



**MINUTES OF THE REGULAR MEETING OF THE
ARROYO SECO GOLF COURSE SUBCOMMITTEE
OF THE CITY OF SOUTH PASADENA CONVENED
THIS 17TH DAY OF NOVEMBER 2015, AT 6:30 P.M.
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS
1424 MISSION STREET**

1. ROLL CALL

Regular Meeting of the Arroyo Seco Golf Course Subcommittee convened at 6:30 p.m. Staff R. Martin called the roll. Present were Committee members: Laurie Wheeler, Queenie Taylor, Scott Kuhn, Devin Robinson, Lela Bisner, and Consultant Dave Sams

Excused Absence: City Council Liaison Michael Cacciotti

Other Officials and Staff present: City Council Liaison Richard Schneider, Community Services Director/Staff Liaison Pautsch, Finance Director David Batt, and Staff Reyna Salazar-Martin.

2. APPROVAL OF THE MINUTES

MOTION: Commission approved the minutes of the regular October 19th meeting As amended. By unanimous voice vote, the motion passed.

(Wheeler, Bisner)

3. COMMENTS ON MATTERS NOT ON AGENDA

None

4. PRESENTATION/ (ACTION/DISCUSSION)

None

ACTION AND / OR DISCUSSION ITEMS

5. NOMINATIONS OF CHAIR AND CO-CHAIR

Director Pautsch described responsibilities of both Chair and Co-Chair and opens floor for nominations from subcommittee.

MOTION: Commissioner Wheeler is nominated and accepts position of Chair for the Arroyo Seco Golf Course Subcommittee. By unanimous voice vote, the motion passed.

(Bisner, Kuhn)

MOTION: Commissioner Kuhn is nominated and accepts position for Co-Chair for the Arroyo Seco Golf Course Subcommittee. By unanimous voice vote, the motion passed.

(Wheeler, Taylor)

Each Commissioner and other officials officially introduced themselves.

6. MANAGEMENT VS. LEASE

Golf Consultant Dave Sams describes the differences in how municipal golf courses may be operated by a city. He gave in detail the two most popular examples; management (what we currently have) vs. lease (popular option in Los Angeles County). He provided a report to describe all pros and cons of each option to Commission. Chair Wheeler inquires if any other Golf Courses are run completely by the city, Sams reassured her that there are currently no cities that run and operate their own golf course. City Council liaison Schneider would like to know if there are any projected increase or decrease numbers and demographics for the future golf course users. Consultant Sams did share the information on decreasing numbers statistic and theories on why that may be. He also gave his prediction on future marketing efforts in Los Angeles County. Also, Council Member Schneider inquires about revenue from Brookside's food and bar and Commissioner Wheeler inquires about merchandise revenue updates. Consultant Sams provided those numbers. Commissioner Robinson asks about the Mini-Golf services provided, and whether improvements are worth approving in connection with increasing revenue. Consultant Sams very much recommends keeping Mini-Golf and improving services due to the large revenue numbers and interest by family friendly communities. Community Services Director Pautsch did reassure that Mini-Golf does have some restoration plans in the near future and does concur the large revenue it brings in.

7. CITY OF OPERATIONS VS. MANAGEMENT OR LEASE

Director Pautsch introduced item and discussed. She provided the commission with report detailing the differences in cost in what it would take the City to operate the course vs. having a management operation working for the City. Commissioner Wheeler would like to know more about the “Hybrid” option of operation, and would it be something they can recommend. Consultant Sams and Director Pautsch both gave examples of locations that do use that hybrid operations option, however they do add caution due to the internal conflicts that may arise within the facility uses when overseen by multiple entities.

8. DECEMBER TOUR FACILITY-PICK POTENCIAL DATE

Commission decides to meet on December 5th, 10:00 am at the Arroyo Seco Golf Course for a facility tour. This will be the only meeting in December.

9. CITY COUNCIL LIAISON REPORT

Council Member Schneider shared that the Cultural Heritage Commission is conducting a survey of the City and initially missed the Arroyo Seco Golf Course Pro Shop and restaurant. They are currently taking a tour of the location to evaluate what types of historic resources there are and what can be done.

10. COMMITTEE REPORTS

Commissioner Bisner shared some concerns of a Proshop visitor expressed to her about facility maintenance. She would like to address these items further on their upcoming tour in December. All other Commissioners have no reports at this time.

11. STAFF LIAISON REPORT

Director Pautsch is encourages subcommittee to look over all reports provided by both her and Consultant Sams in order to prepare for future recommendations to Council as well as have questions prepared for upcoming meetings to better come to a decision.

ADJOURNMENT

By consensus, the Subcommittee adjourned at 7:20 p.m. The next Special Commission meeting is currently December 5th 2015 (tour of the Golf Course Facility).

Respectfully Submitted:



Sheila Paatsch
Community Services Director

Approved By:



Laurie Wheeler
Chair