

**7. REPORT ON SENIOR CITIZENS FOUNDATION OF SOUTH PASADENA**

Foundation board member Liz Giffen Glad provided an update from the boards planning meeting in December of a fundraiser. Glad asked the Commission to help with the Silent Auction for the event. The date is Friday March 4. They plan to announce the Richard Campion Fund at that time to help with Meals on Wheels. Chair Levitt reported that she had not received the Foundation's fundraising letter. Neither did any of the other Commissioners. Chair Levitt wanted to be sure the Foundation took a close look at their mailing list to be sure more people are included.

**8. SELECTION OF CHAIR AND VICE-CHAIR**

The Commission elected Commissioner Hurtado to be the Chair in 2016 and Chair Levitt to be the Vice-Chair.

**INFORMATION ITEMS**

**9. DIAL RIDE UPDATES**

Staff reported that HR is still backed up on new hires. They hope to have them in January and a part time driver should start shortly. In January they will be bidding for new software to assist in managing the program.

**10. REPORT ON EVENTS**

Staff provided reports on Thanksgiving and Christmas programs. 170 people attended Thanksgiving. The South Pasadena Police Officers Association assisted with sponsoring the event, as well as helped set up, serve and the Chief Miller also provided sponsorship.

**COMMUNICATIONS**

**11. CITY COUNCIL LIAISON**

The mayor was not in attendance at this meeting.

**12. COMMISSIONER COMMENTS**

Recent power outages had caused the phones and email to go down at the Senior Center. This could have had an impact on communications.

**13 .STAFF LIAISON**

Nothing to report.

**ADJOURNMENT**

Chair Levitt adjourned the Regular Meeting of the South Pasadena Senior Commission at 9:30 am.

 1/13/14  
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Chair, Alexandria Levitt