



**TUESDAY, JANUARY 12, 2016**  
**MINUTES OF THE REGULAR MEETING OF THE**  
**SAN PASCUAL STABLES SUBCOMMITTEE**  
**OF THE CITY OF SOUTH PASADENA**

**CALL TO ORDER**

A Regular Meeting of the San Pascual Stables Subcommittee was called to order by Community Services Director Pautsch on Tuesday, January 12, 2016, at 6:33 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

**1. ROLL CALL**

**Present:** Committee Members Daniel Krienbring, Deborah Howell-Ardila\*, Kay Findley, and Ron Rosen.

\*Committee Member Howell-Ardila arrived at 6:47 p.m.

**Absent:** None.

**Other Officials and Staff**

**Present:** Councilmember/City Council Liaison Richard D. Schneider, M.D., Mayor Pro Tem/City Council Liaison Michael A. Cacciotti\*, Community Services Director/Staff Liaison Sheila Pautsch, Program Specialist Reyna Salazar-Martin, and Management Assistant/Recording Secretary Natalie Sanchez.

\* Mayor Pro Tem/City Council Liaison Cacciotti arrived at 6:47 p.m.

**2. MINUTES FOR APPROVAL**

None.

**3. PUBLIC PARTICIPATION**

Tonight being the Subcommittee's first meeting, Public Participation was heard after Item No. 8 (Nominations of Chair and Vice-Chair).

**4. PRESENTATIONS**

None.

## **5. GOALS OF SUBCOMMITTEE**

Director Pautsch reviewed the Subcommittee's proposed goals as follows:

- Analyze the current uses of the San Pascual Stables to fully understand its operations.
- To consider if the land continues to be dedicated exclusively for use as an equestrian center. If so, evaluate the benefits of restricting use as an equestrian center or whether it should be opened to other recreational uses.
- Identify critical "deal points" of a new operating lease to be subsequently negotiated by the City Attorney under the direction of the City Council.
- Consider other feasible or desirable recreational or leisure uses of the site, alternative uses, and evaluate community and financial benefits associated with each option.
- Tour facility and other similar facilities in the region.
- Make a recommendation to City Council whether to issue a Request for Proposals (RFP) for a new operator.
- Consider the possibility of hiring a consultant with expertise in equestrian facilities.

## **6. MEETING SCHEDULE AND TIME**

Director Pautsch indicated that the second Tuesday of the month, at 6:30 p.m. is the only day and time that does not conflict with any of the Committee Members' and Council Liaisons' regular Commission and City Council meeting schedule.

## **7. BACKGROUND INFO AND BINDERS**

The Committee Members were provided a binder, in which Director Pautsch gave an overview of the Subcommittee. The binder includes the current lease, map of the Stable, quarterly financials, annual financial report, and an annual maintenance and update letter from the current operator. Director Pautsch noted the lease with operators of the San Pascual Stable will expire in April 2018. The mission of the Subcommittee will be to identify "deal points" for the new operating lease to be subsequently negotiated.

## **8. NOMINATIONS OF CHAIR AND VICE-CHAIR**

MOTION BY COMMITTEE MEMBER KRIENBRING, SECOND BY COMMITTEE MEMBER FINDLEY, CARRIED 4-0, to elect Ron Rosen to serve as the Chair.

MOTION BY COMMITTEE MEMBER KRIENBRING, SECOND BY COMMITTEE MEMBER HOWELL-ARDILA, CARRIED 4-0, to elect Kay Findley to serve as the Vice-Chair.

**3. PUBLIC PARTICIPATION (Continued)**

Melinda Blue and Tom Schuerman, South Pasadena resident, stated that they own property adjacent to the stables; expressed interest in being considered to lease the subject property; stated that they have a vision to make the property a premier equestrian facility with top trainers; summarized their qualifications and background related to operating an equestrian facility; expressed concern regarding the volume of 911 calls dispatched to the Stables related to injuries; asserted that the facility is not being operated in the safest manner; invited the Subcommittee to tour their existing facility.

Chair Rosen encouraged Ms. Blue and Mr. Schuerman to submit their written opinions on the current operations of the Stables to the Subcommittee for future consideration.

Vice-Chair Findley noted that the Subcommittee needs to conduct its review of the current lease and operations as well as conduct tours of other facilities before considering potential operators; noted that Ms. Blue and Mr. Schuerman and other interested parties will be notified of the Request for Proposals at the appropriate time.

**9. DISCUSSION ON ADDITIONAL SUBCOMMITTEE MEMBERS TO BE A CLIENT OF THE STABLES**

Director Pautsch stated that the last member of the Subcommittee is delegated to be a client of the Stables, to be selected at a future time. Committee Members voiced opposition and opined that a client of the Stables would have a vested interest in maintaining current operations. Chair Rosen suggested having a member from a different Commission not already represented on the Subcommittee to serve in place of a client. By consensus, it was determined that the Finance Committee would be most appropriate in meeting the Subcommittee's needs.

MOTION BY COMMITTEE MEMBER KRIENBRING, SECOND BY VICE CHAIR FINDLEY, CARRIED 4-0, to recommend that a member of the Finance Committee serve on the San Pascual Stables Subcommittee rather than a client of the Stables.

**10. NEXT STEPS**

During the course of discussion, the Subcommittee requested that staff begin scheduling tours of other facilities and provide the Subcommittee with the Stables' financial reports that include a list of what filming has taken place at the facility. Mayor Pro Tem Cacciotti requested that staff develop a timeline to assist in the process and have the City Attorney review the lease.

**11. CITY COUNCIL LIAISON REPORT**

Mayor Pro Tem Cacciotti noted that this is an opportunity to bring in assets for the City; noted that he was pleased to already have individuals interested in leasing the property.

**12. COMMITTEE REPORTS**

As the Cultural Heritage Commission (CHC) representative, Committee Member Howell-Ardila shared that the CHC is excited about this project and is looking forward to seeing how it unfolds.

**13. STAFF LIAISON REPORT**

None.

**ADJOURNMENT**

The Subcommittee adjourned at 7:49 p.m.

Respectfully Submitted:

  
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Natalie Sanchez  
Recording Secretary

Approved By:

  
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Ron Rosen  
San Pascual Stables Subcommittee Chair